

**Better leadership. Healthier communities.**

**Australasian College of  
Health Service Management**

**72<sup>ND</sup> ANNUAL REPORT**  
**2017–2018**

# Vision, Mission and Values

The 2017–2018 Annual Report of the Australasian College of Health Service Management, which is a company limited by guarantee.

ACN 008 390 734 ABN 4100 839 0734

#### REGISTERED OFFICE

Level 1, Unit 11, 41–43 Higginbotham Road,  
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#### SOLICITORS

Holmann Webb  
Level 17, Angel Place, 123 Pitt Street  
Sydney NSW 2000

#### AUDITOR

Alkemade and Associates  
PO Box 423, Carnegie VIC 3163

#### ANNUAL GENERAL MEETING

This report was presented at the Annual General Meeting of the Australasian College of Health Service Management held on Tuesday 18 September 2018 at the Darwin Convention Centre, Darwin, Australia.

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# Governance

## National Board

Dr Neale Fong, FCHSM (Hon)	President, Branch Councillor Director
Assoc. Prof. Godfrey Isouard, FCHSM	Vice President, Branch Councillor Director
Mr Graham Hyde, FCHSM (Hon)	Treasurer, Additional Director
Mr Paul Dyer, FCHSM	Branch Councillor Director
Prof. Len Notaras, AM, FCHSM	Branch Councillor Director
Mr Mark Avery, FCHSM	Branch Councillor Director
Mr Mark Diamond, FCHSM	Branch Councillor Director
Ms Julie Tate, FCHSM	Branch Councillor Director
Ms Briana Baass, FCHSM	Branch Councillor Director
Ms Jayanthi Mohanakrishnan, FCHSM	President NZIHM, Branch Councillor Director
Dr Tim Smyth, FCHSM	Additional Director
Ms Carrie Marr, FCHSM	Additional Director
Mr Daniel Mahony, FCHSM	Additional Director

## Invitees

Dr S H Liu, FCHSM	President HKCHSE
Mr Michael Kalimnios FCHSM	

## Branch Presidents

Mr Paul Dyer, FCHSM	Australian Capital Territory
Mr Paul Preobrajensky, FCHSM	New South Wales
Prof Len Notaras, AM FCHSM	Northern Territory
Ms Jayanthi Mohanakrishnan, FCHSM	New Zealand
Mr Mark Avery, FCHSM	Queensland
Mr Stuart Schneider, FCHSM	South Australia
Ms Amanda Quealy, AFCHSM	Tasmania
Ms Wendy Davis, FCHSM	Victoria
Dr Neale Fong, FCHSM (Hon)	Western Australia

## Attendance at Board Meetings

Board Meetings were held via teleconference with one face to face meeting.

## Our Team

### National Office

Catherine Chaffey	Chief Executive Officer
Alison McCann	Executive Assistant to CEO
Richa Apte	Membership Administrative Officer
Melissa McLennan	Congress Manager
Erica Jones	National PD & Events Coordinator
Robin Dosoruth	Marketing & Communications Manager
Dionne Barton	Finance Manager
Sylvia Chin	Accountant

### Australian Capital Territory

Rebecca Brynes	Branch Support Officer
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### New South Wales

Sharlene Chadwick	Executive Officer
Yaping Liu	Librarian

### Queensland

Adam Leniham	Branch Manager
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### South Australia

Lou Williamson	Executive Officer
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### Tasmania

Jonathan Bugg	Registrar
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### Victoria

Julie Owen	Executive Officer
Jennifer Allen	Administrative Officer

### Western Australia

Ashleigh Fong	Executive Officer
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### International

Ms Jayanthi Mohanakrishnan, FCHSM	President NZIHM
Anders Yuen	College Secretary, HKCHSE

# President and Chief Executive Officer's Report



**Dr Neale Fong**

FCHSM (Hon) MBBS DipCS  
MTS MBA FAICD FAIM  
PRESIDENT

It has been an honour and privilege to serve another year as National President of the Australasian College of Service Management. The year has been another where we have done the hard work of re-building the financial and membership base of the College, while at the same time ensuring we remain relevant to members and a passionate advocate for the need to realise our vision of "Better Leadership: Healthier Communities".

On behalf of the Board I would like to thank all ACHSM members for their significant contribution to the College either on national level Committees, Branch Councils or attending events or participating in the many State Branch level activities.

This Report will outline the numerous activities of the College and the vast range of professional learning events and networking opportunities that are being provided by the College.

The Branch Councils are where the real work of the College is done. On the heel of welcoming in a revamped branch from the Northern Territory last year, this year we welcomed the South Asian Centre for Health Management at the Tamil Nadu MGR Medical University (they graduate 16,000 doctors per annum). This branch headquartered in Chennai, India opens up the door for significant opportunities for exchange of key leadership and management, thus strengthening both Indian and Australian health care management.

The vibrancy and commitment of our Branch Council network is crucial to the growth of the College and as such the strength of the College will be demonstrated in membership, fellowship and financial performance in each Branch.

## *CEO commentary*

There has been little turnover in staff this year, but I would particularly like to thank Lou Williamson who resigned from the SA Executive Officer role in June this year. Her contribution was much appreciated by the SA Branch Council and myself and I am sure many if not all of our SA members. This is also an opportunity for me to thank all of my wonderful team across the Branches and in National Office for their hard work, their commitment to great membership service and their unfailing collegiate spirit.

We have completed another member survey this year and the Board is moving to take the findings and build on the College value proposition for all members. We introduced two new offerings this year including the Monthly Webcasts and the Annual One Day Conference in Melbourne in the first part of the year. We are especially grateful to all the speakers who donated their times to these professional development events.



**Catherine Chaffey**

CHIEF EXECUTIVE OFFICER

# President and Chief Executive Officer's Report (continued)

## *CEO commentary*

Thank you to all members who completed our membership survey this year – the results have been collated and a working group of members and staff formed to ensure we realize your view for great membership value going forward. I know that our monthly national webcasts have been well received and a low cost alternative for members everywhere and our job opportunities for members have continued to grow with recruiters and organisations alike realizing that our membership is a great place to start looking for a committed and qualified health leader.

The 2017 Congress in Sydney was an outstanding success and the impact of the networking and educational program has been widely felt. My thanks to the hardworking national team and the NSW Branch for hosting such a memorable event on the calendar.

Fellowship by Examination saw the highest number of Fellowships conferred in our history with over 50 being awarded at a gala event preceding the Fellow's Dinner at the picturesque Darling Harbour. This is a wonderful success story for the College with growth year on year indicating how valuable this program

is in both developing and certifying health managers and leaders. My sincere thanks all the examiners and especially to our new Chief Examiner team of John Rasa, Christine Dennis and Richard Olley.

The Master Health Service Management Competency Framework continues as our central guide and statement across our entire programs including HMIP, mentoring, education Accreditation and Fellowship. We are near completion of the self-assessment tool which will be available only to members.

The College has attempted to grow its interest in the Asia Pacific region and some progress has been made in India, China, and the Philippines. We have applied for a number of DFAT grants this year to support our growth in this space.

The Universities and SHAPE continue to be important collaborative partners in this research and learning development process. This year we see the retirement of David Briggs as editor of the Asia Pacific Journal of Health Management. David's role and commitment to this has been first class and the College extends its heartiest appreciation for a job well done. The Journal has also gone fully on-line and will now be published on a continuous basis.

Finally, a vote of thanks to our sponsors, who help make events like this Congress and branch seminars and breakfasts more affordable.

2017 Congress Major Sponsors – HESTA, NSW Health-Workforce Planning & Development Branch, Spotless and Turner & Townsend. 2017 Exhibitors- ACHS, Acon Health, Australian Digital Health Agency, BHI, Congnitive Institute, Deakin University, Francis Health, Hardy Group International, HESTA, Meerqat, NTG Health, Spotless and UNE.

We appreciate that support and commend these supporters to all to our members.

To my fellow Board members and all State Branch Councillors who volunteer significant personal time and effort to ensure the College continues to grow, thank you. I especially thank our committee chairs in Robert Grima (Audit &

Risk) Julie Tate (Awards) Dianne Stephens (Congress Academic Committee) Leonard Notaras (Congress Organising Committee) Christine Dennis, (Chief Examiner), John Rasa (Chief Examiner Alternative Pathway and International) Richard Olley,(Assistant Chief Examiner Readings) and Richard Baldwin, (Immediate Past Chief Examiner), Graham Hyde (Finance), Tim Smyth (Governance), Godfrey Isouard (Education) Mark Avery (Accreditation) David Briggs (Journal Editorial Advisory Committee)

Finally, my thanks to all our hardworking staff, including our CEO, who have worked again through many challenges, including another change of premises, and many unforeseen difficult financial pressures.

# Board Directors 2017–2018



**Dr Neale Fong**  
 FCHSM (Hon), MBBS DipCS MTS  
 MBA FAICD FAIM  
**President/  
 Branch Councillor Director**



**Associate Professor  
 Godfrey Isouard**  
 FCHSM, BSc MHA PhD AFAIM  
**Vice President/  
 Branch Councillor Director**



**Mr Graham Hyde**  
 FCHSM (Hon), FIPA, FAIM, FRSH,  
 AFAAQHC, PHF, MASQ, MNTAA  
**Treasurer/  
 Additional Director**



**Mr Paul Dyer**  
 FCHSM, BHA CERTCOMM  
**Branch Councillor Director**



**Mr Mark Avery**  
 FCHSM BHA MBUS(RES) FAIM  
 FAICS  
**Branch Councillor Director**



**Ms Briana Baass**  
 FCHSM, BPO Grad Cert Hlth Pol  
 Mgmt MHA MAICD  
**Branch Councillor Director**



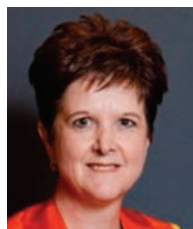
**Ms Julie Tate**  
 FCHSM, FIR, MBus, GradDipHSM,  
 GradDipEd, DipDiagRad, MAICD  
**Branch Councillor Director**



**Mr Mark Diamond**  
 FCHSM, BA (BCAE – Latrobe University)  
 and BSW (University of Melbourne)  
**Branch Councillor Director**



**Ms Jayanthi  
 Mohanakrishnan**  
 FCHSM, MSc, MLIS, PG Dip  
 Health & Hospital Management  
**Branch Councillor Director  
 President NZIHM**



**Ms Carrie Marr**  
 FCHSM, BSc Nursing, Dip. Ed (Nurse  
 Teaching), MSc (Organisation  
 Consulting)  
**Additional Director**



**Mr Daniel Mahony**  
 FCHSM B.Physio G.DipHSM  
 APAM MAICD  
**Additional Director**



**Prof Len Notaras AM**  
 FCHSM  
**Branch Councillor Director**



**Dr Tim Smyth**  
 FCHSM MB BS LLB MBA  
**Additional Director**

**For all Board Directors  
 and Invitees bios  
 please go to  
[http://www.achsm.org.au/about-us/  
 board-of-directors/](http://www.achsm.org.au/about-us/board-of-directors/)**

## Board Invitees



**Dr Liu Shao Haei**  
 FCHSM  
**President HKCHSE**



**Mr Michael Kalimniois**  
 FCHSM, Bch of Comm, FCA, MIACD

# National Treasurer's Report

## 2017–2018 Financial Year



**Graham Hyde**

FCHSM (Hon), CHM, FIPA, FFA,  
NATIONAL  
TREASURER

It is my great pleasure to present the financial report for the year ended 30 June 2018. There are two reasons for the pleasure. Firstly, we have achieved a reasonable profit from a turnover of \$2.9m and secondly the team efforts of National Office and each Branch to achieve the result. As mentioned in my last report we have continued to rebuild the finances of the College and the quality of monthly financial reporting.

