

MINUTES OF THE 76th ANNUAL GENERAL MEETING OF THE AUSTRALASIAN COLLEGE OF HEALTH SERVICE MANAGEMENT HELD ON TUESDAY 20 SEPTEMBER 2022 AT 4.00 PM AT THE PERTH CONVENTION AND EXHIBITION CENTRE WA

**WELCOME TO GUESTS AND CONFIRMATION OF PREVIOUS AGM MINUTES**

Dr Neale Fong, President, welcomed members and guests to the 76th Annual General Meeting of the Australasian College of Health Service Management held at the Perth Convention and Exhibition Centre, PERTH WA

A special welcome was extended to friends and colleagues from, Canada, Fiji India, People’s Republic of China – Hong Kong, Malaysia, New Zealand, United Kingdom, United States, Malaysia, Myanmar, Singapore, and Dubai.

The following apologies have been received.

First Name	Last	Member type
Prof Jo	Martins	Associate Fellow
Isaac	Seidl	Fellow
Peter	McMurtrie	Life Member Associate Fellow
Amanda	Murphy	Fellow
Doug	King OAM	Life Member Associate Fellow

Dr Neale Fong, President, put forward the Minutes from the 75th AGM and ask the members if there were any questions regarding the minutes.

“The Minutes of the 75th Annual General Meeting of ACHSM were confirmed.

**PRESENTATION OF THE 76th ANNUAL REPORT 2021-2022**

Dr Neale Fong, President reported on the highlights for the year.

“The Annual Report for the year ended 30 June 2022 was received.

## FINANCIAL REPORT

### PRESENTATION OF FINANCIAL STATEMENTS AND HONORARY TREASURER'S REPORT

Michael Palassis – Treasurer presented the prepared financial statements for 1 July 2021 to 30 June 2022

On behalf of the Board, I am pleased to present the financial report for the year ended 30 June 2022. With prudent financial management, ACHSM delivered an operating surplus of \$452,645 from a turnover of \$2.8m. He thanked the Branch Treasurers for their continuous input into the finances of the College and Dionne Barton for her fantastic process and reporting of our finances.

### APPOINTMENT OF AUDITOR

SDJA Specialists NSW were appointed the College's Auditors for 2022-2023 year.

Catherine Chaffey instructed members to vote on the resolution by a show of hands. She mentioned that she had received over 5 proxy votes.

**RESOLUTION Constitution** - The following change to the ACHSM Constitution is recommended for member approval by the College Board of the Australasian College of Health Service Management.

It is proposed to change Clause 6.1.6 from:

**A Director shall not serve more than six consecutive years as President.**

To:

**A Director shall not serve more than six consecutive years as President, except with the approval of the Board, in which case the President can serve for a maximum of nine consecutive years. The approval of the Board will be taken to be given if an anonymous ballot achieves at least a two-thirds majority.**

Result: 0 abstain, 0 against, 122 in favour

The Resolution has now been passed.

**APPOINTMENT OF BOARD DIRECTORS AND INVESTITURE OF BRANCH  
PRESIDENTS**

Catherine Chaffey CEO - announced the Board for 2022-2023 year.

Dr Neale Fong	President Branch Councillor Director Western Australia
Briana Baass	Vice President Branch Councillor Director Victoria/Tasmania
Michael Palassis	Treasurer Additional Director
Rosemary Kennedy	Branch Councillor Director Australian Capital Territory
Karen Patterson	Branch Councillor Director New South Wales
Len Notaras	Branch Councillor Director Northern Territory
Richard Olley	Branch Councillor Director Queensland
Christine Dennis	Branch Councillor Director South Australia
Cathy Cooney	New Zealand – ACHSM Aotearoa
Cam Ansell	Additional Director
Kate Plowman	Additional Director
Andrew Way AM	Additional Director
By Invitation	
Dr LIU Shao Haei	President Hong Kong College of Health Service Executives

Catherine Chaffey extended his appreciation to the board members for their

contribution as officers of the College. She also thanked outgoing board member Roslyn Chataway SA.

### INVESTITURE OF BRANCH PRESIDENTS

Dr Neale Fong, President invested the following Branch Presidents with the insignia of office; he wished all Branch Presidents success in meeting their objectives in the 2022/2023 year.

