

**MINUTES OF THE 74th ANNUAL GENERAL MEETING OF THE AUSTRALASIAN COLLEGE  
OF HEALTH SERVICE MANAGEMENT HELD ON TUESDAY 27 OCTOBER 2020  
AT 4.00 PM  
VIA ZOOM WEB CAST**

**1. WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES**

Dr Neale Fong, President, welcomed members and guests to the 74th Annual General Meeting of the Australasian College of Health Service Management (ACHSM) held via web cast due to Covid-19.

A special welcome was extended to friends and colleagues from, Canada, Fiji India, People's Republic of China – Hong Kong, Malaysia, New Zealand, United Kingdom, United States and Malaysia.

The following apologies have been received.

<b>Name</b>	<b>Membership</b>	<b>Branch</b>
Cassandra Jordan	Associate Fellow	NSW
Doug King	Life Member	WA
Mark Radford	Associate Fellow	QLD
Rachel Swift	Fellow	SA
Susan Benson	Fellow	WA
Kate Reakes	Associate Fellow	NSW
John Dennis	Retired	SA
Heather Baron	Associate Fellow	SA
Linda McCoy	Fellow	VIC
Graham Hyde OAM.PHF	Fellow (Hon)	QLD
Paula Penfold AO	Associate Fellow	QLD
Karen Gullick	Fellow	WA

Dr Neale Fong, President, put forward the Minutes from the 73rd AGM and ask the members if there were any questions regarding the minutes.

“The Minutes of the 73rd Annual General Meeting of ACHSM were confirmed.

**2. PRESENTATION OF THE 74th ANNUAL REPORT 2019-2020**

Dr Neale Fong, President reported on the highlights for the year.

“The Annual Report for the year ended 30 June 2020 was received.

### 3. FINANCIAL REPORT

#### 3.1 PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER’S REPORT

Michael Kalimnios – Treasurer presented the internally prepared financial statements for 1 July 2019 to 30 June 2020 are at this time unaudited by an external company auditor. He reported that there will be a resolution later regarding the Auditor. The reports will be finalized and audited by December this year. He thanked Dionne Barton and the Finance Committee for their continuous support with the College’s finances.

Resolutions.

Catherine Chaffey instructed members to vote on the 3 resolutions via the online pole. She mentioned that she had received over 30 proxy votes.

**RESOLUTION 1 Removal of the Auditor** – The Members resolve to remove Donald Keith Alkemade as Auditor of the College.

Result: 5 abstain, 0 against, 73 in favour

Resolution 1 has now been passed.

**RESOLUTION 2 Appointment of Auditor** – The Members resolve to immediately appoint SDJA Audit Specialists Pty Ltd as Auditor of the College.

Result: 8 abstain, 1 against, 76 in favour

Resolution 2 has now been passed.

**RESOLUTION 3 Constitution** - The Members resolve to adopt the amended Constitution as per the marked-up copy at Appendix 1 of the Agenda papers and authorise the Board to prepare an updated formatting of the Constitution to correct layout errors, ensure consistency of clause numbering and cross referencing to correct typographical errors

Result: 2 abstain, 0 against, 83 in favour

Resolution 3 has now been passed.

4. **APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH PRESIDENTS**

Dr Neale Fong announced the Board for 2020-2021 year

<b>Branch Councillor Directors</b>	
Rosemary Kennedy	Australian Capital Territory
Paul Preobrajensky	New South Wales
Len Notaras	Northern Territory
Richard Olley	Queensland
Briana Baass	Victoria/Tasmania
Neale Fong	Western Australia
Karen Orsborn	New Zealand
<b>Additional Directors</b>	
Michael Kalminios	Treasurer
Carrie Marr	
Kate Plowman	
Andrew Way AM	
<b>By Invitation</b>	
Dr LIU Shao Haei	President Hong Kong College of Health Service Executives

Dr Neale Fong extended his appreciation to the board members for their contribution as officers of the College. He also thanked outgoing board member; Amanda Quealy from Tasmania who has been appointed to the merged VIC and Tas Branch Council.

## INVESTITURE OF BRANCH PRESIDENTS

Dr Neale Fong, President invested the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2020/2021 year.

<b>Branch</b>	<b>President</b>
Australian Capital Territory	Anthony Gill
New South Wales	Karen Patterson
Norther Territory	Prof Len Notaras AM
Queensland	Mark Avery
South Australia	Roslyn Chataway
Victoria/Tasmania	Briana Baass
Western Australia	Dr Neale Fong
New Zealand	Karen Orsborn
HKCHSE	Dr LIU Shao Haei

## PRESENTATION OF AWARDS AND PRIZES

### 4.1 MEMBERSHIP

The Awards for Gold Medal and Life Membership were not sort after this year due to complexity of Covid-19.

#### Honorary Fellowship

This year Honorary Fellowships has been bestowed upon:

**Stewart Dowrick – Chief Executive – Mid North Coast Local Health District**

### 4.2 FELLOWSHIP

Christine Dennis (Chief Examiner-Examinations) thanked the candidates, examiners and study coordinators for all the effort and time that has been invested in the program for 2020. She also thanked John Rasa (Chief Examiner – Alternative Pathway and International) and Richard Olley (Assistant Chief Examiner – Reading and Griffith online portal) Griffith University for sponsoring the online portal and for providing the online Collaborate Rooms for the online Fellowship Examinations this year. She also thanked Alison McCann for her continuing support and organization of the program.

