



AUSTRALIAN COLLEGE OF HEALTH SERVICE EXECUTIVES

ANNUAL REPORT

2007/2008



Our Vision, Mission and Values

OUR VISION

The leadership and learning network for health professionals in management

OUR MISSION

To advance the practice of management in health by:

- Developing the expertise and professionalism of members
- Promoting education and continuing professional development
- Shaping curricula and education standards
- Facilitating networking and mentoring
- Promoting research in health management
- Influencing health policy

OUR VALUES

We value trust, integrity and mutual respect through the participation of our members

The Australian College of Health Service Executives was established in 1945 (then known as the Australian Institute of Hospital Administrators) in order to represent the interests of health service managers and to develop their expertise and professionalism.

Today, the College is the professional organisation representing health service managers across the full range of health care delivery systems in Australia, New Zealand and the Asia Pacific with some 3,000 members from both public, private and aged care sector organisations.

Statutory Information and Contents

The 2007/2008 Annual Report of the Australian College of Health Service Executives.

The Australian College of Health Service Executives is a company limited by guarantee.

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Blake Dawson

Annual General Meeting

This report was presented at the Annual General Meeting of the Australian College of Health Service Executives held on Wednesday 6 August 2008 at the Alice Springs Convention Centre, Alice Springs, Northern Territory.

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Board of Directors Report

2007/2008 has been a year of significant activity for the College, with a focus on implementing the actions as a result of the National Review that was done in the previous year. The first highlight of the year was a change to the Memorandum and Articles of Association which was voted upon at the 2007 Annual General meeting. As a result, we have a new Constitution which replaces the previous document. The major change that members will notice is a change in terminology. The previous Federal Council is now referred to as the Board of Directors, and Federal Councillors are now referred to as Directors. Another change in terminology is from National Office which we now refer to as Corporate Office.

ACHSE continues to be supported by our long-standing Corporate Sponsor, Blake Dawson, and in particular Wayne Cahill, Partner. I would like to acknowledge and thank Wayne and Blake Dawson for their ongoing support.

I also wish to thank Fujitsu who were once again Principal Sponsor for our very successful National Congress in Melbourne. Support from our sponsors allows the College to continue to provide a broad range of services for our members, and for this we are very appreciative.

This is my last year as President and Director on the Board, and it is with some degree of sadness that I am stepping down as my term has been completed. I would like to acknowledge and thank the Board of Directors, and in particular the Board Executive – Robert Grima, Kate Copeland and Philip Aylward, all of whom have provided immense support to both myself and the College throughout the year.

The highlights of 2007/2008 were as follows:

Governance:

A new Constitution was created with changes made in accordance with requirements of the Corporations Act. Directors attended an education session by the Australian Institute of Company Directors, with another education session being planned for November 2008.

A Financial Delegations manual was created for use across the College.

A change in meeting schedule occurred, with Board meetings being held more frequently, allowing greater participation by Directors.

New policies were created and endorsed by the Board.

Membership activities:

Dr Mary Harris was awarded Life Member status – congratulations to Mary.

Most Branches have exceeded expectations in the provision of a wide range of professional development programs.

The Board of Directors has established a Membership Working Party, led by John Dennis and Anne Bergin, with representation from all Branches.

Retention figures across the College have showed a significant improvement over previous years.

Gold Medal

The prestigious Gold Medal Award was presented to Trevor Canning from Western Australia. Congratulations to Trevor!

Professional Development

We had another successful National Congress, this time in Melbourne and hosted by the Victorian Branch.

Sue Thomson put an outstanding effort into a very successful National and International Professional Development Program with Action Learning Sets, Annual Health Leadership Program, Overseas Study Tours and Road Shows. Details of these activities are included further in this Annual Report.

Strategy

The Board has held two strategic planning days this year to discuss key issues, with a major focus on finances. Directors have given oversight to the implementation of actions arising from the National Review, and involved Branches in this process.

Research and Academia

ACHSE continues to enjoy a strong partnership with SHAPE and a number of initiatives have been developed.

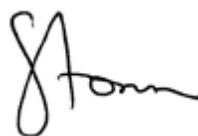
Three issues of the Asia Pacific Journal of Health Management have been produced this year. Letters to the Editor are always welcome as we wish to have feedback from our members.

David Briggs has worked diligently in the role as Editor and is to be commended on his efforts.