This year NSW Health advised us that the NSW Library funding will no longer be available but as a transition they provided us with a grant of \$105k. The college would like to thank NSW Health for their support in the past and in assisting in this transition.

The College is continuing to look at ways to reduce expenditure and this year resulted in the National office relocating to smaller premises after the closure of the NSW Library.

We have been engaged to deliver a number of new programs this year including the National Mental Health Commission Mentoring Project and the Western Australian Country Health Service Future Leaders Program. In addition, we expanded our national event offerings with an executive briefing one-day conference in Melbourne and are looking forward to continuing this event. We also introduced monthly webcasts which bring cost effective Professional Development to our members everywhere.

### The results in detail

As you can see from the Accounts

#### 94% of our income is derived from:

- Professional Development Events **\$638k**
- Health Intern Programs conducted in NSW, Victoria and Queensland **\$726k**
- Program Grants **\$290k**
- Congress **\$484k**
- Membership fees **\$603k**

#### 89% of our expenditure is incurred from:

- Employment costs **\$1,186k**
- Information Technology, Marketing and Office Expenses **\$177k**
- Cost of Professional Development Events **\$341k**
- Congress Expenses **\$323k**
- The Health Intern Program **\$542k**

Income has seen a slight decrease over the previous year, but expenditure has reduced by 8%. The reduction in expenditure is mainly attributable to the reduction in employment expenses in FY18.

The results compared favourably to budget.

Item	Budget	Actual	Variance
Income	\$2,861,442	\$2,924,626	\$63,184
Expenditure	\$2,869,442	\$2,894,583	(\$25,141)
Net Surplus/(Deficit)	(\$8,000)	\$30,043	\$38,043



## Sponsorship

Sponsorship support to the Branches for the year was \$242k and for the National Congress \$87k which was an increase of \$24k on last year's sponsorship. We are very grateful to our various sponsors for their ongoing support without which we would have to increase costs to members. We also have many organisations who provide sponsorship in kind either with guest speakers or venues or both.

## Accounting Framework

As mentioned in my last Report our Open Disclosure Framework ensures each Branch and National Office are now provided with a comprehensive range of monthly financial data to assist in decision making. National Office and each Branch can see how they are performing against budget for their respective unit and the College as a whole.

## Staff Changes

In February we said farewell to our Finance Manager Rex who moved to Melbourne to be closer to family. We were very fortunate to be able to appoint Dionne to the post. Dionne is a qualified Chartered Accountant and has made my job a lot easier. I must say it has been a baptism of fire dealing with FBT and Payroll Tax and our accounting system but she has come through with flying colours. Thanks Dionne.

## The 2018/2019 Budget Process

We continue to involve Branches in the budget process with providing them with more financial data to base their budgets on. The Chief Executive Officer, Finance Manager and I drafted the initial budgets for each Branch and National Office and each Branch and National Office were given the opportunity to make comments and any proposed changes. The net result was that we now have a budget on which all parties agree.

The budget is conservative, and it does allow for new programs such as the National Mental Health Commission Mentoring project and the Western Australian Country Health Service Future Leaders Program.

As members will appreciate our main source of revenue is membership, professional development events, the congress and the health intern programs all of which we need to grow. Whilst three of these items increase each year our membership growth could certainly improve if we wish to achieve the future objectives of the College.

## Conclusion

As stated this year we have continued to rebuild the finances of the College and the quality of monthly financial reporting. All Branch Treasurers are members of the Finance Committee

along with the President, Chief Executive Officer and Finance Manager.

I would like to thank all committee members for their support and their contribution to help and maintain our financial recovery process.

I would especially like to thank Catherine, our CEO, for her support and tenacity as we worked through the re-forecasting process month after month—we do more forecasting than the Weather Bureau. It is not an easy task as Branches continually change their event income budget and we get more anxious as the year progresses.

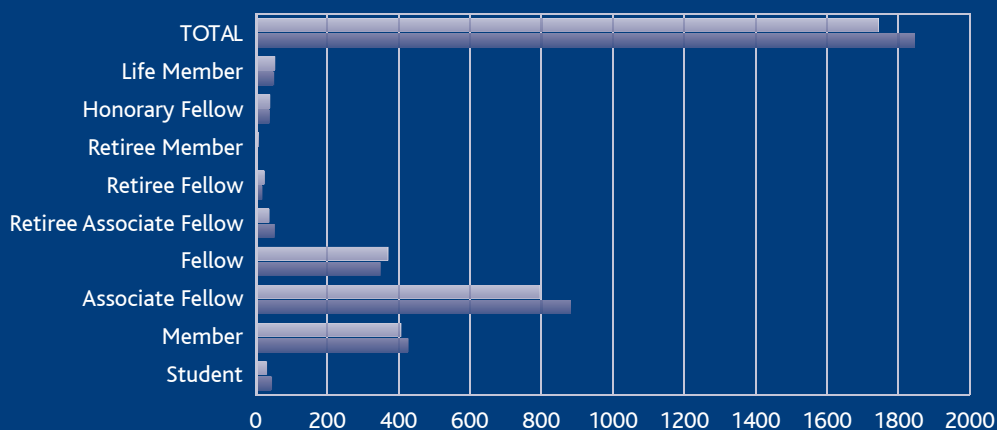
As of this meeting I will be concluding my term on the Board as Treasurer, I have been honoured to serve the College and I look forward to seeing the college's success in the 2019 financial year and beyond.

# Membership Statistics

## Membership growth

The 2017 Fellowship exam inducted 50 Fellows into the College from Australia, New Zealand, Hong Kong, 4 new RACMA Equivalency and 10 Alternative Pathway to Fellowship.

MEMBER CATEGORY	As of 30 June 2017	As of 30 June 2018
Students	42	28
Members	425	405
Associate Fellows	880	794
Fellows	347	369
Retiree Associate Fellows	50	35
Retiree Fellows	15	22
Retiree Members	2	3
Honorary Fellows	36	37
Life Members	48	51
<b>TOTAL</b>	<b>1845</b>	<b>1744</b>



## Membership Categories

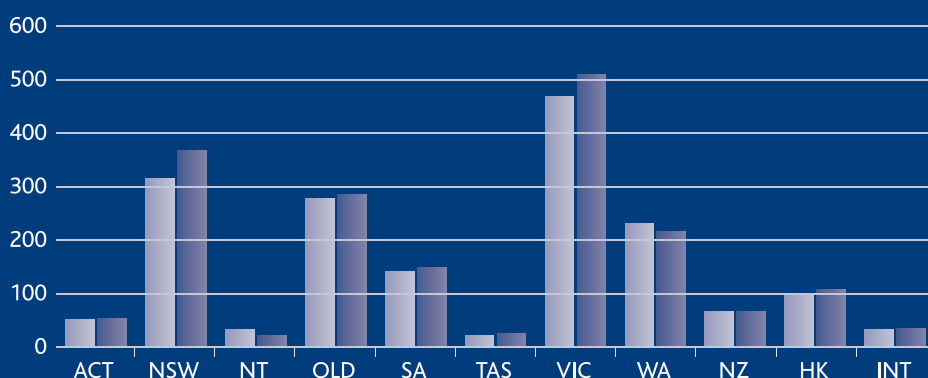
The Associate Fellow category remains the largest group with the most number of members.

■ June 2018  
■ June 2017

## Branch Membership

The branches with the most number of members are Victoria and New South Wales.

■ June 2018  
■ June 2017



# Fellowship Graduates of 2017

Fellowship is the highest level of membership within the College. It demonstrates an ongoing commitment to excellence in health service management.

## From Australia

Eva Ballai	Chris Horn	Karina Moore
Diane Barr	David Joske	Julia Ogdin
Dr Janice Bell	Simon Kemp	David Orrett
Dr Jo-Anne Benson	Carol-Anne Lever	Fiona Sherwin
Dr Anthony Carpenter	David Ligovich	Hayden Tseng
Sean Conlan	Daniel Mahony	Thomas Tuchyna
Peter Cook	Emma Malica	James Walters
Susan Crave	Stuart Margison	Glenys Wilkinson
Areti Gavrilidis	Sarah McGill	Colin Young
William (Jan) Honter	Leanne Milligan	

## From Hong Kong

Dr. AU Kai Ming Brian	Ms. MA Yuen Ting Julie	Mr. YUNG Kam Fai
Dr. CHANG Yui	Ms. MAK Lai Yee Karen	Ms. LAW Sheung Lan Winnie
Ms. CHEUK Hor Yan Emily	Ms. POON Yee Hung Priscilla	Dr. PANG Heong Keong
Ms. CHAN Wai Kei Victoria	Mr. TANG Siu Keung Eric	Dr. TONG Van Ieng
Ms. LEUNG Kam Man Kammy	Ms. YU Sau Ling Eliza	Dr. WONG Sio In
	Dr. YUEN Sze Kit	

## From Internationally

Dr Ashishkumar Jaiswal

## From New Zealand

Jane George	John McManus
Lesley Middleton	Paula Murray

## Fellowship of ACHSM through the Alternative Pathway

Prof Mark Compton	Prof Len Notaras	Chris McGowan
Steven Rubic	Paul Dyer	Adrian Pennington
Ian MacDonald	Prof Andrew Way	
Michael Kalimnios	Philip Davies	

## RACMA (Royal Australasian College Medical Administrator) Dual Recognition

Dr Simon Fraser	Dr Michael Kirk
Dr Shane Kelly	Dr Rosalind Crawford



WA New Fellows with Dr Neale Fong  
National President



Hong Kong New Fellows



Dr Ashishkumar Jaiswal  
New Zealand  
New Fellows



Ian MacDonald  
Dr Michael Kirk

# Awards and Prizes 2017



## Gold Medal

The College Gold Medal is awarded annually for outstanding achievement to the College and health management in general.