Branch	President
Australian Capital Territory	Anthony Gill
New South Wales	Karen Patterson
Norther Territory	Prof Len Notaras AM
Queensland	Mark Avery
South Australia	Christine Dennis
Victoria/Tasmania	Adam Stormont
Western Australia	Dr Neale Fong
New Zealand - ACHSM Aotearoa	Cathy Cooney
HKCHSE	Dr LIU Shao Haei

## PRESENTATION OF AWARDS AND PRIZES

### Gold Medal

This award recognises exceptional leadership and recent achievements and promotes the pursuance of excellence in the delivery of health services in Australia. A nominee will be a member of the College and an outstanding leader who has made recent and exceptional contributions to the healthcare system. This leader will have a passion for excellence and demonstrate a tireless commitment to improving the system for the benefit of patients and those who work within it. He/she values innovation and is committed to developing partnerships and collaborative relationships. These leaders are notable as role models for our next generation of leaders and embody the core health system values.

Catherine Chaffey announced the Gold Medal recipients for 2022 and 2021.

The 2022 Gold Medal Award was presented to Dr Tim Smyth VIC/TAS

The 2021 Gold Medal Award was presented to Mark Avery QLD

### Life Membership

Life membership to the College is an Award and honour that is bestowed by the Board after a Branch Council nomination. Any Branch may nominate one member each year to be considered for the award of Life Member. The final decision is made by the Board of Directors and presentation is made to that member at the ACHSM Annual General Meeting. Retiree members are eligible for this award.

The two Life member awards for 2022 were presented to.

Wendy Davis VIC/TAS

Paul Preobrajensky NSW

### 2021

Emeritus Professor Anneke Fitzgerald, QLD

Emeritus Professor Sandra Leggat, VIC

## Honorary Fellowship

Honorary Fellowship of the College is an award and honour that is bestowed by the Board after a Branch Council nomination.

Nominee's qualities include demonstration of the following:

Currently holding a key role in the health system and making a notable contribution to health services. This award provides recognition of this contribution. A nominee will have an outstanding reputation in the health system and will be supportive of the College and its objectives.

This year the following Honorary Fellowships have been bestowed upon.

<b>2020</b>	
<b>Stewart Dowrick</b>	Chief Executive Officer Mid North Coast Local Health District
<b>2022</b>	
<b>Alison Choy-Flannigan</b>	Partner & Leader, Health & Community Hall & Wilcox
<b>Professor Euan Wallace – not attending</b>	Secretary Victorian Department of Health
<b>Kathrine Morgan-Wicks – not attending</b>	Secretary (CEO) – Department of Health (Tasmania) Commissioner of Ambulance Services

### Fellowship

Christine Dennis (Chief Examiner-Examinations) thanked the candidates, examiners, and study coordinators for all the effort and time that has been invested in the program for 2022. She also thanked John Rasa (Chief Examiner – Alternative Pathway and International) and Richard Olley (Assistant Chief Examiner – Reading and Griffith online portal) Griffith University for sponsoring the online portal and for providing the online Collaborate Rooms for the online Fellowship Examinations this year. She also thanked Alison McCann for her continuing support and organization of the program.

### Study Coordinators for 2022

Christine thanked all of the Study Coordinators for 2022.

ACT/NSW	Chris Hastie and Paul White
NT	Justine Glover, Liza Houghton and Pieter Walker
QLD	Anneke Fitzgerald
SA	John Dennis, Diana Peers and Colin Hackwood
VIC/TAS	Anna Burgess and Mavis Smith
WA	Trenton Greive and Elizabeth Rohwedder
ACHSM Aotearoa	Jagpal Benipal
HKCHSE	Dr Fowie Ng

She welcomed the following members inducted as new fellows of the College, having completed all examination and eligibility requirements, and congratulated the Fellows on a fine achievement.

The new Fellows for 2022 from Australia were.