Partnerships

The partnership with Thailand continues to strengthen, with the visit of 30 Thai delegates led by David Briggs and Prawit Taytiwat. Professor Paichit Pawabutr, Emeritus Professor and Dean, Faculty of Public Health, Naresuan University of Thailand, Professor Boonchob Pongpanich, Professor, Faculty of Medicine, Ramathibodi Hospital, Mahidol University, Thailand and Dr Samreng Yanggratoke, Provincial Chief Medical Officer, Nakhonratchasima Provincial Health Office, Ministry of Public Health, Thailand were awarded Honorary Fellowship of ACHSE. I would like to acknowledge David Briggs for his tireless work in developing strong relationships with our overseas partners. Thank you to all of our members who have contributed to the many activities of the College throughout the year.

Dr Sally Torr



Federal President

ATTENDANCE AT BOARD MEETINGS

Board Meetings were held via Teleconference with two face to face meetings in the year one being a strategic planning workshop. A change in Board membership occurred on 1 August 2007 with some Directors retiring from office.

NAME OF BOARD DIRECTOR	MEETINGS ELIGIBLE TO ATTEND/PARTICIPATE	ATTENDED/PARTICIPATED
Philip Aylward	5	5
Jennifer Baker	5	4
Anne Bergin	5	5
Dennis Campbell	5	5
Patricia Canning	3	3
Trevor Canning	2	2
Kate Copeland	5	5
John Dennis	4	4
Trisha Dunn	2	1
Robert Grima	5	5
Mary Harris	2	1
Godfrey Isouard	5	3
Hok Cheung Ma	5	1
Sue McAlpin	5	5
Len Notaras	5	0
Terry O'Bryan	5	5
David Rankin	3	1
Anne-Marie Stranger	5	5
Sally Torr	5	5
Dianne Ball (CEO)	5	4

Chief Executive Officer's Report

The last twelve months at the College has been the first full year in my role as Chief Executive Officer, and it has been an exciting one. We have made progress in a number of key areas and started to create a new vision for the future. Much of the year has been spent on essential activities such as improving our financial reports, writing policies, and gathering key data on membership, and implementing actions as directed by the Board. There has been a focus on reviewing current activities and thinking critically about the future needs of the College to ensure that we remain focused on our members and are responsive to the changing conditions in the health sector.

A major focus for the team is the preparation for the National Congress. The 2007 Congress in Melbourne was another outstanding success, thanks to the great efforts of the Victorian Branch and the Corporate Office team.

This year has been characterised by a high degree of collaboration and consultation across the Branches and Corporate Office and a growing commitment of working towards common goals and objectives. I have had the pleasure of meeting with a number of College members from different Branches, and many Branch Councillors and of course the Branch Presidents and Directors. It is a privilege to work with a group of people - many of whom are volunteers - who are so committed and dedicated to the College and their role.

I would like to publicly acknowledge the commitment and great effort by the Corporate Office staff in working diligently as a team over the year, and who provide a high level of service for our members. I commend to you Carolyn Marsh, Sue Thomson, Alison McCann, Debbie Simula and Melissa McLennan.

Finally, I would like to take the opportunity to acknowledge the significant contribution made to the College by Dr Sally Torr in her role as National President, and for her many years of dedicated service to the College as a member of the (previous) Federal Council and New South Wales Branch Council. On behalf of Corporate Office I would like to express my appreciation for the support that Sally has given to the team over the years, and we wish her the very best as she steps down from her position as President and Chairperson on the Board.



Dianne Ball PhD FCHSE

Chief Executive Officer

Board Members

Sally Torr RN CM BA MHP PhD FCHSE CHE

Federal President

Appointed to the Board: 1998

Dr Sally Torr is the Patient Care and Services Manager, Bourke Health Service in New South Wales and has worked in hospitals and community health for most of her working life. She has worked at National, State and Area health levels in urban and remote rural environments. Sally is interested in new ways of delivering health services, and has a strong interest in aboriginal health, quality and patient safety, and consumer and community participation in health care. Sally is a member of the ACHSE (NSW) Branch Council.

Robert Grima BBus GradDipHA FCHSE CHE

Senior Vice President

Appointed to the Board : 2000

Mr Robert Grima commenced his career in health administration and management in 1974 at the Broken Hill and District Base Hospital in the payroll office where he spent over seven years, the final three as Paymaster. Robert then completed a Bachelor of Business (Accounting) at Deakin University, Warrnambool, Victoria and moved to Adelaide and held finance positions at Queen Elizabeth Hospital and Child Adolescent and Family services followed by 11 years as Director of Finance and Administration at St Andrews Hospital. More recently Robert was the CEO of the Australian Dental Service South Australian Branch, and then Acting Director of Corporate Services Calvary Health Care, Adelaide. Robert is currently the Chief Operating Officer – Alexander and Associates Oral Health Care.

