

**MINUTES OF THE 73rd ANNUAL GENERAL MEETING OF THE AUSTRALASIAN COLLEGE
OF HEALTH SERVICE MANAGEMENT HELD ON TUESDAY 8 OCTOBER 2019 AT 4.00 PM
AT THE GOLD COAST CONVENTION CENTRE, BROADBEACH, QLD, AUSTRALIA**

1. CALL TO ORDER AND ENTRANCE OF THE OFFICIAL PARTY

Catherine Chaffey CEO called all to order for the entrance of the official party and new Fellows.

2. WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES

Dr Neale Fong, President, welcomed members and guests to the 73rd Annual General Meeting of the Australasian College of Health Service Management (ACHSM).

A special welcome was extended to friends and colleagues from, Canada, Fiji India, People's Republic of China – Hong Kong, Malaysia, New Zealand, United Kingdom, United States and Malaysia.

The following apologies have been received;

Name	Membership	Branch
Saji Damodaran	Fellow	VIC
Catherine Epps	Fellow	NZ
Fiona Ritsma	Associate Fellow	NZ
Susan Benson	Fellow	WA
Mark Radford	Associate Fellow	Qld
Doug King	Life Member	WA
John Smith	Fellow	International
Eva Ballai	Fellow	NSW

Dr Neale Fong, President moved a motion to confirm and adopt the minutes of the 72nd Annual General Meeting which had been uploaded on the College's website and distributed to members.

"The Minutes of the 72nd Annual General Meeting of ACHSM confirmed and adopted"

3. **PRESENTATION OF THE 73rd ANNUAL REPORT**

Dr Neale Fong, President reported on the highlights for the year.

“The Annual Report for the year ended 30 June 2019 were received and adopted”

4. **FINANCIAL REPORT**

4.1 **PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER’S REPORT**

Michael Kalimnios – Treasurer presented the financial statements for 1 July 2018 to 30 June 2019.

“The financial statements for the year ended 30 June 2019 were received and adopted”

4.2 **APPOINTMENT OF AUDITOR**

The financial reports for the National Office and all Branches for the last financial year were undertaken by Alkemade & Associates. The audits were of a high standard and provided the College with useful information. He thanked Dionne Barton, Finance Manager for her continuous support to the finance area of the College.

“Alkemade & Associates be appointed as the College auditors for the current financial year” – was approved and adopted.

5. **APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH PRESIDENTS**

Catherine Chaffey CEO announced the Board for 2019-2020 year

Branch Councillor Directors	
Rosemary Kennedy	Australian Capital Territory
Paul Preobrajensky	New South Wales
Len Notaras	Northern Territory

Richard Olley	Queensland
Amanda Quealy	Tasmania
Briana Baass	Victoria
Neale Fong	Western Australia
Karen Orsborn	New Zealand
Additional Directors	
Michael Kalminios	Treasurer
Carrie Marr	
Kate Plowman	
Andrew Way AM	
By Invitation	
Dr LIU Shao Haei	President Hong Kong College of Health Service Executives

Catherine Chaffey CEO extended her appreciation to the board members for their contribution as officers of the College. She also thanked outgoing board members; Godfrey Isouard (NSW), Mark Diamond (SA), Mark Avery (QLD), Jayanthi Mohanakrishnan (President NZHIM) and Daniel Mahony (FHL).

INVESTITURE OF BRANCH PRESIDENTS

Dr Neale Fong, President invested the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2019/2020 year.

Branch	President
Australian Capital Territory	Rosemary Kennedy on behalf of Tony Gill
New South Wales	Karen Patterson
Norther Territory	Prof Len Notaras AM

Queensland	Mark Avery
South Australia	Roslyn Chataway
Tasmania	Amanda Quealy
Victoria	Briana Baass
Western Australia	Dr Neale Fong
New Zealand	Karen Orsborn
HKCHSE	Dr LIU Shao Haei

PRESENTATION OF AWARDS AND PRIZES

5.1 MEMBERSHIP

Life Membership was awarded to three ACHSMs' long standing members:

Paul Dyer (ACT)

Faye Gardiner (NZ)

John Rasa (VIC)

Honorary Fellowship

This year Honorary Fellowships has been bestowed upon:

Adj Prof Kylie Ward – Chief Executive Officer, Australian College of Nursing (ACT)

Ashley Bloomfield – Director-General of Health and Chief Executive, New Zealand

5.2 FELLOWSHIP

Christine Dennis (Chief Examiner-Examinations) thanked the candidates, examiners and study coordinators for all the effort and time that has been invested in the program for 2019. She also thanked John Rasa (Chief Examiner – Alternative Pathway and International) and Richard Olley (Assistant Chief Examiner – Reading and Griffith online portal) Griffith University for sponsoring the online portal and for providing the venue for the Fellowship Examinations this year. She also thanked Alison McCann for her continuing support and organization of the program.