Prefix	First Name	Last Name	State
Dr	Hamza	Al Katranji	VIC
Dr	Melvyn	Anthony Dass	QLD
Ms	Christine	Barber	SA Health
Lt Col	Elisabeth	Barnett	ACT
Mr	Thomas (Tom)	Beatty	SA Health
Assoc/Prof	Matthew	Burstow	QLD
Ms	Deborah	Butler	NT Health
Ms	Theresa	Clasquin	NT Health
Mr	Neil	Cowan	WA
Ms	Suzanne	Delaney	SA
Ms	Brenna	Eckert	SA Health
Dr	George	Eskander	WA
Mrs	Michelle	Evans	SA Health
Mr	Hayden	Fletcher	VIC
Mr	Jeffrey	Gaden	NT Health
Mrs	Joanne	Glover	SA
Dr	Barbara	King	WA
Mr	Andriy	Kurtsev	VIC
Mrs	Leonie	Lloyd	VIC
Mrs	Deidre	Logie	NT Health

Mr	William	Monaghan	NT Health
Ms	Renae	Moore	NT Health
Ms	Amanda	O'Keefe	NT Health
Dr	Mark	Page	NSW
Ms	Delna	Plathottam	VIC
Dr	Samuel	Rigg	NT Health
Ms	Melita	Ryan	VIC
Ms	Olivia	Toune	NT Health
Ms	Mirella	Vagnarelli	SA Health
Mrs	Rachel	Whiteley	WA
Ms	Kerry	Wilcox	WA
Mr	Simon	Windsor	SA Health
Mr	Matthew	Wood	SA Health

<b>International</b>			
<b>Prefix</b>	<b>First Name</b>	<b>Last Name</b>	<b>State/Country</b>
Dr	Mahmoud	Rawan	SAUDI ARABIA

Richard Olley presented the new fellows from 2021 and 2020.

<b>Fellowship Candidates 2021</b>			
<b>Prefix</b>	<b>First Name</b>	<b>Last Name</b>	<b>State</b>
Dr	Thiri	Aung	INT - Myanmar
Ms	Debra	Benger	VIC
Dr	Richard	Bostwick	WA
Mr	Angus	Burnett	WA
	Alex	Carrasco	QLD
Ms	Renee	de Prazer	WA
	Neil	Doverty	WA
	Fiona	Duncan	WA
Mr	Damian	Green	QLD
	Sarah	Griffin	NT
	Angela	Jacob	VIC
Dr	Nicolie	Jenkins	QLD
Ms	Heather	Malcolm	NT

Ms	Elizabeth (Libby)	Oakes	WA
Dr	Pamela	O'Nions	WA
	Diana	Peers	NSW
Dr	David	Reeve	NT
Dr	Zaw Win	Sandy	INT - Myanmar
Dr	Karan	Sharma	SA - UAE
Assoc/Prof	Sue	Taylor	WA
	Peter	Vincent	SA
Dr	Carolyn	Wallace	VIC

<b>Fellowship Candidates 2020</b>			
<b>Prefix</b>	<b>First Name</b>	<b>Last Name</b>	<b>State</b>
	Sharif	Bagnulo	NSW
	Heather	Baron	SA
	Stephen	Bell	QLD
	Russell	Cockburn	WA
Dr	Paddy	Glackin	WA
	Pippa	Grant	WA
Dr	Rajeev	Jarugula	QLD
	Peter	Lam	NSW
	Francisco	Lopez	NSW
	Arish	Naresh	VIC
	Karen	Nicoll	WA
	Lynne	Walker	WA
	Patricia	Whalley	WA
	Caroline	Zani	WA

Cathy Cooney presented the new fellows from New Zealand by examination, and alternative pathway.

<b>Prefix</b>	<b>First Name</b>	<b>Last Name</b>	<b>State</b>
Mrs	Michelle	Arrowsmith	NZ
Ms	Christine	King	NZ
Mrs	Shelley	McIntosh	NZ
Mrs	Catherine	Parkes	NZ

Alternative Pathway - 2020			
Prefix	First Name	Last Name	State
	Therese	Jefferies	NZ
	David	Waters	NZ

Alternative Pathway - 2020			
Prefix	First Name	Last Name	State
	Tamzin	Brott	NZ
	Cathy	Cummings	NZ

John Rasa presented the Alternative Pathway and RACMA Fellows Within the Australasian College of Health Service Management Fellowship is the peak membership level. It represents the recognition by your peers of your experience, competence, and contribution to the profession of health leadership.