Kate Copeland BPhy BBus(HealthAdmin) GradCertHealthEcon FCHSE CHE

Junior Vice President

Appointed to the Board : 2001

Ms Kate Copeland is Director, Major Projects Unit, Capital Works and Asset Management Branch, Queensland Health, with three new major hospitals under development. Kate has held a range of clinical and management positions during the past three decades in Queensland, Tasmania, South Australia and Victoria. Kate is immediate Past President of the ACHSE Queensland Branch.

Philip Aylward BBus FCHSE CHE

Honorary Treasurer

Appointed to the Board: 2005

Mr Philip Aylward is currently the Acting Executive Director, Women's and Newborn Health Service, North Metropolitan Area Health Service, Western Australia. He has worked in senior management through rural and metropolitan health services in Western Australia. Prior to his current appointment he was Group Director Finance and Information at the WA Department of Health. Philip is the immediate past President of the ACHSE Western Australia Branch.

Jennifer (Jennie) Baker BHSc(Mgt) BBus(IR) MLegStMIR FCHSE CHE

Appointed to the Board: 2005

Ms Jennie Baker has a long history in both the clinical and managerial aspects of medical imaging in tertiary hospitals in both New South Wales and the Australian Capital Territory. She has recently had experience in allied health policy and workforce planning and is currently Director, Business Support for ACT Health. Jennie has special interests in the development of a flexible workforce to match new models of health care delivery and changing models of healthcare delivery. She is a member of the ACHSE ACT Branch Council.

Anne Bergin RN BA BSW FCHSE CHE

Appointed to the Board: 2006

Ms Anne Bergin is the Manager – Capital Works (Planning and Design) for Eastern Health in Victoria and has been with Eastern Health since its establishment in 2002. Anne has held clinical and senior management positions over a number of years both within the Department of Health and the public health system, including a ten year period as a Board member of a large Community Health Service. She has general nursing, intensive and coronary care certificates as well as a social work background. Anne is interested in designing health services that promote best practice and the highest quality of care through innovative design. She has a keen interest in ensuring that new hospital development is environmentally sensitive. Anne is currently the ACHSE Victorian Branch President.

Board Members

Dennis Campbell PhD MBA DipHealthAdmin DipLegStudies FCHSE CHE FAIM

Appointed to the Board: 2001

Dr Dennis Campbell is currently the Corporate Division Head, Legal Aid, Queensland. Prior to this appointment, Dennis has had 30 years experience working in the health industry. His previous appointment was CEO of St Vincent's Hospital Toowoomba, a position he held for 10 years. Dennis worked for 23 years in the public sector before his appointment with the Sisters of Charity Health Service. He held a variety of positions with Queensland Health, ranging from the management of regions to major teaching and smaller country hospitals. Dennis also spent time managing an Aboriginal community for the Government and working with the Education Department. He serves on a number of Boards and Advisory Committees.

Patricia Canning RN RM BScNursing MHSM, FCHSE CHE FRCNA

Appointed to the Board: 2007

Mrs Patricia Canning has worked in the health industry for over 37 years in management and leadership roles including Director of Nursing/Health Service Manager of public and private health services as well as the largest regional hospital in Western Australia. Patricia demonstrates an innovative approach to health service delivery combining quality systems, relationship management and customer orientation as key successful factors and has successfully utilised this approach across the various healthcare agencies to build and/or redesign healthcare facilities. Patricia is the Executive Director of Nursing, Craigcare-Como and Melville Aged Care facilities. She is a quality assessor with the Aged Care Standards and Accreditation Agency and surveyor with Australian Council on Healthcare Standards. She is the President of the ACHSE (WA) Branch.

John Dennis BBus DipAcc JP FCHSE CHE

Appointed to the Board: 2007

Mr John Dennis is the Chief Executive Officer for Ananda Residential Care Services in South Australia. He has over 30 years experience in the public and private health sectors in South Australia which includes acute medical and surgical care, aged care, community health services, disability and mental health services. Recent roles have included working for the Aged Care Standards and Accreditation Agency in Victoria and South Australia and Chief Executive Officer of the Aged Care Association-SA. John is a past President of the ACHSE (SA) Branch.

Jill Hutchison RN RM RPN BHA AssocDipAcc MBA FCHSE CHE

Appointed to the Board : 2007

Jill Hutchison is Director of Mountain Tracks Consulting in Victoria and has worked in clinical, finance and health executive roles over 30 years. Recently, Jill was interim Chief Executive Officer of Dental Health Services Executive following 15 years as Chief Executive Officer at Orbost Regional Health. She has been a Councillor on the Rural and Regional Council of the Victorian Healthcare Association, Board Member of GetGP, audit member for a Regional Shire and is currently on the National Council of AHHA. Her rural experience has led to a strong commitment to rural and regional areas and she enjoys the challenge of innovative service system design. She is dedicated to the professional development of health professionals through ACHSE and is Treasurer of the ACHSE (VIC) Branch.