Congratulations are extended to:

- Terry Clout, FCHSM (NSW)

*Gold Medal Winner Terry Clout*

## Honorary Fellowship

Honorary Fellowship of the College is an award and honour that is bestowed by the Board after a Branch Council nomination.

This year Honorary Fellowships have been bestowed upon:

- Chai Chuah, Director-General, NZ Department of Health
- Professor John Pearn AO RFD

*(pictured right with National President Dr Neale Fong)*



## Life Membership

Life Membership to the College is an award and honour that is bestowed by the Board after a Branch Council nomination. Congratulations to the Life Membership recipients for 2017:

- Gordon Davies (NZ)
- Mark Diamond (SA)  
*(pictured right with National President Dr Neale Fong)*
- Mavis Smith (VIC)



## Academic Prizes

In 2017, the College offered awards for academic achievement and excellence in the study of health services management. Congratulations are extended to the following:

- Sinead Taylor, La Trobe University  
*Ian Brand Prize – for the best grade point average in a masters course in health management*
- Kimberley Hitchens, Flinders University  
*Anthony Suleau Prize – for the best grade point average in a postgraduate diploma course in health management*
- Juman Abdoh, Western Sydney University  
*The Grace Suleau Prize – for the best grade point average in an under graduate diploma course in health management*

For all past award winners please go to the College's website – [http://achsm.org.au/Public/Education/Awards\\_and\\_prizes/Public/Education\\_/Awards\\_and\\_prizes\\_folder/Awards\\_and\\_prizes](http://achsm.org.au/Public/Education/Awards_and_prizes/Public/Education_/Awards_and_prizes_folder/Awards_and_prizes).



Sinead Taylor, La Trobe University – Ian Brand Prize

# ACHSM Programs

## NSW Health Management Internship Program (HMIP) 2017–18

### Highlights:

- 9 Interns completed the HMIP at the end of 2017 and all are currently employed in the health sector
- 15 Management Interns continued into the second year of the HMIP in 2018
- 78 external applicants for the 2018 intake
- 35 were short-listed to progress to Skills Assessment
- 15 were then short-listed to progress to formal interviews with Placement Organisations
- 5 Management Interns commenced their first year in 2018
- 2 Management Interns are members of the Emerging Health Leaders Committee
- 2 Management Interns are representatives on NSW Branch Council

### 43rd Graduating Cohort – April 2018

Placement Organisations were closely involved in the recruitment process and ongoing supervision and development of Interns. The following Placement Organisations were involved in the HMIP during this period.

- Activity Based Management
- Mid North Coast Local Health District
- Agency for Clinical Innovation
- NSW Ambulance
- Bureau for Health Information
- NSW Ministry of Health
- Clinical Excellence Commission
- NSW Pathology
- Independent Hospital Pricing Authority
- South Eastern Sydney Local Health District
- Justice Health & Forensic Mental Health Network
- Western Sydney Local Health District



*1st Year cohort*

**2018 1st Year Management Interns  
(as at 30 June 2018)**

- Joanne Andre Garrido
- Charlotte Davies
- Samah Hassan
- Chad Leeuwenburgh
- Edward Valenta

with NSW Branch President, Paul Preobrajensky and  
NSW Executive Officer, Sharlene Chadwick



*2nd Year cohort*

**2018 2nd Year Management Interns  
(as at 30 June 2018)**

- |                        |                      |
|------------------------|----------------------|
| • Chloe Ashton         | • Christian Jansen   |
| • Andrew Bullen        | • Madeline Johns     |
| • Leo Clayton          | • Katie Lau          |
| • James Comerford      | • Jack Roach         |
| • Jamie Dallimore      | • Lea Sugay          |
| • Kylie Dixon (absent) | • Bertina Wong       |
| • Michael Donnelly     | • Jessica Youngberry |
| • Megan Hart           |                      |

with NSW Branch President, Paul Preobrajensky and  
NSW Executive Officer, Sharlene Chadwick

I would like to extend our thanks to all those who have contributed to the Program by presenting at our Professional Development Days, Orientation Program, Mentoring Program, interview panels and other important events and committees.

Sharlene Chadwick JP  
**Executive Officer, NSW**

# ACHSM Programs (continued)

## VIC Health Management Intern Program Summary Report 2017–18

The Health Management Internship Program (HMIP) commenced in 1990 and operates under the auspices of the Australasian College of Health Services Management (ACHSM) (the college). The program's principal aim is to develop future leaders for the health system by offering graduates the opportunity to develop their knowledge and understanding of the health sector and skills relevant to health management.

Much like the 2017 process, recruitment for the 2018 program was highly competitive with a number of high quality applications received, with 6 Interns being eventually being selected. The new interns come from diverse backgrounds and from around Australia. One new intern identifies as Aboriginal and Torres Strait Islander. The new interns, along with the (now second year)

Interns, made for a total of 13 interns for 2018.

The recruitment and selection process of interns was strengthened this year and together with the launch of the 2018 Victorian HMIP manual has enhanced the delivery and governance of the Program.

The Victorian Branch would like to thank everyone that has contributed to the program as a preceptor or workplace supervisor, education/professional development presenter, interviewer", sponsors and those involved in other groups, events and committees. We would also like to acknowledge the Department of Health and Human Services (Vic) for their ongoing support of the Program.

**Julie Owen** AFCHSM  
**Executive Officer, VIC**



2018 Victorian Interns L–R: *Cherry Liang, Simon Chong, Ren Cazar, Lachlan Crowe, Tegan Cotter, Victoria Warner, Kelly Hayden, Kylie Roper, Cherie Holland, Caitlyn Brennan, Milena Mijas, Jenafah Gibbins, Isabelle Howard.*

Throughout the two years of the HMIP, Management Interns (Interns) are exposed to a variety of different workplace and educational opportunities. Interns complete three key components during the HMIP, which are: attaining their Master of Health Administration qualification through La Trobe University, access to a series of ACHSM Professional Development activities over the course of their program and four, six-month placement rotations in full time, paid employment across a range of (rural and metropolitan) organisations, something which is a unique feature to the Victorian HMIP. In 2017 we farewellled 6 interns who are now all employed in the health sector.



2017 HMIP Graduates *Simon Hogan and Angeline Kuek*



## QLD Health Management Intern Program Summary Report 2017–18

All seven interns from the 2016–17 Queensland Internship Program – Emily Coad, Samuel Coleman and James Hodges from Townsville HHS; and Jessica Toleman, Mary Watt, Jodie Gordon and Simon Bugden from Brisbane Metro North HHS – successfully completed the program and received their graduation certificates at the recent 2018 ACHSM Queensland one-day Conference in Brisbane. We are also very happy to see that some are seeking to affirm their affiliation with the College as they pursue Fellowship in 2018, we wish them every success in this endeavour and all the best for the future.

In February 2018, the Queensland Branch was pleased to welcome three new interns from Townsville Hospital and Health Service – Kate Thomas, Nicole Page and Olivia Penna.

The ACHSM Qld Branch is proud to continue its support of the Townsville Hospital and Health Service in 2018 and is hoping to expand its provision of health service management training and development by engaging more regional hospitals and health services across Queensland in 2019.

**Adam Lenihan**  
Branch Manager, QLD



*Left to right – Dr Simon Bugden, Olivia Penna, Kate Thomas, Nicole Page, Richard Olley collaborating at the 2018 ACHSM Queensland one-day Conference in Brisbane*



*Jodie Gordon*



*Mary Watt*



*Dr Simon Bugden*



*Jessica Toleman*

# Branches in Review

## Australian Capital Territory

This year our Branch Council has worked very hard on delivering value for our members. We are aware that often the only contact our ACT members have with the College is via the Professional Development events that we conduct locally, and we have continually strived to deliver a diverse and interesting program, tuned as best we can to the needs of our members. We have sought the input of our membership about this program and will continue to do so as we move forward.

Again our membership base has been relatively stable through the 2017–18 year, and looks as though it will remain that way into this year. We intend to continue to place significance in growing our member base through the remainder of 2018 and into next year as we believe that there is significant scope for this to occur. We trust that our members feel that they receive value for money from their membership, and our Branch Council is always receptive to approaches from members about activities that are of interest to them.

### Professional Development Program

Our core business remains the provision of the Professional Development Program to our members and our Branch places a significant emphasis on delivering value through the quality of this program. We have taken the step of appointing two Professional Development Councillors again this year to both spread the load and to bring a more diverse skill set to this role – we thank both Tania and Tony for taking on this demanding task with such energy and aplomb!

This year we have held seven breakfast forums and an evening workshop. Although attendance has been quite varied, one of the features of our functions is the quite significant number of non-members and guests who come along because they feel the speaker or the topic is of value to them in their roles within the health system. We welcome visitors to our events, and of course hope that they see the value of becoming a member of our College. The array of speakers that we have had to our professional development sessions over the last 12 months have included Adjunct Professor Kylie Ward, CEO of the Australian College of Nursing; Dr Peggy Brown from the National Mental Health Commission; Chris Pointon from the International “Hello My Name Is...” campaign; and our ACT Health Minister Hon Meegan Fitzharris MLA, the most highly attended activity of the year.

In December we were also privileged to host a fascinating (and fun) cyber security challenge as a free member event that was sponsored by PriceWaterhouseCoopers. This event demonstrated to all attending the many and varied challenges that are faced by those responsible for keeping our health data secure from the myriad of sources who seek to steal or destroy – a most worthwhile exercise for those who attended!

### Fellowship Program

We were most pleased to hear that three of our members were successful with their examinations, and we congratulate Glenys Wilkinson, Stuart Margison and Dr Jo-anne Benson on their achievements.

## Branch Sponsors

The ACT Branch would like to formally acknowledge the ongoing sponsorship and support of HESTA during this year. The long-running sponsorship offered by Hesta is invaluable to our Branch, with Hesta's Client Relationship Manager, Sharon Bruzga, showing tremendous enthusiasm and support as a regular attendee at our Professional Development events.

We were also pleased to announce another sponsor of our Branch – International SOS, which signed a sponsorship agreement with us for the final six months of the year through to June 2018. International SOS has continued that sponsorship for the full 18/19 year and we feel honoured that it has joined with us as a sponsor for the future!

We look forward to the continuation of a long and mutually fulfilling relationship with both HESTA and International SOS.

