

**MINUTES OF THE 71ST ANNUAL GENERAL MEETING OF THE AUSTRALASIAN
COLLEGE OF HEALTH SERVICE MANAGEMENT HELD ON TUESDAY 26 SEPTEMBER
2017 AT 4.00 PM AT THE HILTON HOTEL SYDNEY, AUSTRALIA**

1. CALL TO ORDER AND ENTRANCE OF THE OFFICIAL PARTY

Catherine Chaffey CEO called all to order for the entrance of the official party.

2. WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES

Neale Fong, President, welcomed members and guests to the 71st Annual General Meeting of the Australasian College of Health Service Management (ACHSM).

A special welcome was extended to friends and colleagues from, New Zealand, China, Hong Kong, Philippines, United Kingdom and Malaysia.

The following apologies have been received;

Dr	Shane	Kelly
Ms	Veronica	Jamison
Dr	Sherene	Devanesen
Ms	Janine	Holloing
Mr	Doug	King OAM
Prof	Mark	Radford
Mr	Brian	Johnston
Mrs	Mavis	Smith

Neale Fong, President moved a motion to confirm and adopt the minutes of the 70th Annual General Meeting which had been uploaded on the College's website and distributed to members.

"The Minutes of the 70th Annual General Meeting of ACHSM confirmed and adopted"

MOVED: Terry Clout **SECONDED:** Jayanthi Mohanakrishnan **CARRIED**

3. PRESENTATION OF THE 71ST ANNUAL REPORT

Neale Fong, President reported on the highlights for the year.

"The Annual Report for the year ended 30 June 2017 be received and adopted"

MOVED: Godfrey Isouard **SECONDED:** Terry Clout **CARRIED**

4. FINANCIAL REPORT

4.1 PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER'S REPORT

Graham Hyde – Treasurer presented the financial statements for 1 July 2016 to 30 June 2017.

“The financial statements for the year ended 30 June 2017 be received and adopted”

MOVED:Paul Dyer **SECONDED:** Godfrey Isouard **CARRIED**

4.2 APPOINTMENT OF AUDITOR

The financial reports for the National Office and all Branches for the last financial year were undertaken by Alkemade & Associates. The audits were of a high standard and provided the College with useful information.

“Alkemade & Associates be appointed as the College auditors for the current financial year”

MOVED: Terry Clout **SECONDED:** John Rasa **CARRIED**

5. APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH PRESIDENTS

Catherine Chaffey CEO announced the Board for 2017-2018 year

BRANCH COUNCILLOR DIRECTORS FOR 2017

Paul Dyer	Australian Capital Territory
Godfrey Isouard	New South Wales
Len Notaras	Northern Territory
Mark Avery	Queensland
Mark Diamond	South Australia
Julie Tate	Tasmania
Briana Baass	Victoria
Neale Fong	Western Australia
Jayanthi Mohanakrishnan	New Zealand

ADDITIONAL DIRECTORS 2017

Graham Hyde	Treasurer
Daniel Mahony	

Carrie Marr

Tim Smyth

By Invitation

Dr LIU Shao Haei President Hong Kong College of Health Service Executives

Catherine Chaffey CEO extended her appreciation to the board members for their contribution as officers of the College. She also thanked outgoing board members; John Rasa and John Turner from Victoria.

Catherine then asked the members to vote on Agenda Item 6 – Composition and size of the College board.

Amendments to Constitution – The proposed amendment is:

Clause 5.4.2 (b) to be changed to:

(b) Subject to Clause 5.4.1, the Board shall comprise:

- i. a Branch Councillor Director from each Branch, and
- ii. up to four Additional Directors.

Clause 5.4.1 limits the size of the Board to a maximum of 15 persons and this limit will be retained.

The Members resolve to adopt the amended Constitution

Can we have a show of hands in favour of the resolution: Number = 72 against the resolution: Number =0

Neale Fong, President invested the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2017/2018 year.

Branch	President
Australian Capital Territory	Paul Dyer
New South Wales	Paul Preobrajensky
Queensland	Mark Avery
South Australia	Stuart Schneider
Tasmania	Amanda Quealy
Victoria	Wendy Davis
Western Australia	Neale Fong
New Zealand	Jayanthi Gopalakrishnan
Hong Kong	Dr S I LIU

PRESENTATION OF AWARDS AND PRIZES

5.1 MEMBERSHIP

The Gold Medal winner for 2017 was awarded to Terry Clout (NSW)

Life Membership was awarded to three ACHSMs' long standing members:

Mark Diamond (SA)

Gordon Davies (NZ)

Mavis Smith (VIC)

Honorary Fellowship

This year Honorary Fellowships has been bestowed upon:

Professor John Pearn. AO.RFD

Chai Chuah, Director-General NZ Department of Health

5.2 FELLOWSHIP

John Rasa Acting Chief Examiner thanked the candidates, examiners and study coordinators for all the effort and time that has been invested in the programs for 2017.