Sue McAlpin PhD Candidate MHSc GradDipHSM TTTC DNFA FCHSE CHE APD

Appointed to the Board: 2005

Ms Sue McAlpin has an allied health and management background and is presently Associate Head of School of Dentistry and Health Sciences at Charles Sturt University, Wagga Wagga, NSW. Sue has had a career in rural practice at middle and senior management level. The development and support of rural health professionals is a particular area of interest. Sue is the Chair of the ACHSE Rural Special Interest Group and Immediate Past Chair of the National Rural Health Alliance. Sue is an Executive Committee member of the NSW Institute of Rural Clinical Services, and Board member of the Riverina Division of General Practice.

Board Members

Len Notaras AM Bmed LLB BA(Hons) DipCom MHA AFCHSE CHE

Appointed to the Board: 2006

Dr Len Notaras is currently Director of Medical Administration and Clinical Services for the Northern Territory Hospital Network. He has been the Medical Superintendent of Royal Darwin Hospital since 1994. Len holds degrees in Medicine, Law and Arts(Hons), Commerce, and Masters in Hospital Management and History. His diverse career has focused upon leading change. He has worked in several arenas, including medicine, law enforcement, the military and private enterprise. Over the past few years he has personally driven changes and developments in senior medical staffing in the Northern Territory. In 2003, Len was made a Member in the Order of Australia in recognition of his contribution to the successful response by Royal Darwin Hospital immediately following the Bali bombings in October 2002.

Len Notaras resigned from the Board in May 2008.

Terry O'Bryan MAdmin BBus(Actg) FCHSE CHE FCPA

Appointed to the Board: 2005

Mr Terry O'Bryan is currently the Chief Executive Officer of ISIS Primary Care, the largest network of publically funded community health service based in the western suburbs of metropolitan Melbourne. Terry has had more than 30 years experience in health as a senior executive in a range of settings, including a rural Base Hospital, Repatriation Hospital, Metropolitan Teaching Hospital and most recently in the primary care sector. Terry is an active member of the Victorian Branch Council and is the immediate Past President of the Branch. Terry O'Bryan resigned from the Board in March 2008.

Anne-Marie Stranger BSc BBus(HealthAdmin) MPH DipProjMgt Cert Lean FCHSE CHE AFAIM

Appointed to the Board: 2004

Ms Anne-Marie Stranger is currently Transition Manager for the Department of Health and Human Services in Tasmania. She has extensive experience in the public sector industry both in Australia and Overseas having held senior and executive management positions. She has also held various lecturing posts and represented her employers on several National committees and working parties. Anne-Marie has a particular interest in human resource and change management, health service planning, health information management and health informatics. She has been a member of the College since 1986 and was Assistant Registrar, Registrar, Junior Vice President and Chair of the Professional Development Committee in Queensland. She moved to NSW to work for NSW Health and is now in her home State, Tasmania, where she is Senior Vice President of the Branch.

Dianne Ball PhD, MBA, BHA, GradCertChangeMgmt, GAICD, FCHSE, CHE

Chief Executive Officer

Dr Dianne Ball was appointed Chief Executive Officer in March 2007. She is responsible for working with the Board to create the strategic direction for the College, and then to implement the strategy and manage operational activities across the region. Dianne has worked in executive roles in the public and private sectors, including McKesson Asia Pacific and PricewaterhouseCoopers. Her early career included nursing and management roles in tertiary hospitals. She has been a member of the College for more than twenty years.

David Rankin MBChB MHA MPH DipObstet FCHSE CHE FRACMA

President

New Zealand Institute of Health Management

Dr David Rankin is a Senior Advisor to Child Youth and Family in Wellington. He is currently working on a project to ensure all children and young people coming into care have a comprehensive health assessment. David was the General Manager-Health Purchasing with the Accident Compensation Corporation for eight years. Prior to that role, David was the Chief Executive Officer of the Auckland Adventist Hospital. David takes an active role in medical management in New Zealand and has an interest in health informatics.

Board Members

Dr Ma Hok-cheung MBBS MHA DCH MRCP FRCP(Edin) FRCP (Lond) FHKCP FHKCCM FHKAM(Med) FHKAM (Com Med)
FRACMA FCHSE CHE FHKCHSE

President

Hong Kong College of Health Service Executives

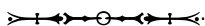
Dr Ma is the Chief Executive of Ruttonjee and Tang Shiu Kin Hospitals as well as Cheshire Home, Chung Hom Kok in Hong Kong. He has vast executive experience both clinically and managerially and his roles have included General Manager (Clinical Services) United Christian Hospital(UCH), Chief of Service, Department of Medicine and Geriatrics and Clinical Coordinator of UCH. Dr Ma also served as Chairman of the Doctors' Association in the late 80's. He became Fellow of the Hong Kong College of Community Medicine in 2001. He is also Chairman of the Hong Kong Alumni of ISP (University of Minnesota).