## Branch Council

At our Branch Member meeting in April a new committee was elected, and we had the privilege of welcoming new members to our Council. Attendance and enthusiasm at our monthly Branch Council meetings has been very high, with the level of energy injected by our new Councillors most obvious. I would like to place on record my sincere thanks to outgoing Councillors for your efforts over a number of years in some cases – they have not gone unnoticed!

The Branch has designated key responsibilities for the Councillors and this has resulted in an inclusive and active council.

Current Branch Council Members (as at 01 July 2018) are:

- Paul Dyer – Branch President and National Board Member
- Glenys Wilkinson – Communications and Marketing
- Steven Sant – Treasurer
- Tania Dufty – Professional Development Co-ordinator
- Dr Tony Gill – Professional Development Co-ordinator
- GPCAPT Sandy Riley – Member Services
- LTCOL Wayne (Dave) Bullock – Councillor
- Marina Buchanan Grey – Councillor

Our Branch has been particularly fortunate to be supported by Rebecca Byrnes in the position of Executive Officer. Her support and hard work with the Council, and in particular supporting the Professional Development Program over the last 12 months, is of great value to us and we acknowledge her efforts with enthusiastic thanks.

Paul Dyer FCHSM  
**ACT Branch President**

# Branches in Review

## New South Wales

Following are some specific achievements for the NSW Branch for 2017–2018:

### Health Management Internship Program (HMIP)

Nine Health Management Interns graduated from HMIP with all graduands currently employed in the health sector in NSW and Victoria.

The Graduation ceremony celebrating the 43rd cohort was held on 19 April 2018 with over 70 people in attendance. Adjunct Professor Dr Tim Smyth, Health Law Consultant and ACHSM Board Director provided the Opening Address (*pictured below*) where he spoke about the importance of looking, listening and learning; using change to advantage; and the concept of Ikigai – a reason for being.



The Kevin Dodd Oration was delivered by Brian Johnston, Health Consultant (*pictured left*). Brian had the privilege of knowing and working with Kevin Dodd so drew on his personal experiences of his contributions to the health system. Brian also posed the question to the Graduands about what their contribution to the system will be and what their legacy to the profession will be.

contribution to the system will be and what their legacy to the profession will be.

Jessica Marciante (*pictured right*) responded on behalf of the graduands and spoke of eight life lessons learned through the HMIP.



Recipients of the Awards presented for 2017 year:

**Stewart Dowrick**, Chief Executive, Mid North Coast Local Health District – Placement Organisation of the Year 2017 (*pictured left*).

**Kylie Dixon**, Mid North Coast Local Health District – Stan Williams Young Leaders' Award 2017 – 1st Year Intern (*pictured right*).



**Michaela Ward**, South Eastern Sydney Local Health District – Stan Williams Young Leaders' Award 2017 – 2nd Year Intern (*pictured below right*).

I would like to thank the Placement Organisations who participated in the 2017/18 Program.



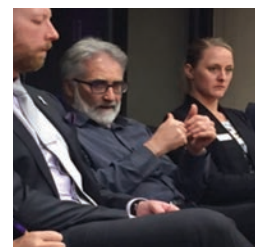
### Professional Development Program

The Professional Development program is a major activity of the Branch and continues to be supported as an important service we provide to our members.

Our EHL Committee hosted a number of forums including a premium members only event with Danny O'Connor, CEO, Western Sydney Local Health District and thanks to HESTA SuperFund for sponsoring this event. We plan to conduct more of these in the next year.

Evening forums were also held with Dr Bernadette Eather, Clinical Excellence Commission, focusing on patient quality and safety and Grainne O'Loughlin, CEO Karitane discussing insights into the world of inter-professional dynamics.

A breakfast forum focused on driving continuous improvement and financial management was presented by Jennifer Nobbs from the Independent Hospital and Pricing Authority.





A Symposium was conducted on the Future and Equity in Healthcare with over 50 people in attendance and a full program of keynote speakers and panels.



A major event was the Ethics Masterclass Series in partnership with NOUS Group and facilitated by The Ethics Centre.

We value working in partnership with a range of organisations to provide for events across the spectrum of our

membership.

Our annual Health Law Seminar in conjunction with Holman Webb Lawyers and the Australian Healthcare and Hospitals Association is always well attended and we held two of these this financial year.

The Mid North Coast Local Health District conducted a Leadership forum for their staff. We coordinated a range of key note speakers and panel discussions and we thank these guest speakers for their time and willingness to travel to Coffs Harbour for this event.

## Mentoring

The Mentoring Program commenced this year with 26 Mentors and 26 Mentees being matched. A further 12 pairs were continuing their mentoring relationship informally from the structured program. An Orientation Breakfast was held in January with participants providing positive feedback.



During 2018 we undertook semi-structured interviews to ascertain feedback on the broader concept of mentoring and its importance to the health system and health managers.

Thanks to our Mentors who give their time so freely to develop colleagues and to contribute to the profession.

## Fellowship

In September 2017, the following advanced to the status of Fellowship: (L to R with Dr Christine Dennis).

- Eva Ballai
- Christopher Horn
- James Walters
- Emma Malica
- Peter Cook
- Hayden Tseng
- Sarah McGill (absent)



2017 also saw the introduction of admission to Fellowship by an Alternate Pathway. The following advanced to the status of Fellowship via this pathway:

- Prof Mark Compton
- Ian Macdonald
- Steven Rubic

## General Meeting

The 65th General Meeting was held on 17 August 2017 at Holman Webb Lawyers. The President's Award was presented to Terry Clout.

Terry's outstanding service to the NSW Branch Council since 2012 and his role as Vice-President since 2015 was recognised through this award. Terry's contributions in raising the profile of the College and his willingness to participate in numerous Committees has demonstrated a significant leadership role and his inspiration and influence on emerging health managers of the future is acknowledged. Terry was also the recipient of the Gold Medal in 2017.



## Branch Council

The following members were elected to NSW Branch Council in March 2018:

- Dr Sergio Diez Alvarez
- Christopher Horn
- Christopher Matthey (casual vacancy)
- Rebecca Pinheiro (casual vacancy)

I would like to thank my fellow Councillors and to Sharlene Chadwick, Executive Officer NSW, for their efforts over the past 12 months.

**Paul Preobrajensky** FCHSM  
NSW Branch President

# Branches in Review

## Northern Territory

It is with great pride that in 2017/18 the Northern Territory Branch of the Australasian College of Health Service Management, has been rejuvenated and continues to grow. Following a number of successful achievements during the ACHSE era, the NT Branch slowed for a time, but with the unstinting support and encouragement of National President Professor Neale Fong and NT Health Department Chief Executive Professor Catherine Stoddart as Patron, the Branch has seen recent growth and achievement over the last twelve months.



A successful launch of the Branch was held at Parliament House, Darwin by the Honourable Natasha Fyles, Minister for Health on 21 June 2017 who is a staunch supporter of growth and endeavour within the health sector.

During 2017/18 the Branch has held regular management meetings and it has been pleasing to watch our membership steadily grow. We have set a target of 50 plus members for the end of this financial year.

### Branch Council

- Professor Leonard Notaras (President)
- Helen Ceron (Vice President)
- Associate Professor Sue Hawes (Treasurer)
- Raelene Burke (Secretariat)

During 2017/18 outgoing members of Council were Mr Mike Melino, Mr Michael Kalimnios, Ms Nicole O'Reilly and Ms Sharon Sykes. On behalf of the Branch I take this opportunity to acknowledge their efforts in supporting the rejuvenation of the Branch and thank them for their commitment to this endeavour.

### Professional Development Program

On 8 November 2017 the Branch held its first event, Breakfast with Catherine Stoddart, Chief Executive, Department of Health. The event was sponsored by Ernst & Young and was well attended with over 50 participants who were able to listen to a presentation from Professor

Stoddart on her experiences as a health leader followed by a question and answer session.

A number of exciting events are also planned for the 2018/19 year, and the Executive is very mindful of the importance of embracing a whole of NT approach, rather than a Darwin Centric model. Future events include a visit to the brand new Palmerston Regional Hospital on 19 July 2018. This event will start with a short presentation from two key people who have been integral to the hospital's construction and start up, Catherine O'Connell, General Manager Operations, Palmerston Regional Hospital and Glen Brady, Project Director, Department of Infrastructure, Planning and Logistics, followed by a tour of the facility and professional networking.

In September 2018, Darwin will host the National Congress on 19–21 September 2018 with an exciting programme that promises a rewarding experience for all attendees and the opportunity to enjoy the warm but dry NT weather!

In October 2018, it is proposed to hold an event at Government House with a presentation from the Honourable Vicki O'Halloran AM, Administrator of the Northern Territory.

### In conclusion

The NT Branch Council is very excited about the potential for the next 12 months to grow our membership and partnerships with our key sponsors. We are committed to sourcing new and innovative funding opportunities that will enable greater opportunity for our members to engage in professional development and networking for their own personal growth but also to augment the capacity of NT to have access to sustained quality health leadership.

Professor Len Notaras AM FCHSM  
Northern Territory Branch President



## Tasmania

The Tasmanian health landscape has seen a number of changes over the past year. With the development of new reporting structures and changes to senior executive roles. Dr David Alcorn Chief Executive Officer departed and a new Chief Psychiatrist appointed Dr Aaron Groves. This level of change has meant that driving and developing membership has been challenging, as many health professionals are in a state of flux. We hope that there will be greater stability for the health workforce going forward.

This past year Julie Crowe has been Vice President and supported the branch through her networks and linkages within the public health system. Julie Tate has continued her role on the National Board keeping the local branch updated and informed. In addition to her national role, Julie has been our local branch Treasurer. I would like to thank both of the Julie's for their support in what has been a very uncertain time in Tasmanian health. During the year Lauren Parr moved departments and resigned from the Branch.

### Professional Development and Mentoring

Julie Tate continues to provide mentoring to young and aspiring managers to assist them in their career journey into health management. It remains the State Branch Council's goal that Tasmanian members can access opportunities to assist with progressing and navigating their careers in the health sector.

This year our major event was a presentation on the redevelopment of the Royal Hobart Hospital. The event attracted the interest of members and non-members as this is such a major capital infrastructure project. Members and non-members enjoyed refreshments, generously supported by our sponsors.

Events and activities would not be possible without the support provided by our sponsors and volunteers. In particular, the State Branch Council acknowledges HESTA Superannuation as a long term supporter of the Tasmanian Branch and The Hobart Clinic.

In addition to the professional development activities, the Tasmanian Branch continued to link members with the broader opportunities offered through the College.

