



ACHSM-Aotearoa Annual General Meeting (AGM)

Minutes of Meeting 15 June 2021

5pm to 5.45 pm DRAFT

Present:

Karen Orsborn (President),	Cathy Cooney (Treasurer),
Nick Saville-Wood, Therese Jeffs,	Greg Van der Goot,
	Veronique Gibbons
Jayanthi Mohanakrishnan,	Jagpal Benipal, Cathy Cummings,
Craig Tamblyn, Charmaine Pene,	Natalie Lindsay, Jane George,
Esthe Davis,	David Waters, Natalie King,
Kathy Davenport,	Jacqueline Jeffs

Apologies: Paula Murray

1) Welcome and apologies

Karen opened the meeting with karakia Whakataka Te Hau

2) Confirmation of 13 June 2020 AGM minutes

The minutes of the AGM held on the 13 June 2020 were confirmed (proposed Craig Tamblyn and seconded Charmaine Pene).

3) President's Report

The President's Report was tabled and highlights noted.

Highlights of the year have included another successful planning day held in Wellington in November. With clear actions identified and in the process of being implemented arising from this day.

We have kicked off the ACHSM mentoring programme in New Zealand with mentors and mentees identified.

Four people from New Zealand have been awarded Fellowship to the College this past year. They are: Veronique Gibbons, Janet Keys, Dr Paul Muir and Cathy Cummings.

No candidates for the Fellowship programme by examination have been identified this year and this will be an area of focus for next year.

Membership of the NZ branch of the college has remained stable this past year. We have an increased number of Fellows, but this has meant that the number of Associate Fellows has decreased. This is another area of focus for the coming year.

Karen will be stepping down as President as she is now busy having been confirmed in her role as Chief Executive of the Mental Health and Wellbeing Commission. The AGM participants gave congratulations to Karen for her new role. And also to Cathy Cooney for having been conferred the MNZM.

Proposal to accept President's Report

Moved Cathy Cooney

Seconded Charmaine Pene

4) Treasurer's Report

Cathy Cooney, Treasurer, tabled the audited accounts and gave an update on the financial position of ACHSM-Aotearoa. The closing balance as at 31 March 2021 is 74,813.33.

The biggest development in relation to the finances this year is the additional support we are now receiving (and paying for) from ACHSM Office.

Capitation arrived after the closing of the accounts for the financial year end (31 March), but the accountant has included this as 'Accounts Receivable'.

The bank account will be changed to our new name: Australasian College of Health Service Management - Aotearoa Incorporated. The short version to be ACHSM – Aotearoa now that this has been confirmed.

Cathy confirms that the accounts are in good shape.

Proposal to accept Treasurer's Report

Moved Cathy Cummings

Seconded Craig Tamblyn

5) Election of ACHSM - Aotearoa National Council members for 2021/22

Current National Council members standing again and accepted for 2021/22: Karen Orsborn, Cathy Cooney, Jagpal Benipal, Paula Murray, John McManus, Craig Tamblyn, Charmaine Pene, and Cathy Cummings

Two Council members have had their terms renewed

Paula Murray, Jagpal Benipal

Proposal to renew term for these two members

Moved Cathy Cooney

Seconded Greg van Der Goot

Two people have been nominated to join National Council: Natalie Lindsay, Jacqueline Jeffs

Proposal to accept Natalie Lindsay on National Council

Moved Karen Orsborn

Seconded Craig Tamblyn

Proposal to accept Jacqueline Jeffs as student representative on National Council

Moved Natalie Lindsay

Seconded Veronique Gibbons

Office Bearers:

President - Cathy Cooney

Treasurer - TBC – member may be co-opted to fill this role

Secretary - Cathy Cummings

6) General Business

At the AGM last year, the membership agreed to change the name from The New Zealand Institute of Health Management Incorporated (NZIHM) to Australasian College of Health Service Management - Aotearoa Incorporated (commonly known as: ACHSM-Aotearoa), on the basis that the Constitution would need to be updated and reviewed to reflect this. The Constitution has undergone a review over the past year to ensure it meets the pending new Incorporated Society rules and regulations. There is also more emphasis on our Te Tiriti obligations and to having Māori on National Council. The AGM quorum has been changed from 15 to 15% to align with representation. The President now needs to be a Fellow of the College to be eligible for this role.

A draft of the Constitution had been sent to all members prior to the AGM and comments were requested. Comments have been incorporated into the new Constitution.

There being no further discussion on the proposed revised constitution, a proposal was made for the ACHSM-Aotearoa membership to accept the new Constitution.

Moved Cathy Cooney

Seconded Greg van der Goot

Unanimously Approved

7) Other Business

Karen asked for ideas from members for increasing membership and promoting the activities of the College. Natalie L stated that she gets enormous benefit both for herself and her health management students from the ACHSM journal. She suggested targeting journals that are directed at 'Service Manager' level and we could advertise the activities and benefits of ACHSM-Aotearoa in those.

Jane also suggested that there are emerging professions such as allied health and technical careers that could be targeted too.

Veronique had some minor queries about the constitution. Cathy Cooney stated that it was too late for any changes to be incorporated into the Constituion but that the queries can be emailed to her.

Cathy Cooney reminded us that the College belongs to all of us, not just Council members and all ideas are welcomed.

With sincere thanks from both Cathy Cooney and Karen Orsborn for attendance, the meeting closed with Karakia at 5.45 pm