Study Coordinators for 2019

First	Last	State
Marina	Buchanan-Grey	ACT
Sergio Diez	Alvarez	NSW
John	Dennis	NSW
Alan	Maclean	NT/SA
Anneke	Fitzgerald	QLD
Sue	Sestan	VIC
Trenton	Greive	WA
Elizabeth	Rohwedder	WA
Jagpal	Benipal	NZ
Dr Fowie	NG	HK

She welcomed the following members inducted as new fellows of the College, having completed all examination and eligibility requirements and congratulated the Fellows on a fine achievement;

The new Fellows for 2019 from Australia are;

First Name	Last Name	State
Stephanie	Allan	VIC
Dr Khizar	Ashraf	NSW
Gaery	Barbery	QLD
Dr Graham	Beacom	QLD
Robert	Curtis	TAS
Dr Erica	Davison	WA
Mary	De Gori	VIC
Sharon	Downman	QLD
Alice	Evans	QLD
Anthony	Gust	VIC
Dr James	Harris	WA
Anne	Hawkins	WA
Glenn	Hokin	QLD
Karen	Horsley	WA
Dr Viney	Joshi	WA
Bernadette	Kenny	WA
Jennifer	Kosiol	QLD
Sheree	Lloyd	QLD
Moira	McInerney	QLD
David	Naughton	WA
Andrew	Partington	NSW
Rob	Pulsford	WA
Suzanne	Sinni	VIC
Dr. Rachael	Smithson	QLD
Dr Brian	Spain	NT
Sharon	Sweeney	QLD
Dr Rachel	Swift	SA
Caroline	Walker	WA
Paul	White	NSW

Catherine Chaffey, CEO called upon Dr S.I LIU President of the Hong Kong College of Health Service Executives to announce the new fellows from Hong Kong;

From Hong Kong:

Dr HUI, Siu Fu
Dr Li Peng Bin
Ms LI, Shuk Yee Viola
Ms WONG, Ho Ying Agnes
Ms SUEN, Mei Yee Anna Bella
Mr LEUNG Lok Man
Mr CHAN Yui Fung
Dr. LAO Hio Fai

Hong Kong Fellows – who did not attend

Ms BAI, Ge Jane
Ms CHAN, Wan Ting Doris
Mr KONG, Lok Sun Alvin
Dr Lai Kai Seng
Dr. CHANG Tam Fei
Dr. Viki YUNG

The Hong Kong College of Health Service Executives and the Australasian College of Health Services Management award the Dr Geoffrey Lieu and Dr David Briggs Award for Excellence in the 2019 Hong Kong College of Health Service Executives Fellowship Examinations to:

Dr. Viki YUNG

Mr. KONG Lok Sun, Alvin

Catherine Chaffey CEO called upon Karen Orsborn, President New Zealand Institute of Health Management to announce the new Fellow from New Zealand;

From New Zealand:

Julie	Lucas	NZ
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The Silver Fern Award

The objectives of the NZIHM Silver Fern Award are twofold:

To promote and motivate the pursuance of excellence in the management of health services in New Zealand

To recognise outstanding effort and achievements in the management of health services in New Zealand

This year's winner was Jagpal Benipal - Congratulations

Catherine Chaffey, CEO called upon Assoc Prof John Rasa to announce the new Alternative Pathway Fellows and RACMA Dual Recognition Fellows.

Alternative Pathway

Congratulations to;

First Name	Surname	Branch
Prof Allan	Cripps	QLD
Dr. S.	Geethalakshmi	IND
Dr Umesh	Gupta	INT
Andrew	Newton	ACT
Amanda	Quealy	TAS
Dr Sukumar	Ramamurthi	IND
Jennifer	Richter	VIC
A/Prof Leduna	Tamani	FIJI
Dan	Weeks	VIC

Fellows who did not attend		
Dr Karen	Luxford	NSW
Stephen	Walker	SA

The ACHSM Board agreed (at its meeting on 28.01.2015) that the Royal Australasian College of Medical Administrators (RACMA) was a similar organisation to ACHSM for the purpose of Rule 10.9.2 of the Rules under the Constitution of the College and that therefore Fellows of RACMA may be accepted as a Fellow of ACHSM.

Congratulations to;

First Name	Surname	Branch
Dr Chun Yee	Tan	NSW
Dr Jayanthi	Jayakaran	SA
Dr Peter	Thomas	NSW

6.3 ACADEMIC PRIZES

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

Ian Brand Prize – for the best grade point average in a master’s course in health management went to – Eva Wegner – UNSW – 7.0

Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management went to – Tessa Ann Pascoe - QUT 6.7

Grace Suleau Prize – for the best grade point average in an under-graduate diploma course in health management went to – Patricia Ann Fleming – WSU 6.1

6.4 GOLD MEDAL

This award recognises exceptional leadership and recent achievements and promotes the pursuance of excellence in the delivery of health services in Australia. A nominee will be a member of the College and an outstanding leader who has made recent and exceptional contributions to the health care system. This leader will have a passion for excellence and demonstrate a

tireless commitment to improving the system for the benefit of patients and those who work within it. He/she values innovation and is committed to developing partnerships and collaborative relationships. These leaders are notable as role models for our next generation of leaders and embody the core health system values.

Congratulations to Dr Neale Fong FCHSM (Hon) winner of the 2019 Gold Medal Award – The Award was presented by Godfrey Isouard to a standing ovation.

7 GENERAL BUSINESS

No general business was discussed.

8 CLOSE

There being no further matters to discuss Catherine Chaffey CEO declared the meeting closed at 5.00pm.

This is the final page of the Draft Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 8/10/2019 to be confirmed at the next Annual General Meeting 27/10/2020

Chair: Neale Fong

Signature:



Date: 27/10/2020