### Membership

The Tasmanian Branch has a small and dedicated membership base. Membership numbers during 2017-2018 remain at similar levels to previous years. The State Branch Council is focussed on membership growth into the future to ensure both sustainability and diversity.

### Looking forward

Looking ahead, we have a number of challenges to navigate in the current health care environment. It's now more than ever that health managers need support from their professional body to both grow their career and gain peer support during a major restructure process. As a Branch we have made a commitment to revamp ourselves and aim for greater diversity in membership. We aim to attract more health leaders from the private sector and those in allied health fields. Greater numbers will not only increase long term sustainability, but also provide greater value to our members and ultimately drive quality care.

One of our key stakeholders is the University of Tasmania, and we will develop greater linkages with health care managers, existing and aspiring as well as clinicians, who are undertaking leadership programs through the Menzies Institute. There is an opportunity for us to work in a more integrated way with Menzies to enhance individual outcomes.

### Thanks and acknowledgements

Anne Marie-Stranger has retired after many years of dedicated service to ACHSM at the State and National level. Anne-Marie has been a past Tasmanian State President and a key figure in professional development events. She has been active in the promotion and delivery of the national Fellowship program supporting those who are undertaking their Fellowship.

In recognition for her service, support and commitment to the ACHSM, the National Board have awarded Anne-Marie a Life Membership.

Amanda Quealy <sup>AFCHSM</sup>  
**Tasmania Branch President**

# Branches in Review

## Victoria

### Branch Council

Branch elections in May were held with Briana Baass elected to President of the Victorian Branch, Greg Allen, Treasurer and Adam Stormont Vice President. Karen Minne remains as Registrar. Other branch councillors are Wendy Davis (Chair of Education Committee), John Rasa, Demos Krouskos, Mark Garwood, Sandra Leggat (Education invitee), Fiona Sherwin.

The Victorian Branch would like to thank Wendy Davis and John Turner OAM for their dedication and commitment to the State Branch Council during their terms as President and Treasurer. Wendy will continue as State Branch Councillor and in a role as Chair of the Victorian Education Committee. John has retired to a life of travel. John has provided significant support to the College over many years and we sincerely wish him well in this next chapter.

### Professional Development

In 2018, the Victorian Branch introduced a new curriculum of thought provoking, competency-based sessions. The health management evening series explores recent research and links this to examples of 'what good practice looks like' in the real, complex world of health services management. The series broadens the value provided to our members and has proven to be very popular.



The Branch has also continued to run a regular breakfast program throughout the year with speakers presenting a range of topics from across the spectrum of healthcare, including, clinical governance, acute health, aboriginal health, and leadership development. The speakers have been well received by those in attendance and the program continues to provide a welcome excuse for health managers across the state to catch up and connect with one another.

### Sponsorship

Workplace Legal, Victorian Managed Insurance Authority (VMIA) and HESTA have continued sponsoring the Victorian Branch this year and we thank them for their ongoing support. In addition, in-kind support has been provided by EY, Nous, HESTA, VMIA and Epworth Healthcare.

Nous Group have also supported the EHM professional development events this year and NAB Health sponsors the College in-kind with the provision of a venue. Both Nous and NAB are centrally located and offer a variety of spaces for events.

The contribution of these groups to the development of our health service managers, not only in sponsorship but also through injecting their expertise into conversations and networking opportunities for our managers, helps to create a richness in the College community and we look forward to continuing to build these relationships.

### Emerging Health Managers

The Emerging Health Managers (EHM) group continues to provide a forum for the development of this crucial cohort of our members. Led by Chair, Adam Stormont, the innovative group orchestrates popular styles and formats of professional development and networking opportunities. These include 'Wine and Cheese' sessions that allow participants access to leaders from across the sector in a Chatham House Rules environment.

This year, the committee is also particularly proud of the recruitment of four new members, who are injecting new ideas and insights into the operation of the group. The new members include:

- Jessica Hayward
- Michael Kirk
- Cassie Moore
- Angeline Kuek

The four new committee members join a group that is very committed to providing ongoing professional development events, as well as offering a different perspective to Branch discussions, on behalf of the emerging health manager cohort.





## Health Management Intern Program (HMIP)

In December 2017 we farewelled the second year interns who have completed the two-year program. Six new interns were recruited to the program in January 2018. A variety

of placements across public, private and community health services have been sourced for the interns as well as placements in the Department of Health and Human Services (DHHS). DHHS continues to sponsor rural placements that the interns are finding valuable as they gain insight into the operational demands of a health service outside of a large metropolitan framework. HESTA and VMIA have also supported the intern program with HESTA sponsoring the Intern Manual and both companies providing venues for the Better Leadership component of the HMIP.

A Better Leadership Program was conducted over the year for interns which included sessions on Mental Health, Facing Challenges Like a Health Leader, Cultural Sensitivity and Influencing and Persuading Others. This was in addition to the College Professional Development Events and attendance at the ACHSM Congress in Sydney in September 2017.

Following completion of their Masters of Health Administration at LaTrobe University, Angeline Kuek, a graduation 2017 intern has been nominated for the Ian Brand Award.

## Mentoring

The Mentoring Program continues to be very popular with Victorian members with a large number of people seeking the opportunity to be mentored by a senior member of the College. Mentors in the 2016 program were acknowledged with the presentation of a certificate

at the College dinner last September. I would like to thank all the mentors in the 2017 program for their support.

## Fellowship

Five candidates were successful in the Fellowship examination prior to the Congress in Sydney in October 2017. In 2018 Victoria has continued with the Study Group to support five candidates with Peter Robertson and Sue Sestan facilitating. The College has continued to be supported by EY with the provision of facilities in the city, providing a centrally located venue for the rich discussions taking place as a part of the learning process.

All the best for examination in Darwin in September and thank you to Peter and Sue for their commitment as Study Group Coordinators.

## Victorian Office

The Victorian Office has had a busy year with the Intern Program and College events. A total of eight breakfasts and three Evening Masterclasses were held during the financial year. The office was also able to support colleagues from the National office in key tasks for the exciting new one-day conference held at Crown Promenade in Melbourne in April.

The process for recruitment for the HMIP for 2018 intake was re designed to include a more robust application and interview process with the creation of a candidature guideline book, a 2 day orientation program and the introduction of an intern manual which proved valuable for both interns and Placement Organisations alike. The applications for HMIP represented a strong field this year. Furthermore, a new HMIP competency assessment tool was introduced to align with the College's new competency framework.

The administrative function of the Office remains robust with membership in the Victorian Branch strong at 460. The Branch is extremely thankful for the passion and dedicated provided by Office and together we look forward to an exciting year ahead.

Briana Baass FCHSM

**Victoria Branch President**

# Branches in Review

## Queensland

The Queensland Branch has achieved a successful year of professional development; education and learning; and career development. This has been achieved through effective collaboration and partnership involving Branch Council, sponsors, members, colleagues and health and aged care facilities throughout Queensland. The Branch has extended the types of learning and networking events available to members and professional working in the State and also extended the regional delivery of learning and networking opportunities within Queensland.

### Professional Development

A full calendar of professional development and networking events was delivered during the year. The Branch continued its successful Breakfast Forum events; several symposia; live interactive webinar opportunities for members and colleagues throughout Queensland and Australia; and the series of short interview recordings of the keynote speakers who delivered sessions. Learning forums were held on the Gold and Sunshine Coasts for members and those interested in the learning topics and opportunities for networking. A successful one-day Branch Symposium event was held in Brisbane in May 2018.

### Sponsors and Support

Branch Council is sincerely grateful to these organisations who have directly enabled professional development and we extend our thanks HESTA Super Fund; QUT University – School Public Health and Social Work.

### Health Management Intern Program

The Health Management Intern Program (HMIP) was re-established in Queensland in 2015 and at the end of 2017 seven interns successfully completed the program involving two years' employment and experiential learning; professional development; and completion of a Masters program in health management –

Samuel Coleman	Jodie Gordon
Emily Coad	Jessica Toleman
James Hodge	Mary Watt
Simon Bugden	

Branch Council extends sincere congratulations and best wishes to the 2017 HMIP Graduates and wishes them the very best in their future careers in leadership and management for health care.



*Top left, October 2017: then Queensland Minister for Health and Ambulance Services, Hon. Cameron Dick MP, presenting to a sold out breakfast event in Brisbane and live streaming to over 20 satellite events across Queensland and Northern NSW.*

*Top right, April 2018: Adj. Prof. Naomi Dwyer, CEO of the Sunshine Coast Hospital and Health Service, presenting at the inaugural Sunshine Coast breakfast forum from new facilities in Kawana.*



*Bottom, June 2018: Queensland Director-General for Health, Michael Walsh, announcing the Queensland Health Budget at the annual budget breakfast forum. Another sold out event on the Queensland calendar, with a further 120 people joining in online.*

## Mentoring and Support

The College's Mentoring Program, that enables the sharing of professional and personal skills and experiences as well as enhance career development, demonstrated again its professional relevance and value with a large number of participants during the year. In Queensland, this program is facilitated and developed by Dr. Dennis Campbell and 11 mentors from across Queensland and northern New South Wales engaged with 12 mentees participating in the program.

## Fellowship Program

Professor Anneke Fitzgerald, Mr Richard Olley and Dr. Frances Peart acted as the Queensland Study Co-ordinators for the Fellowship learning, engagement and advancement program. Two new Fellows were admitted to this level of membership. Six others were admitted as Fellows through the RACMA Equivalency Fellows program. State Branch Council extends sincere congratulations and welcome to:

Adrian Pennington	Dr David Evans
Dr Alan Sandford	Dr Rosalind Crawford
Dr Anand Choudhary	Dr Shane Kelly
Dr Christian Rowan	Dr Sonj Hall

## Awards and Recognition

Queensland Branch sponsors several academic prizes in conjunction with Griffith University and QUT to recognise both student achievement in health management and also the significant contributions made to the College by those these awards honour and remember. 2017–18 high achieving graduates in the health management programs were:

### Griffith University – Sister Angela Mary Doyle Award

Jillian Kate Taylor

### QUT University – ACHSM Jack Richards Memorial Award

Robina McCann

### QUT University – ACHSM Duncan Palmer Memorial Award

Andrew Fenton

## Queensland Branch Council

Queensland Branch Council Members take on the significant role of governance, planning and facilitation on behalf of Queensland members and colleagues and the College at a local, regional and national level benefit from the work and support of Council for their contributions across this year of development and growth.