Godfrey Isouard BSc MHA PhD FCHSE CHE AFAIM

Society for Health Administration Programs in Education (SHAPE) Representative

Education and Examination Committee

Associate Professor Godfrey Isouard is Provost and Associate Dean of the College of Health and Science, University of Western Sydney. Godfrey recently completed two terms as Head of School, School of Biomedical and Health Sciences. He has a medical science background, and prior to moving to academia, held senior clinical and health service management positions, including that of chief scientist and head of pathology. Godfrey's research and consultancy focus over the past ten years has been on clinical quality and systems improvement, health services leadership, and health management education. Godfrey is currently the National President for SHAPE and the Academic Adviser to ACHSE (NSW) Branch.



PAST FEDERAL PRESIDENTS OF THE COLLEGE

Name	Date Appointed	Name	Date Appointed	Name	Date Appointed
Mr T V Canning	July 2004	Mr K Dodd	June 1984	Dr J C Fulton	December 1963
Mrs M E Smith	August 2002	Mr E G Hale	June 1982	Mr A Morcom	June 1962
Mr D S Briggs	June 2000	Mr M C Clarke	June 1980	Mr J Griffith	June 1960
Mr R J Smith	July 1998	Mr J W Joel	June 1978	Mr C G Rankin	June 1958
Mr G J Sam	August 1996	Mr A J Smith	June 1976	Mr W M Powell	June 1956
Mr A D Hughes	July 1994	Mr T A C Griffith	June 1974	Mr R L Williams	June 1954
Mr W B Cahill	June 1992	Mr J E McClelland	June 1972	Dr H Selle	January 1954
Dr I A G Brand	June 1991	Mr C G Rankin	June 1970	Mr J L Plummer	June 1952
Mr L J Payne	July 1989	Mr A J Cunningham	July 1969	Mr R E Fanning	July 1947
Mr R J Marshall	June 1987	Mr R B Golsby	June 1968	Mr F S Meddows	April 1946
Mr R F Gordon	June 1986	Mr G Nice	February 1966		

Membership Profile

The Australian College of Health Service Executives remains the premier organisation for health services management leadership and development

The Board of Directors Strategic Plan focuses a strong commitment to investing time and resources to retain and increase membership across all Branches. Continual upgrades to the National data base each year has enabled greater access for all members to their records and more streamlined systems to enable timely membership dues payments. A major upgrade to the Web Site is in the planning process. The Web page is our most critical communication tool, so it is vital that members have up to date information on hand at all times.

In 2007/2008 Branch membership was fairly static across the Branches. Our reporting statistics also show a continuous turnover factor that can largely be attributed to people who have left the health care industry.

The newly formed Board of Directors Membership Working Party which is chaired by John Dennis (Director) comprises representation from both the Board and Branches. The group will be analysing the trends on member retention and attraction and look at best practice in membership organisations. The group will clarify accountabilities and responsibilities in relation to member retention and attraction and develop recommendations on how we can increase College membership of senior health care executives.

The College welcomed 292 new members this year.

Breakdown of Health Sectors

The Public Sector is where more than 50% of College membership originates. The Private Sector is growing strongly as is the increasing numbers we have been pleased to welcome from the Aged Care Industry. The College has made a concerted effort to meet the professional development needs of this growing group of health care managers.

Gender Profile

The ratio of male to female members of the College remains on par compared to the previous financial year. This balance is reflected across most Branches.

Membership Status

The category of Associate Fellow retains the largest contingent of members as per the previous year. There has been an increase in the number of Honorary Fellows in the College this year from both New Zealand and Thailand.

Branch Membership

The membership of the College is spread across Australia and overseas with a strong base in New Zealand and Hong Kong. New South Wales and Victoria represent the major percentage of members with 33% and 25% respectively.

New Members Per Branch

We were very pleased to welcome 292 new members to the College this year. New South Wales, being the largest Branch enjoyed the highest percentage of new members with 92 people closely followed by Victoria with 72 now part of ACHSE. Our strong relationships with Hong Kong and now Thailand is also creating a larger membership stream.

2007 ACHSE Gold Medal Award

Mr Trevor Canning was the proud recipient of the 2007 ACHSE Gold Medal.

