



ACHSM-Aotearoa Annual General Meeting (AGM)

Minutes of Meeting 13 June 2023
5pm to 6.15 pm DRAFT

Present:	Cathy Cooney (President)	Craig Tamblyn	David Waters
	Thérèse Jeffs (Treasurer)	Charmaine Pene	Dave Nicholl
	Cathy Cummings (Secretary)	Jagpal Benipal	Jacqueline Jeffs
	Joanie Sims (Guest Speaker)	Natalie Lindsay	Jan Adams
	Greg Vandergoot	Karen Orsborn	Paula Murray
	Nick Saville-Wood	Kathy Davenport	Marion Dixon
	Kelvin Billinghamurst	Carolyn Cooper	Kathy Davenport
	Belinda McFie	Veronique	Christine Clark
	Cathie Parkes	Jane George	

Apologies: Nil received

1) Welcome and apologies

Cathy opened the meeting with karakia.

2) Confirmation of 14 June 2022 AGM minutes

The minutes of the AGM held on the 14 June 2022 were confirmed

Proposed Cathy Cooney

Seconded Jan Adams

All were in agreement.

3) Presidents Report

Cathy Cooney stated it was a privilege to present the President's report for 2023.

The President's Report was taken as read, tabled and highlights noted. Cathy particularly wanted to acknowledge the Council members and also our dedicated Fellowship coordinator, Jagpal, who is ably assisted by Janet Keyes. A highlight of the year was four candidates achieving Fellowship by exam in Perth in October 2022. Cathy also acknowledged and thanked our immediate past president, Karen Orsborne, and also Charmaine Pene who are both stepping down from National Council.



Cathy acknowledged the Council members and many others who had contributed to the College activities over the past year.

Highlights and key achievements throughout the year included:

1. A positive meeting with Margie Apa as CEO of Te Whatu Ora. Margie at the meeting expressed a commitment to working in partnership with ACHSM-Aotearoa in relation to health leadership and management and particularly a competency framework.
2. The development and printing of our postcards which can be used to promote the College.
3. Taking a regional approach with the set up being driven by Marion Dixon, with a focus on a more informal approach to support and collegiality. Marion will assist other regions to get off-the-ground.
4. In 2024, we will host the College's annual one-day conference (usually held in Melbourne but will be hosted in Auckland next year).

Cathy declared a Conflict of Interest in relation to the development of the ACHSM-Aotearoa brand and logo. A defined process was followed to award a graphic design company this task. Because Cathy Cooney's niece was a tenderer, Cathy absented herself from all decisions and discussions relating to the award of the tender. At ACHSM-A board meetings, this process was instead led by Cathy Cummings. This process was described and explained at the AGM. No concerns were raised by any members present.

Proposal to accept Presidents Report

Moved Cathy Cooney

Seconded Karen Orsborne

All were in agreement.

4) Treasurers Report

Thérèse Jeffs as Treasurer for the Council tabled the Treasurer's report for 2023. She noted a small \$150 discrepancy which is just a 'paper error'.

Proposal to accept Treasurer's Report

Moved Therese Jeffs

Seconded Jan Adams

All were in agreement.

The proposed budget for 2023/2024 was presented. An increase in membership results in an increase in income.

Proposal to accept the budget

Moved Therese Jeffs

Seconded Greg Vandergoot

All were in agreement.

5) Election of NZIHM National Council members 2022



Current National Council members standing again and accepted for 2023: Cathy Cooney, Paula Murray, Thérèse Jeffs, Jacqueline Jeffs, Natalie Lindsay, Cathy Cummings and Craig Tamblyn, Dave Nicholl

With the resignation of Charmaine and Karen, this leaves a vacancy for two new members. Christine Clark (Auckland) and Jan Adams (Manawataki) self-nominated to be on Council.

Proposal to accept Christine and Jan on National Council

Moved: Greg Vandergoot

Seconded: Paula Murray

Office bearers:

Office bearers for National Council were confirmed as:

- President - Cathy Cooney
- Treasurer - Thérèse Jeffs
- Secretary - Cathy Cummings

6) General Business

Nil

AGM attendees were privileged to listen to a presentation on Health Leadership from Joanie Sims, Organisational Development & Capability Lead, Te Whatu Ora.

With sincere thanks to Joanie for her presentation and to all attendees at the AGM from Cathy Cooney, the meeting closed at 6.15pm with karakia.