During the year Glynda Summers and Gwenda Freeman left the Branch Council and we extend sincere thanks and gratitude for their work and contribution over the years. Glynda has been a strong advocate and supporter of the Queensland Branch over many years and brought experience from regional Queensland and acute healthcare services to the Council. Gwenda acted as a co-opted member to Council providing connectivity from the Northern Territory in terms of the members and supporters across different health delivery sector and urban, rural and remote care delivery.

## Queensland Branch Office

Adam Lenihan, as our Queensland Branch Manager, has worked hard at development and delivery of education programs and events; development of systems and services for members; engaged with the range of stakeholders who have supported and benefited the work of the College in Queensland. We are most grateful to Adam for his talents, contributions and commitment to the work of the College.

Mark Avery FCHSM

### Queensland Branch President

# Branches in Review

## South Australia

### Fellowship

Three new Fellows were welcomed via the Alternative Pathway to Fellowship.

- Ms Vickie Kaminski, Chief Executive, SA Health (up to May 2018)
- Ms Di Mantell, Chief Executive Officer CELSUS – new Royal Adelaide Hospital.
- Associate Professor Lydia Dennett, Chief Nursing and Midwifery Officer SA Health (up to January 2018).

Mr Alan McLean, FCHSM, has taken on the role as Coordinator, Fellowship Program for SA and has been assisted by Professor Gary Day, FCHSM. One candidate from SA and three candidates from NT are participating in the Fellowship Program 2018.

### Mentor Program

In the calendar years 2017 and 2018, two mentoring teams were established. The program provides mentees with opportunities to network, participate in professional development and enhance their skills in career progression. We thank the mentors for their time and expertise to support and develop emerging managers.

### Membership

The SA Branch is committed to growing its membership and 15 new members joined the SA Branch in 2017/2018. We look forward to their involvement in all Branch activities in the coming year.

### Sponsorship

We are very grateful and indebted to our sponsors for their continued support:

- Platinum Sponsor – SA Health who sponsor our annual conference along with our Gold Sponsor Silver Chain Group (RDNS SA)
- Lead Sponsor – HESTA
- Local Sponsors – Spotless, Flinders University (Health Care Management), ZED Management Consulting and Adelaide Primary Health Network

- In-kind Sponsors – Finlaysons Lawyers and St Andrew's Hospital
- Event Sponsors – Australian Institute of Company Directors, HardyGroup International and McLeod Watzdorf Financial Planning.

Sponsor support is crucial to the achievement of our vision and goals and we sincerely thank all of them.

### Awards

Our long association with Health Care Management, Flinders University continued with the SA Branch hosting the presentation of the 2016 health management student prizes at the annual conference on 28 July 2017.

The following prizes were awarded to:

- Australasian College of Service Management, SA Branch, Health Management Prize: Dr (Anthony) Phuc Hu Le
- Master of Health Administration Prize (previously SA Health Prize in Health Administration) Graduate Diploma in Health Administration Prize: Ms Kimberley Rae Hitchens
- St Andrew's Hospital Prize for Academic Excellence in the Master of Health Administration: Mrs Annette Ann Nelson
- St Andrew's Hospital Prize in Health Administration: Mrs Philippa Neil Jones
- Graduate Certificate in Aged Care Administration Prize: Mrs Maria Lourdes Cabadin-Gilkoff.

### SA Branch Council

Professor Gary Day FCHSM has resigned from the SA Branch Council. His contribution to the College is commended and his expertise will be greatly missed. In April 2018, Adj/Associate Professor Stuart Schneider, FCHSM resigned as President to take up the position of CEO, Imperial Hospital Ltd, Chittagong, Bangladesh. We wish Stuart all the best in his new role. Ms Roslyn Chataway AFCHSM, is currently Acting President and we thank Roslyn for her leadership.

There are five vacancies on the SA Branch Council and we hope to fill all positions once nominations close on 27 July 2018.

## Professional Development

A full calendar of professional development and networking events has been delivered in the last 12 months. The breakfast events continue to be well received with positive feedback provided by members. A wide range of topics and guest speakers covered key areas including Change Management, SA Health Strategic Plan, and the Mental Health Commission SA Strategic Plan.

The 2017 end-of-year event included the Hon Peter Malinauskas, Minister for Health who shared his insights into the health portfolio and Dr Neale Fong FCHSM, President ACHSM who provided an update on key activities across the ACHSM.

The annual dinner on 27 July was preceded by the SA Branch 55th General Meeting. The dinner guest speaker was Mr Scott Hicks, acclaimed award-winning film director, South Australian of the Year in 1999 and Australian of the Year for SA in 2008. Scott's presentation highlighted his experiences and insights in "Making Choices".

The SA Branch Conference themed "Positive Leadership for Positive Outcomes" was held on the 28 July 2017. We were delighted to have Her Excellency Professor Brenda Wilson, Lieutenant-Governor of SA, (FCHSM and Gold Medal) and Branch Patron who delivered the opening address. The conference brought together distinguished keynote speakers from community health, public sector, aged care, community care, consumers and professional bodies as well as State Government with the theme of "Interface Between Sectors – Breaking Down the Silos" and "Stakeholder Engagement" as sub-themes.

The Hon Stephen Wade MLC, Minister for Health and Wellbeing was guest speaker at the 2018 Annual Branch Dinner and presented the Government's policy platform for the health of all South Australians following the state election in March 2018.

The 2018 two-day conference was held on 24 and 25 May and themed "Think Different in Health". We appreciated the attendance and opening address by the Governor of SA, His Excellency the Honourable Hieu Van Le the Governor of SA. In collaboration with Professor Mark Mackay AFCHSM and Head, Health Care Management,

Flinders University we were honoured to have two international keynote speakers, Professor Terry Young, Brunel University in London and Professor Michael Carter, University of Toronto, Canada. We wish to acknowledge the efforts of Mark and his team, as well as all of the guest speakers, SBC Members and presenters across the two days.

*Professor Mark McKay, Head of Health Care Management, Flinders University (right) with Roslyn Chataway, A/President SA ACHSM; Professor Terry Young, Brunel University, London; and Professor Michael Carter, University of Toronto, Canada*



## SA Branch Office

Lou Williamson, resigned as Executive Officer in July 2018. We wish to recognise Lou's contribution to the SA Branch and wish her well in all her future endeavours. Mr Mike Melino will be acting as Executive Officer until recruitment occurs.

## In conclusion

The SA Branch Council will continue to focus on growing our membership; sustaining partnerships with our key sponsors and work towards ensuring our Branch's future financial viability. More importantly, through our commitment to professional development and networking offerings we strive to continue to bring together renown, experienced and emerging leaders to learn, network and share ideas.

*Roslyn Chataway AFCHSM  
Acting President, South Australia Branch*

# Branches in Review

## Western Australia

This year has been another very exciting one for the WA Branch. I want to thank all members and supporters of the College who have contributed in some way to the work of the College this past year. Up front I must add the financial support by our sponsors is critical to us running a healthy and vibrant Branch. HESTA (Graham King and Emlyn Whethnall) who sponsor the College nationally and in all branches are especially to be recognised, along with the great in-kind support from PwC, EY, Deloitte and the wonderful array of sponsors for this year's great State Conference Day.

Our core and very busy continuing education program has been outstanding and we have received great support from all organisations across the health, community and primary health care sectors.

I particularly want to thank all of the people that have been involved in helping with the delivery of our programs as speakers, facilitators and commentators. Cuppa with the Chief sessions have been very popular and provide an opportunity for members to get up close and personal with senior leaders and managers. My thanks to Kim Gibson for taking over the coordination of this program.

The WA Branch this year saw 14 candidates sit for the fellowship exam in 2017 and all were successful. This brings to almost 50 the number of fellows WA has seen advance either through examination or the alternate pathway. I especially want to thank Trenton Greive the Fellowship Coordinator and Elizabeth Rohwedder and other fellows who have assisted in the

study groups and the mock exams heading into the examinations in September last year. This year we will see a further 14 candidates sit for the fellowship exams in Darwin.

State conference this year was a resounding success with over 330 in attendance at the Perth Convention and Exhibition Centre. Our fourth conference saw a wide range of speakers from all sectors both health and non-health, with a special focus on Aboriginal leadership with a number of our speakers actively involved in aboriginal health. I wish to express thanks to our Executive Officer Ashleigh Fong who organised the conference. The sponsorship for the conference was also outstanding and I wish to acknowledge all of the sponsors in particular Ramsey Health Care (Kevin Cass-Ryall), PwC (Nicola Lynch) and St John of God Health Care (John Fogarty) who were our major sponsors. It is clearly the most value-for-money one-day health event in the nation.

The State Branch Annual Award winners in Kevin Cass-Ryall (President's Award), chemo@home (Innovation Award) and Rosemary Dale (Student Award) are all to be congratulated.

A new innovation this year was the formation of a Women in Health Care special focus group led by Liz Macleod (CE, East Metro Health Service), Kate McKerracher (EMHS) and Karen Bradley (SBC). Two highly successful events with hundreds of new people in attendance shone a light on issues pertinent to woman in leadership. The special focus will be continued in 2018/19.

In November last year we were

privileged to be hosted by the Goldfields Health Service for a regional leadership forum where the CEO of the WA Country Health Service Jeff Moffet, Kelli Porter from Rural Health West, Karen Bradley from the Department of Health and Suzanne Robinson from Curtin Health Sciences joined myself in providing the forum for over 100 attendees. Thanks to Geraldine Ennis for her support and organisation of this event in Kalgoorlie.

This year the mentoring program has not been as active as in previous years and I do wish to remind members that this is a members-only activity and that we do have a Coordinator in Dianne Bianchini who can be contacted to discuss mentoring opportunities.

We appreciate the support of all of the leaders and managers throughout the public, private, not-for-profit, primary, community, academic and aged care sector for their involvement with the college. We are now nearing the 300 mark for membership, nearly double what it was six years ago.

I wish to express my thanks to the Minister of Health and Mental Health Roger Cook for his support of our College and for always being available to speak at events and supporting the vision to improve health leadership.

I also acknowledge the Director-General Dr David Russell-Weisz of the WA Department of Health for his continuing support and role as Patron on the Branch.