#### Study Coordinators for 2020

First	Last	State
Marina	Buchanan-Grey	ACT
Stuart	Manoj-Margison	ACT
Chris	Hastie	NSW
John	Dennis	NT/SA
Alan	Maclean	NT/SA
Anneke	Fitzgerald	QLD
Pieter	Walker	VIC
Trenton	Greive	WA
Elizabeth	Rohwedder	WA
Jagpal	Benipal	NZ
Dr Fowie	NG	HK

She welcomed the following members inducted as new fellows of the College, having completed all examination and eligibility requirements and congratulated the Fellows on a fine achievement.

The new Fellows for 2020 from Australia and New Zealand were.

Prefix	First Name	Last Name	State
Dr	Umar	Ali	SA
	Shariff	Bagnulo	NSW
	Heather	Baron	SA
	Stephen	Bell	QLD
	Juan	Clark	WA
	Russell	Cockburn	WA
	Amanda	Cook	QLD
	Joseph	Cuthbertson	WA
	Justin	Fonte	WA
Dr	Paddy	Glackin	WA
	Justine	Glover	NT
	Pippa	Grant	WA
	Colin	Hackwood	NSW
	Angela	Jacobs	VIC
Dr	Rajeev	Jarugula	QLD
	Peter	Lam	NSW
Dr	David	Lim	NSW
	Rhonda	Loftus	NSW
	Francisco	Lopez	NSW
	Sean	Lowry	QLD
Dr	Karen	Murphy	QLD
	Arish	Naresh	SA
	Karen	Nicoll	WA
	Rex	O'Rourke	WA
	Dale	Pugh	WA
	Kate	Reakes	NSW
Dr	Naawa	Siplianyamble	QLD
	Lynne	Walker	WA
	Patricia	Whalley	WA
	Caroline	Zani	WA

### From New Zealand

Prefix	First Name	Last Name	Country
	Veronique	Gibbons	New Zealand
	Janet	Keys	New Zealand

Catherine Chaffey, CEO called upon Dr S.I LIU President of the Hong Kong College of Health Service Executives to announce the new fellows from Hong Kong.

### Hong Kong

Surname	Name (First name)	Name (English name)	Title
HOI	Chu Pang	Jacky	Dr
CHAN	Ho Chun	Taylor	Mr
CHAN	Wai Keung	Ricky	Dr
CHAN	Yuen Man	Fiona	Ms
CHEANG	Teng Fong	Charon	Dr
CHUNG	Yuet Lai	Vivien	Ms
FUNG	Chi Hang	Cheryl	Ms
LAU	Chi Kit	-	Mr
LAW	Wai Han	Eliza	Ms
LEUNG	Ching Han	Vivien	Ms
PAN	Bao Quan	-	Dr
QI	Wei	Wendy	Dr
TAM	Nga Yee	Sheeta	Ms
TSANG	Sau Mui	Alice	Prof.
UNG	Oi Lam	Carolina	Dr
WAI	Ka Yan	Josephine	Ms
WONG	Yuen Ha	Janet	Dr

**The Hong Kong College of Health Service Executives and the Australasian College of Health Services Management award the Dr Geoffrey Lieu and Dr David Briggs Award for Excellence in the 2020 Hong Kong College of Health Service Executives Fellowship Examinations to:**

- |  |
|--|
| <ol style="list-style-type: none"> <li>1. Dr UNG Oil Lam Carolina</li> <li>2. Ms TAM Nga Yee Sheeta</li> </ol> |
|--|

**Alternative Pathway**

Within the Australasian College of Health Service Management Fellowship is the peak membership level. It represents the recognition by your peers of your experience, competence and contribution to the profession of health leadership

*Congratulations to.*

First Name	Surname	Country/State
Tamzin	Brott	New Zealand
Tracey	Burton	NSW
Cathy	Cummings	New Zealand
Adj Assoc Prof Bernie	Harrison	NSW
Gary	Lees	New Zealand
Bryan	Pyne	WA
Adj Assoc Prof Chris	Raftery	QLD
Beverley	Sutton	VIC
Dr Joanne Travaglia	Travaglia	NSW

The ACHSM Board agreed (at its meeting on 28.01.2015) that the Royal Australasian College of Medical Administrators (RACMA) was a similar organisation to ACHSM for the purpose of Rule 10.9.2 of the Rules under the Constitution of the College and that therefore Fellows of RACMA may be accepted as a Fellow of ACHSM.

*Congratulations to.*

First Name	Last Name	Country/State
Dr Anthony	Bell	WA
Dr Ken Seong	Cheng	VIC
Dr Helen	Harris	TAS



A/Prof Vineet	Sarode	VIC
Dr Krishnaswamy	Sundararajan	SA
Dr Monica	Trujillo	QLD
A/Prof Vikas	Wadhwa	VIC
Dr Mark	Mattiussi	QLD
Dr Ranjit	Paul	QLD
Dr Anand	Ponniraivan	VIC
Dr Pamela Gail	Robinson	QLD

### 6.3 ACADEMIC PRIZES

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

Ian Brand Prize – for the best grade point average in a master’s course in health management went to –

Dr Sheril Shikha Kumar	Griffith University	6.833
------------------------	---------------------	-------

Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management went to –

Mrs Simone De Oliveira Louza	Flinders University	6.375
------------------------------	---------------------	-------

Grace Suleau Prize – for the best grade point average in an under-graduate diploma course in health management went to –

Rameesha Perera	Western Sydney University	6.542
-----------------	---------------------------	-------

### 7 GENERAL BUSINESS

No general business was discussed.

### 8 CLOSE

There being no further matters to discuss Dr Neale Fong declared the meeting closed at 5.00pm.

This is the final page of the Draft Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 27/10/2020 to be confirmed at the next Annual General Meeting 27/10/2020

Chair: Neale Fong

Signature:



Date: 27/10/2020

DRAFT