The College Gold Medal is awarded annually for outstanding achievement. It is recognition by the College to one of its own. Past Gold Medal winners are a group of significant contributors to the College and health management in general.

The 2007 winner, Trevor Canning is a person who is respected by all, who has given exceptional service and shown great leadership. A true professional in every sense of the word and a person who has contributed to the health industry at local, national and international levels as well as having a strong community involvement and commitment.

Federal President, Dr Sally Torr presented the medal to Trevor Canning and delivered the following citation:

Trevor, the College is proud to bestow upon you its 2007 Gold Medal. It indicates our recognition of you as a professional of the highest order and an extraordinary contributor to the life and success of the College.

Trevor commenced his career in 1966 as a Clerk with the Department of Veterans Affairs. He then moved into the public health system to Sunset Hospital and from there to Sir Charles Gardiner Hospital. It was during these years, that you discovered the importance of belonging to a professional College.

You undertook many senior management roles in your career and was Director of Financial Services at Princess Margaret Hospital for Children. It was fitting that Trevor ultimately became Chief Executive Officer at Osborne Park Hospital, a place where he began his early working life.

You then moved into General Manager roles in the Department of Health with funding and performance assessment of public hospitals and services. At that point, Trevor, you shifted your focus to the rural sector and put all your efforts into your work at Northern Goldfields Health Services and WA Country Health.

In your capacity as a senior manager in both the public sector and the rural sector, you have worked with distinction by managing large complex health services.

Trevor, with your busy and demanding employment roles, you always found the time to be involved actively with the College and to promote its benefits to young aspiring leaders. Since joining in 1973, and undertaking tertiary qualifications in health administration and accounting, you achieved Fellowship in 1991 and have subsequently been an examiner for many years.

You have held College Executive roles at both Western Australian Branch and Federal Council levels. This included Branch President of Western Australia, culminating in being elected Federal President in 2004. Under your leadership as Federal President you demonstrated a commitment to having a stronger national professional development focus, developing partnerships with our colleagues in the Asia Pacific and the establishment of our own professional journal.

A senior health executive who supported your nomination, summarises Trevor Canning in the most meaningful way:

Throughout his career, Trevor has been widely recognised amongst his peers, the medical profession, nurses and hospital support staff as a passionate advocate of equitable and accessible health care.

His encouragement and mentoring of many of Western Australia's current key health executives is a testimony to Trevor's professional commitment and concern for the professional development of others.

In all of the many and varied roles that Trevor has undertaken in the Government health industry, he has developed a strong and vibrant culture and sense of purpose.

It is not just in the College, that your attributes of integrity, honesty, innovation and hard work are well known. You have been a surveyor for the Australian Council of Healthcare Standards since 1989, taking part in 57 surveys of which you have been team coordinator on 24 occasions. Your breadth of experience across the public health system, particularly with rural health services has been a most valued attribute. When viewed as part of a busy and at times very demanding employment role, this is a meritorious commitment.

In 2004 you joined the ACHS Council representing the College and have made a positive and significant contribution to the program of activities supporting the quality agenda in the health industry.

Trevor, it is your extensive voluntary and community and interests both within Western Australia and overseas which has seen you pursue social equality and good health for the many community organisations that you work with.

You have been a member of Rotary Club of Scarborough for twelve years during which time you have been a Director and Club President and honoured with two prestigious Rotary Paul Harris Fellowship awards. You have distinguished yourself with tireless efforts in both international and local community service projects.

A Centenary Medal Award in 2003 for your efforts to improving rural health and humanitarian aid is a testament to this work.

2007 ACHSE Gold Medal Award

You have helped to establish health clinics in remote areas of Kenya, collected unwanted hospital and health equipment and despatched them to needy areas in third world countries. You have also helped to establish WheelChair construction workshops in Kenya and India and arranged the construction of drinking water collection tanks. Indeed, only recently, you helped construct and establish health clinics in southern India.

A truly remarkable achievement.

So Trevor, we recognise you as one who has achieved excellence in health leadership and health management. Your quiet and engaging manner complements your depth and strength of professional commitment. It is my great pleasure to recognise you with the College's highest award.

Congratulations Trevor.

PAST RECIPIENTS OF THE GOLD MEDAL AWARD

1990	Brian Scanlan	1996	Len Payne	2002	Mary Harris
1991	Warren Westcott	1997	Ron Tindale	2003	Ross Smith
1992	Milton Noble	1998	Not awarded	2004	David Briggs
1993	Ian Brand AM	1999	John Blandford	2005	Mavis Smith
1994	Colin Grant	2000	Jim Cornwell OAM	2006	Jim Birch AM
1995	Wayne Cahill	2001	Geoff Sam OAM		



The College records the passing of the following esteemed members:

Anna Bray
 Ella Lowe
 Geoffrey Renton
 Margaret Rose
 Arthur Spence
 Mark Whitfield



Life Membership

Life membership is an Award and honour that is bestowed by the Board after a Branch Council nomination. It requires a unanimous resolution of the Board. The principal criterion is “conspicuous service to ACHSE”.