Study Coordinators for 2017

First	Last	State
Christine	Dennis	ACT/NSW
Marina	Buchanan-Grey	ACT
Sergio Diez	Alvarez	NSW
Anneke	Fitzgerald	QLD
Frances	Peart	QLD
Richard	Olley	QLD
Peter	Robertson	VIC
Sue	Sestan	VIC
Trenton	Greive	WA
Thelma	Burnett	WA
Elizabeth	Rohwedder	WA
Jagpal	Benipal	NZ
Angela	Frances	NZ
Dr Fowie	NG	HK

He welcomed the following members inducted as new fellows of the College, having completed all examination and eligibility requirements and congratulated the Fellows on a fine achievement;

The new Fellows for 2017 from Australia are

First Name	Last Name	State
Eva	Ballai	NSW
Diane	Barr	WA
Dr Janice	Bell	WA
Dr Jo-Anne	Benson	ACT
Dr Anthony	Carpenter	VIC
Sean	Conlan	WA
Peter	Cook	NSW
Susan	Crave	TAS
Areti	Gavrilidis	QLD
William (Jan)	Honter	WA
Chris	Horn	NSW
David	Joske	WA
Simon	Kemp	WA
Carol-Anne	Lever	VIC
David	Ligovich	WA
Daniel	Mahony	WA
Emma	Malica	NSW
Stuart	Margison	ACT
Sarah	McGill	NSW
Leanne	Milligan	WA
Karina	Moore	WA
Julia	Ogdin	VIC
David	Orrett	WA
Fiona	Sherwin	VIC
Hayden	Tseng	NSW
Thomas	Tuchyna	WA
James	Walters	NSW
Glenys	Wilkinson	ACT
Colin	Young	WA

INTERNATIONAL		
Dr Ashishkumar	Jaiswal	INT

Alternative Pathway

Congratulations to;

First Name	Last Name	State
Prof Mark	Compton	NSW
Philip	Davies	INT
Paul	Dyer	ACT
Mala Ngaroma	Grant	NZ
Michael	Kalimnios	NT
Chris	McGowan	WA
Ian	MacDonald	NSW
Carrie	Marr	NSW
Prof Len	Notaras	NT
Adrian	Pennington	QLD
Steven	Rubic	NSW
Sharon	Sykes	NT
Prof Andrew	Way	VIC

RACMA

First Name	Last Name	State
Dr Michael	Kirk	VIC
Dr Rosalind	Crawford	QLD
Dr Simon	Fraser	VIC
Dr Shane	Kelly	QLD

Catherine Chaffey, CEO called upon Dr S.I LIU President of the Hong Kong College of Health Service Executives to announce the new fellows from Hong Kong;

From Hong Kong:

First Name/Last Name
Dr. WONG Sio In
Ms YU Sau Ling, Eliza
Dr CHANG Yui

Ms Law Sheung Lan, Winnie
Dr TONG Van Ieng
Ms POON Yee Hung, Priscilla
Ms LEUNG Kam Man, Kammy
Mr. TANG Siu Keung, Eric
Ms MA Yuen Ting, Julie
Dr PANG Heong Keong
Mr. YUNG Kam Fai
Dr. AU Kai Ming, Brian
Ms. CHEUK Hor Yan, Emily
Ms. Victoria Wai Kei CHAN
Ms. MAK Lai Yee, Karen
Dr. YUEN Sze Kit

The Hong Kong College of Health Service Executives and the Australasian College of Health Services Management award the Dr Geoffrey Lieu and Dr David Briggs Award for Excellence in the 2017 Hong Kong College of Health Service Executives Fellowship Examinations to:

Dr. YUEN Sze Kit

Also mentioned was the 2015 Excellence Awards went to;

Dr. YUEN Yin Fan

Mr. AU YEUNG Siu Hong

Catherine Chaffey CEO called upon Jayanthi Mohanakrishnan President New Zealand Institute of Health Management to announce the new Fellows from New Zealand;

From New Zealand:

First Name	Last Name	State
Jane	George	NZ
John	McManus	NZ
Lesley	Middleton	NZ
Paula	Murray	NZ

The Silver Fern Award

The objectives of the NZIHM Silver Fern Award are twofold:

To promote and motivate the pursuance of excellence in the management of health services in New Zealand. To recognise outstanding effort and achievements in the management of health services in New Zealand

This year's winner was Dr Rod Perkins.

6.3 ACADEMIC PRIZES

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

Ian Brand Prize – for the best grade point average in a master's course in health management went to – Sinead Taylor, La Trobe University with a grade point average of 6.9

Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management went to –Kimberley Hitchens from Flinders University SA with a grade point average of 6.6

Grace Suleau Prize – for the best grade point average in an under-graduate diploma course in health management went to – Juman Abdoh from Western Sydney University with a grade point average of 6.2

7 GENERAL BUSINESS

No general business was discussed.

8 CLOSE

There being no further matters to discuss Catherine Chaffey CEO declared the meeting closed at 5.00pm.

This is the final page of the Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 26/09/2017

Chair: Neale Fong

Signature:



Date: 26/09/2017