The SBC has been very active and everyone participates by helping out where they can, working for our

DATE	PROFESSIONAL DEVELOPMENT ACTIVITY
31 August 2017	<b>WA Branch Annual General Meeting</b> Speaker: Dr David Russell-Weisz, Director General WA Department of Health
12 September 2017	<b>Cuppa with the Chief</b> Speaker: Ben Edwards, CEO St John of God Murdoch Hospital
17 October 2017	<b>Cuppa with the Chief</b> Speaker: Liz MacLeod, Chief Executive East Metropolitan Health Service
20 November 2017	<b>Breakfast Forum: Can Economic Analysis Contribute to the Sustainability of Health Care Systems?</b> Speakers: Prof Michael Drummond, Dr Matt Anstey, Rebecca Brown, Adj A/Prof Leanne Durrington
22 November 2017	<b>Regional Health Leaders Forum: Kalgoorlie</b> Speakers: Dr Neale Fong, Jeff Moffet, A/Prof Suzanne Robinson, Kelli Porter, Adj A/Prof Karen Bradley
29 November 2017	<b>Breakfast Forum: Patient Outcomes &amp; Holding Your Nerve When Times are Tough</b> Speakers: Dr Patricia Davidson, Dean Johns Hopkins School of Nursing; Elaine Inglesby-Burke, Executive Director Pennine Acute NHS Foundation
15 December 2018	<b>Breakfast Forum: Future Directions of National and International Standards in Health Care</b> Speaker: Dr Christine Dennis, CEO ACHS
12 February 2018	<b>Women in Leadership Series: Event I</b> Speakers: Prof Christobel Saunders, Liz MacLeod, Prof Lyn Beazley, Debbie Karasinski
16 February 2018	<b>Cuppa with the Chief</b> Speaker: Wayne Salvage, CEO North Metropolitan Health Service
7 March 2018	<b>Leadership Dinner</b> Speakers: Hon Christian Porter MP, Attorney-General, Adj A/Prof Leanne Durrington, CEO WAPHA
16 March 2018	<b>Breakfast Forum: Hospitals 2020 The Challenges for the Next Commonwealth-State Health Care Agreement</b> Speaker: Dr Stephen Duckett, Health Program Director Grattan Institute
20 March 2018	<b>Breakfast Forum</b> Speaker: Hon Catherine King MP, Shadow Minister Health & Medicare, Federal Member Ballarat
19 April 2018	<b>Cuppa with the Chief</b> Speaker: Adj A/Prof Karen Bradley, Executive Director Clinical Leadership & Reform DoH
16 May 2018	<b>Cuppa with the Chief</b> Speaker: Prof Shirley Bowen, CEO St John of God Subiaco
21 May 2018	<b>Cuppa with the Chief</b> Speaker: Peter Mott, CEO Hollywood Private Hospital
29 May 2018	<b>Women in Leadership Series: Event II Removing the Guilt Factor &amp; Flipping the Way Leaders Think</b> Speaker: Kim Cullen, Organisational Psychologist
19 June 2018	<b>State Conference</b> Speakers: Hon Roger Cook: Deputy Premier, Minister for Health & Mental Health; Cathy O'Leary: Medical Editor, The West Australian; John Langoulant: Chair, Commission of Inquiry into Government; Vicki O'Donnell: Chair, Aboriginal Health Council WA; Dr David Russell-Weisz: Director General, Department of Health WA; Dr Omar Korshin: WA President, Australian Medical Association; Brayden Zeer: General Manager, Mindful Meditation Australia; Kate Munnings: COO, Ramsay Health Care; John Fogarty: WA State Manager, St John of God Health Care; Geraldine Ennis: Regional Director, WACHS Goldfields; Jenny Ethell: Principal, Perth College; Prof Jill Downie: Deputy Vice-Chancellor Academic, Curtin University; Glenn Pearson: Research Lead, Telethon Kids Institute; Wendy Casey: Director, Aboriginal Health Policy Department of Health WA; Jackie Oakley: Chair, Derbal Yerrigan Health Service; Dr Kim Isaacs: Deputy Medical Director, Kimberley AMS, NED WACHS; Prof Sharon Parker: Director, UWA Centre for Transformative Work Design; Prof Helen Milroy: Australia's first indigenous doctor, child psychiatrist and recent former Royal Commissioner into Institutional Responses to Child Sexual Abuse; Justin Carroll: NED, St John of God Health Care; Maria Saraceni: member, NMHS Board; Jeff Moffet: CEO, WA Country Health Service; Dr Nicky Howe: CEO, Southcare; Prof Shirley Bowen: CEO, St John of God Subiaco Hospital; Dianne Barr: General Manager, Armadale Health Service; Pip Brennan: CEO, Health Consumers Council; Julie Adams: Managing Director, chemo@home; Dr Sumit Sinha-Roy: consultant, IHL/Department of Health WA; Callum Broadway: Senior Business Analyst, WACHS Area Office; Major Amanda Williamson: former executive leader in Government, the Australian Army, veteran of East Timor and Afghanistan, PwC

members to provide a valued service. I acknowledge the retirement of Frank Daly this year from the Council, and welcome our new treasurer Andrew Tome who has taken on this very busy role.

I want to thank the staff at National Office, in particular Erica Jones, Robin Dorusuth and Alison McCann for the supportive work of a very busy Branch, and to Ashleigh Fong

(Executive Officer) again for her excellent contribution on a part time basis to serving the needs of members and the programs.

Healthcare in Australia at every level still has a long way to go before we can actually say that we are fully professional in our approach to how we go about providing leadership for healthcare services.

We do need to be continually learning

and growing in our understanding of the complex system of healthcare we work within, and of the needs of our staff and our patients.

Better leadership healthier communities. Thank you for your support and I look forward to working with you again in 2018/19.

Professor Neale Fong FCHSM (Hon)  
**Western Australia Branch President**

# Branches in Review

## New Zealand

### Branch Activities

The theme for the Branch Seminars in 2017 was “Accountability in Leadership” followed by “Change Management Journey” in 2018. The National council continues to support the Branches in their activities. Auckland, Lakes and Wellington branches have been active this year. Local branch activities are the key for promoting membership and require reinvigoration.

#### Auckland Branch

Auckland Branch is the only branch that is continuing to have monthly Seminars.

**10 October 2017:** Wade Jackson presented on High Performing Leaders – the role of a leader and the seven characteristics of a high performing team.

**12 December 2017:** Dr Rod Perkins spoke about the “Expectations of health Managers”. Rod reflected on the paradigm shift in expectations of health managers during a period of turmoil and instability in health services management. He raised questions about who will become the health services managers of the future and what their drivers will be. Rod Perkins was also presented with his Silver Fern Award.

**06 March 2018:** John McTaggart spoke about “Improvement methodologies and change management”. John has specialized in Healthcare improvement and provided backgrounds and discussed the links between improvement methodologies and change management – how both are essential in any improvement initiatives, particularly in the healthcare setting. He presented an overview of the various improvement methodologies and thinking and an alternative approach to the traditional change management paradigm.



*NZIHM President Jayanthi Mohanakrishnan with Ira Munn*

**17 April 2018:** “Towards a Sustainable Society” was the topic of Ira Munn’s talk. CEO of Ierospace Industries International Limited, Ira is leading the 3D-printing of a motorway-legal electric vehicle kit made from recycled fizzy bottle plastic and hardener additive. Ira shared about the components of a healthy, sustainable society ranging from transportation and energy, to sustainability and nutrition.

**19 June 2018:** “It will be alright in the end, and if it’s not alright, it is not the end” Lucy Wormald, the Service Development Manager at Healthcare NZ spoke about the way they have tackled the change, the challenges they have faced and what they have learned along the way when the Home and Community Sector has gone through a period of significant legislative change which has affected how they employ their 5,000 support workers.

**10 July 2018:** “Your Best Year Ever” David J Cairns covered Failure, Procrastination, Mental Barriers, The Past and how you can use the power of your mind to create the future. David brought a practical lesson in organizational psychology to getting things done and how to be more productive.







### Lakes Branch

**15 November 2017:** Gary Lees, Lakes DHB Director of Nursing and Incident Controller during the August 2017 Information Systems (IS) Outage at Lakes DHB spoke about how the recent IT outage at Lakes DHB was responded to, an outline a set of accountability principles that are expected from healthcare leaders with respect to Emergency Management. He urged the audience to consider how well your organization or team is prepared to respond to an emergency situation and in particular a complete IS outage

**23 May 2018:** Preparing for Exponential Change on Society – Lessons in Innovative Change from Singularity University – This was a well-attended hui in which Tom Richardson really challenged the audience thinking about how as leaders they can harness the impact of technology and change on the health system for the best outcomes for consumers.

### Wellington Branch

**30 October 2017:** Stuart Francis – Executive Chair, Francis Health reflected on his working internationally and becoming a Fellow of the Australasian College of Health Service Managers

**6 April 2018:** Dr Stewart Jessamine, Director Protection, Regulation and Assurance, Ministry of Health spoke on A Global Threat – Anti-Microbial Resistance.

Antimicrobial resistance (AMR) is a serious and growing global threat to public health and animal health. AMR affects patients and communities and threatens to severely undermine the modern health system. The impact of AMR in animals (pets and production) can have serious negative impacts on animal health, welfare

and production. New Zealand’s human health, animal health and agriculture sectors are working collaboratively to develop a national action plan for New Zealand to address antimicrobial resistance

### Special mention

ACHSM Fellow and NZIHM National Council Treasurer Cathy Cooney is doing great work in promoting the interest in Fellowship and leading the work done to link with NGOs and Community-based organisations to support the growth and development of managers in the health and disability sector.

ACHSM Fellow Jagpal Benipal is tirelessly coordinating the Fellowship programme. Currently, there are five NZ Fellowship Candidates actively engaged in the programme to sit the fellowship examination. We have three candidates accepted under the Alternate Pathway Programme and one RACMA Fellow.

### Other news

NZIHM has an MOU with Health Informatics New Zealand (HiNZ) and we collaborate on events of mutual interest to our members. This year we will be fortunate to hear the ACHSM President Dr Neale Fong speak at the HiNZ Conference in Wellington. NZIHM has an exhibition booth at this event from 21–23 November 2018.

Jayanthi Mohanakrishnan FCHSM

**NZIHM President**



# Branches in Review

## Hong Kong

Connecting and equipping health care professionals, HKCHSE has been showing its long-term commitment to improve and achieve excellence in health care service! The events of the College for the year are reported as following.

### Annual Scientific Conference 2017

The Conference and dinner banquet was held on 22 July 2017 at Hotel Cordis, Mongkok, Kowloon. The theme was "Invest in Health, Create Wealth" with 6 renowned speakers. This occasion was attended by over 200 members and guests.

### Monthly Leadership Seminars and Visits

Series of activities were organized for our fellow members, including 5 monthly talks and 3 visits. In these events, senior health executives and healthcare leaders shared their valuable management experiences to our members. All these activities were well received by our members with participants ranging from 30 to 40 per event.

### Bangkok Study Tour

Bangkok Study Tour was organised from 29 November to 3 December 2017. We attended the joint international seminar on "Health Care Reform in Asia Pacific" and visited several hospitals. These allowed participants to learn more about the healthcare reform in Thailand.