Dr Mary Harris was awarded Life Membership of the College to recognise her magnificent contributions to ACHSE.

A brief profile on Mary is listed below. She now joins a select group of people who have helped shape and make the College what it is today.

Mary Harris

Mary has been a member of the College for more than 25 years and a Fellow for the past 17 years.

She announced her retirement as State Branch Councillor and ACHSE Board member.

Mary has been a true Champion of the College and her Life Membership and Gold Medal Awards bear testimony to the high esteem her College Peers hold her in.

Those awards were made prior to Mary’s tremendous efforts as inaugural Editor of the Asia Pacific Journal of Health Management.

Mary’s guidance and counsel to both Health Management Students and College members over the past 30years has been truly outstanding.

She was a founding member of SHAPE and Chairperson and Treasurer for many years. In collaboration with her ACHSE and SHAPE colleagues she published the first and second editions of the book Managing Health Services: Concepts and Practice.

The Board is pleased to recognise Mary’s significant contribution to ACHSE over many years through this award of Life Membership.

Congratulations Mary.

LIFE MEMBERS OF THE COLLEGE

Neville Boyce OAM	Allan Hughes	Milton Noble*
Ian Brand AM	John Joel BEM,OAM*	William Powell*
David Briggs	Brendon Kelly	Colin Rankin*
Anne Cahill AM	James Kerrigan OAM	William Richards*
Murray Clarke	Douglas King	Brian Scanlan
James Cornwell OAM	Michael Kirk	Arthur Smith OAM*
Arthur Cunningham MBE	Royce Kronborg MBE	Horace Smith ISO
Gerald Garrity	Brian Mahaffey PSM	Leonard Swinden AM*
Colin Grant	Ray Marshall	Stanley Williams BEM*
Eric Hale	John McClelland AM*	Yvette Winter
Mary Harris	Janet Mould	

*(Deceased)

Fellowship

Fellowship is the highest level of membership within the College and demonstrates an ongoing commitment to excellence in health service management. Fellowship is gained by meeting the requirements set by the Board.

A contingent of people from Australia and New Zealand undertook Fellowship examinations just prior to the Annual General Meeting and the National Congress. As has been the norm for the previous years, the standard and quality of the applicants was exceptionally high and all thoroughly enjoyed the process and the challenge of the exam. This is in no small part due to the efforts of National Coordinator, Stuart Schneider, who was ably assisted by Fellowship Coordinators which have been established in each Branch. Special thanks to Gwenda Freeman (Vic), Margaret Banks (NSW), Len Payne (SA and NT), Catherine McKinley (WA), Ellen O’Keeffe (ACT), Pauline Barnett (New Zealand), Paul Monaghan (QLD), Dr MY Cheng (Hong Kong) and Anne-Marie Stranger (TAS) who gave of their own time freely for the College in coordinating Fellowship Study Groups. The success rate was 100%.

Former Federal President, David Briggs also undertook Fellowship Exams in Hong Kong together with fellow examiners, Professor Peter Yuen and Dr Geoffrey Lieu. As in the previous year, the standard of the applicants was extremely high and all candidates demonstrated a good understanding of the contemporary issues in health management not only in Hong Kong but on the international scene.

The College would like to congratulate the following people who successfully advanced to Fellowship status:

From Australia:

John Turner (Victoria)

From New Zealand:

Brenda Rea

Hayden Wano

From Hong Kong:

Anthony Wai Leung Kwok

Stanley Ping Lun Au

Fei Chau Pang

Tammy So

Nelson Wat

Ngai Chuen Sin

Wai Kwong Poon

Honorary Fellowship

Stephen McKernan was awarded Honorary Fellowship of the College this year. Stephen is the Director, General Ministry of Health, New Zealand. He is the principal advisor to the Minister of Health and has the key strategic role in leading the development and performance of the New Zealand health system.

Stephen has had an illustrious career in health management in New Zealand with chief Executive roles in Counties Manukau and Hutt Valley District Health Boards.

Stephen was awarded Honorary Fellowship of the College in recognition of his long term support to the New Zealand Institute of Health Management.

Our partnership with Thailand continues to strengthen and in February this year 30 Thai delegates visited the College led by David Briggs and Prawit Taytiwat.