*Congratulations to.*

Alternative Pathway - 2022			
Prefix	First Name	Last Name	State
Dr	Sharon	Brownie	ACT
	Kingsley	Burton	WA
	Scott	Chapman	VIC
Prof	Eleanor	Milligan	QLD

Alternative Pathway - 2021			
Prefix	First Name	Last Name	State
	Chris	Mitchell	QLD
Adj Assoc Prof	Annette	Solman	NSW

Alternative Pathway - 2020			
Prefix	First Name	Last Name	State
	Tamzin	Brott	NZ
	Cathy	Cummings	NZ
Adj Assoc Prof	Bernie	Harrison	NSW
	Gary	Lees	INT (NZ)
Dr	Karen	Luxford	NSW
	Beverley	Sutton	VIC

RACMA - 2022			
Prefix	First Name	Last Name	State
Dr	Lachlan	Gordon	QLD
Dr	Phillipa	Hawkings	VIC
RACMA - 2021			
Prefix	First Name	Last Name	State
Dr	Gershu Chandy	Paul	INT
Dr	Siddharth	Vohra	NSW
RACMA - 2020			
Prefix	First Name	Last Name	State
Dr	Mark	Mattiussi	QLD

The ACHSM Board agreed (at its meeting on 28.01.2015) that the Royal Australasian College of Medical Administrators (RACMA) was a similar organisation to ACHSM for the purpose of Rule 10.9.2 of the Rules under the Constitution of the College and that therefore Fellows of RACMA may be accepted as a Fellow of ACHSM.

*Congratulations to.*

John Rasa called upon Dr Liu President of the Hong Kong College of Health Service Executives to announce the new fellows from Hong Kong.

#### **Hong Kong**

NAME
Dr AU Brian Kin Chung
Ms CHAU Ka Yi
Ms CHEUNG Siu Tong
Ms CHONG Jwo Ruey, Maggie
Ms CHU Kit
Ms LAM Man Shan, Patti
Ms LI Lam
Ms MAK So Shan
Dr SIU Wei Man, Bonnie
Mr SZE Mei Pong
Mr TAM Hoi Yat
Ms TONG Choi Man
Dr TSE Sut Yee
Dr WONG Kin Ho

The Hong Kong College of Health Service Executives and the Australasian College of Health Services Management award the Dr Geoffrey Lieu and Dr David Briggs Award for

Excellence in the 2022 Hong Kong College of Health Service Executives Fellowship Examinations to:

Dr SIU Wei Man, Bonnie

### **Commendation Award**

Mr TAM Hoi Yat & Dr WONG Kin Ho

### **Certification**

The following members have completed the certification program in 2022 having completed all requirements.

<b>First Name</b>	<b>Last Name</b>	<b>State</b>
Peter	Turner	NSW
Catherine	Parkes	NZ
Melanie	Murray	WA
Jodie	Green	WA
Richard	Dabboussy	NSW
Diana	Ellison	WA
George	Eskander	WA
Jonathan	Hagger	NZ
Subhash	Kumar Battu	QLD
Virender	Sorout	INT
Michele	Thomas	NZ

### **Academic Prizes**

Each year the Australasian College of Health Service Management awards three student prizes for the best student graduate from health management courses in Australia that are accredited by the College.

Ian Brand Prize – for the best grade point average in a master’s course in health management went to – 2 Students.

<b>Nominee</b>	<b>University</b>	<b>GPA</b>
Dr Jacqueline Taylor	La Trobe	7.0
Dr Amelia Crabtree	Deakin University	7.0

Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management went to –

Nominee	University	GPA
Ms Stephanie Popovic	La Trobe	7.00

Grace Suleau Prize – for the best grade point average in an under-graduate diploma course in health management went to –

Nominee	University	GPA
Amanda Navmovska	Western Sydney University	6.6

### General Business

No general business was discussed.

CLOSE

There being no further matters to discuss, Dr Neale Fong declared the meeting closed at 4.45pm.

This is the final page of the Draft Minutes of Annual General Meeting of the Australasian College of Health Service Management held on 20/09/2022 to be confirmed at the next Annual General Meeting.

Chair: Neale Fong

Signature:



Date: 20/09/2022