### CPE Health Conference 2018

In January 2018, we co-organized with College of Professional and Continuing Education, Hong Kong Polytechnic University. This year, our President was invited to be the moderator for the session theme on 'Integrated home care & inpatient computer system for hospice & palliative care'. The Conference provided a great platform for members to share our views.

### Fellowship Programme

The College had organized a series of study group meetings for the Fellowship Program. This year, we had recruited 15 candidates from various specialties for public and private health sectors. The participants had learned more about the health management skills through the interactive sessions such as case studies, institution visits and small group discussions. All candidates will soon attempt their viva examination and the successful candidates will be conferred dual fellowship of our



College as well as Australasian College of Health Service Management on July and September 2018 respectively.

## Newsletters

The College issued 4 newsletters with circulation by both electronic and hard copies. These newsletters serve as the bridge between members and the Council for effective communication and rapid promotion of College's programs & activities. We provided our members with the skill & knowledge of public healthcare and management as well as enhancing their understanding of the latest development.

## Members' Night

The 8th Members' Night organised in June 2018 attracted around 100 ladies and gentlemen dressed in the purple to the Ballroom, Royal Plaza Hotel, Kowloon. We had a great time and got a precious chance to socialized among new and old fellows.

## Membership

The 17/18 statistics is a steady development of previous year. The College is exploring re-connection with past Fellows and initiative to encourage their involvement College activities.

Year	Fellows	Associate Fellows	Associates
17/18	94	60	38
16/17	87	56	14

With the support of our fellow members, the College would be continuing to grow and structure a competency framework in collaboration with partners in Australasian region. I am confident that our College will be a force to reckon with for the foreseeable future!

Dr LIU Shao Haei FCHSM  
**HKCHSE President**



# Financial Report

## Australasian College of Health Service Management

<b>INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2018</b>		
CONSOLIDATED – FEDERAL BODY AND STATE BRANCHES		
	2018 \$	2017 \$
<b>INCOME</b>		
Membership Fees	602,899	609,181
Advertising and Sponsorship	86,636	74,084
Education Activities	724,080	439,467
Interest Earned	6,307	14,071
Sales	4,926	1,808
National Congress	483,535	576,431
Trainee Management Programs	726,055	901,907
Program Grants	289,596	334,545
Sundry Income	591	663
<b>TOTAL INCOME</b>	<b>2,924,626</b>	<b>2,952,157</b>
<b>LESS EXPENDITURE</b>		
Audit Fees	13,582	9,625
Bank and Government Charges	18,017	21,821
College Prizes	2,187	2,851
Consultants Fees	8,970	5,820
Congress General Expenses	322,802	303,624
Depreciation	55,323	59,862
Educational Expenses	340,874	256,080
Distribution to Overseas Branches	9,924	8,868
Insurance	15,546	14,753
Legal Fees	4,093	3,187
Information Technology, Marketing and Office Expenses	177,054	200,810
Publications, Newsletter, Subscriptions	49,938	73,430
Rent and Outgoing	111,447	108,828
Employment Expense	1,186,389	1,379,203
Program General Expenses	183,817	213,474
Trainee Management Scholarships	358,603	429,410
Travelling Expenses	36,018	58,071
<b>TOTAL EXPENDITURE</b>	<b>2,894,583</b>	<b>3,149,717</b>
<b>NET SURPLUS/DEFICIT FOR YEAR</b>	<b>30,043</b>	<b>(197,560)</b>

**BALANCE SHEET AS AT 30 JUNE 2018**

CONSOLIDATED – FEDERAL BODY AND STATE BRANCHES

	2018 \$	2017 \$
<b>ACCUMULATED FUNDS</b>	<b>183,340</b>	<b>153,297</b>
Represented by:		
<b>FIXED ASSETS</b>		
Office Equipment and Fitouts at Cost	130,532	184,918
Less Depreciation	(72,381)	(142,254)
Intangible Assets at Costs	39,672	195,237
Less Depreciation	(37,684)	(168,610)
<b>INVESTMENTS</b>		
Term Deposits	24,901	48,110
Listed Shares	1,688	1,688
<b>CURRENT ASSETS</b>		
Cash	1,223,213	1,244,496
Accrued Income	14,671	8,390
Debtors	8,074	15,000
Prepayments	85,008	199,600
Deposits	16,015	27,066
<b>TOTAL ASSETS</b>	<b>1,433,710</b>	<b>1,613,640</b>
<b>LESS CURRENT LIABILITIES</b>		
Creditors and Accruals	265,339	674,856
Income in Advance	857,237	636,092
Provisions	91,359	115,317
<b>LESS NON CURRENT LIABILITIES</b>		
Provisions	36,436	34,079
<b>TOTAL LIABILITIES</b>	<b>1,250,370</b>	<b>1,460,343</b>
<b>NET ASSETS</b>	<b>183,340</b>	<b>153,297</b>

# Financial Report

## Australasian College of Health Service Management

<b>STATEMENT OF CHANGES IN FINANCIAL POSITION 30 JUNE 2018</b>		
CONSOLIDATED – FEDERAL BODY AND STATE BRANCHES		
	2018 \$	2017 \$
<b>ACCUMULATED FUNDS</b>		
Net Surplus/(Deficit) for year	30,043	(197,560)
Accumulated funds at the start of the year	153,297	350,857
Adjustment to Prior Year Retained Earnings	0	0
<b>Accumulated funds at the end of the year</b>	<b>183,340</b>	<b>153,297</b>

<b>CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2018</b>		
CONSOLIDATED – FEDERAL BODY AND STATE BRANCHES		
	2018 \$	2017 \$
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
Receipts from Customers	3,140,110	2,988,505
Payments to Suppliers and Employees	(3,144,737)	(2,926,344)
Interest Income	6,307	14,071
<b>Net Cash provided by operating activities</b>	<b>1,680</b>	<b>76,232</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>		
Purchase of Investments	0	974,544
Purchase (sale) of Fixed Assets and Software	46,171	(22,761)
<b>Net Cash used in Investing Activities</b>	<b>46,171</b>	<b>951,783</b>
Net Increase (Decrease) in Cash held	47,751	1,028,014
Cash at beginning of year	1,244,496	216,481
<b>Cash at end of year</b>	<b>1,292,346</b>	<b>1,244,495</b>
<b>RECONCILIATION OF CASH</b>		
Cash on Hand and at Bank	1,292,346	1,244,495
<b>Cash on Hand and at Bank</b>	<b>1,292,346</b>	<b>1,244,495</b>
<b>RECONCILIATION OF CASH FLOW FROM OPERATIONS TO THE NET SURPLUS</b>		
Net Surplus and Transfer to reserves	30,043	(197,560)
Depreciation	55,323	59,862
(Increase)/Decrease in Debtors, Prepayments and Accruals	126,287	(75,620)
Increase/(Decrease) in Creditors and Provisions	(209,973)	289,549
<b>Cash Flow from Operations</b>	<b>1,680</b>	<b>76,232</b>

# Independent Audit Report

## to the Members of Australasian College of Health Service Management

### Scope

We have audited the attached financial report, being a special purpose financial report of Australasian College of Health Service Management for the year ended 30 June 2018, as set out in the report. The Directors are responsible for the financial report and have determined that the accounting policies used and described in Note 1 are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the College. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Directors' financial reporting requirements under the Corporations Act 2001. We disclaim any assumption of responsibility for any reliance on this audit report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the College's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

In our opinion, the financial report of Australasian College of Health Service Management is in accordance with:

1. the Corporations Act 2001, including:
  - (a) giving a true and fair view of the College's financial position as at 30 June 2018 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
  - (b) complying with Accounting Standards to the extent described in Note 1 and the Corporations Regulations; and
2. Other mandatory professional reporting requirements to the extent described in Note 1.

**ALKEMADE & ASSOCIATES**  
Accountants & Auditors



**SAM MAROTTA**  
Registered Company Auditor 8799  
Dated: 15th August 2018

# Auditor's Independent Declaration

## UNDER SECTION 307C OF THE CORPORATIONS ACT 2001

### To Australasian College of Health Service Management,

As lead auditor for the audit of Australasian College of Health Service Management for the year ended 30 June 2018, I declare that, to the best of my knowledge and belief, there have been:

- No contraventions of the independence requirements of the Corporations Act in relation to the audit, and
- No contraventions of any applicable code of professional conduct in relation to the audit.

**ALKEMADE & ASSOCIATES**  
Accountants & Auditors



**SAM MAROTTA**  
Registered Company Auditor 8799  
Dated: 15th August 2018



# Notes to the Financial Statements

## for the year ended 30 June 2018

### Statement of Significant Accounting Policies

The financial report is a special purpose financial report prepared for use by Directors and members of the company. The Directors have determined that the company is not a reporting entity.

### Principles of Consolidation

All inter-company balances and transactions between entities in the economic entity, including and unrealised profits or losses, have been eliminated on consolidation.

### Inventories

Inventories are measured at the lower of cost and net realisable value.

### Plant and Equipment

Plant and equipment are measured on the cost basis. The carrying amount of plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount from these assets.

### Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line basis over their useful lives commencing from the time the asset is held ready for use.

### Investments

Non-current investments are measured on the cost basis. The carrying amount of non-current investments is reviewed annually by Directors to ensure it is not in excess of the recoverable amount of these investments.

### Going Concern

The College had a surplus of \$30,043 predominantly due to final funding received from NSW Health for the NSW Library. The college incurred a number of one off expenses in FY18 which related to the relocation of the National Office, FBT obligations, external consultant fees and additional IT maintenance. A result of the relocation of the National Office will be a reduction in rent expense in FY19. The board has is continuing to identify dangers to reduce obligation in the next financial year and will make other strategic decisions to improve profitability going forward, and believes the college is able to realise its assets and liabilities going forward.

No other Australian Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australia Accounting Standards Board have been applied.

The financial report is prepared on an accrual basis and is based on histories costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

# Notes to the Financial Statements

## for the year ended 30 June 2018

### Director's Declaration

The Directors have determined that the company is not a reporting entity. The Directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in the notes to the financial statements.

The Directors of the company declare that:

- The financial statements and notes, present fairly the company's financial position as at 30 June 2018 and its performance for the year ended on that date in accordance with the accounting policies described in the notes to the financial statements;
- In the Directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:



**Dr Neale Fong** FCHSM (Hon)  
President/Branch Councillor Director



**Assoc Prof Godfrey Isouard** FCHSM  
Vice President/Branch Councillor Director





**Better leadership. Healthier communities.**

Australasian College of Health Service Management

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