Professor Paichit Pawabutr, Emeritus Professor and Dean, Faculty of Public Health, Naresuan University of Thailand, Professor Boonchob Pongpanich, Professor, Faculty of Medicine, Ramathibodi Hospital, Mahidol University, Thailand and Dr Samreng Yanggratoke, Provincial Chief Medical Officer, Nakhonratchasima Provincial Health Office, Ministry of Public Health, Thailand were awarded Honorary Fellowship of ACHSE for their contribution to the development of health services management in Thailand. They were presented with their Honorary Fellowship certificates and Fellowship gowns by Chief Executive Officer, Dianne Ball.

College Academic Prizes

In 2007, the College offered awards for academic achievement and excellence in the study of health services management.

Congratulations are extended to the following:

The Grace Suleau Prize

for the best grade point average in an Undergraduate Course in Health Management conducted throughout Australia was awarded to:

Kate Ireland (La Trobe University)

and

Thirunavukkarasu Krishan (University of New South Wales)

The Anthony Suleau Prize

for the best grade point average in a Post Graduate Course in Health Management conducted throughout Australia was awarded to:

Renee Cassidy (La Trobe University)

The Ian Brand Prize

for the best grade point average in a Masters Course in Health Management conducted throughout Australia was awarded to:

Jessica Byrne (Queensland University of Technology)

International and National Professional Development 2007/2008

It has been a busy year for the Corporate Office as it continues to roll out its International and National Professional Development agenda.

The **National Health Leadership Program** (managed by RH Penny Ltd) has now reached a five year milestone with its fifth cohort going through the four-module learning and development activity in 2008. This signifies a large cadre of healthcare managers around Australia and New Zealand who have now been exposed to a learning environment which builds up their skills in self-awareness, self-regulation, self-motivation, self-understanding and the ability to identify critical adaptive leadership tasks. The program content is constantly reviewed to offer the best and the latest in leadership development – reflecting on international best practice, particularly in transformational leadership.

Other cross-jurisdictional learning and development activities that continue to run include:

Action Learning Sets – groups of eight to ten health managers, at similar stages in their career, who benefit from shared learning experiences in a secure and safe learning environment, encouraging linkages between the professional development learning process and the learners' own work and life experiences.

National and International Study Tours – residential, small-group learning and networking opportunities in different locations with specific learning objectives in mind. These tours offer very useful 'reflection' time both in a formal and informal sense; formal in the context of looking at other health systems and ways of managing health services and how that might translate into their own health management environment. And also informally through the impromptu learning opportunities offered up as participants travel between venues and destinations.

Expert Roadshows – we continue to respond to visiting international experts and offering members exposure to these thought-leaders in various destinations across different topical issues, eg performance improvement, safety and quality and workforce redesign.

In 2007/2008 we had several international experts share their knowledge with us - including **Davis Balestracci** who did whistle stop tours to metropolitan and New South Wales regional locations as well as trips into Melbourne and Brisbane. The focus being on data quality and improved statistical reporting to deliver better health outcomes.

Professor Helen Bevan, Director of Service Transformation at the UK's NHS Institute for Innovation and Improvement, spent time in Sydney (with a quick dash down into Tasmania) in front of over 170 workshop participants in a 2-day, 3 workshop period in March. As always, Helen's enthusiasm and passion for innovation and service improvement is infectious and we are grateful to the collaboration and the collegueship of New South Wales' Clinical Excellence Commission for their part in bringing about this opportunity to tap into this series of workshops.

A Trans Tasman Primary and Community Care Study Tour was held in Melbourne immediately after last year's National Congress (5-8 August) and a Performance Improvement European Masterclass was held in October 2007 (England and Sweden). Both were very well received by the participants as was the College's first Aged Care Study Tour which explored aged care service innovation in Brisbane and Auckland in November 2007.

And 2008/2009 is looking just as busy. On the international front, 25 people are registered to take part in a 2-day session with the NHS Institute for Innovation and Improvement in the UK as part of an overall Executive Mobile workshop series in Manchester, Coventry and Worcestershire. And 12 people are signed up for 3-way health system conversation with the Canadians and the UK's NHS to be held in Vancouver in October 2008. More on those programs in next year's Annual Report!

2007 NATIONAL CONGRESS

“Health Innovation – Reforms or Raffles”

1-3 August 2007

Melbourne

The 2007 ACHSE National Congress held in Melbourne in August 2007 was a great success. Congratulations go to the Victorian Branch led by Anne Bergin, John Rasa and David Webb who worked in close partnership with the ACHSE Corporate Office team. The positive verbal feedback received was backed up by the formal, written evaluation process, indicating a great effectiveness in terms of both content and networking perspectives.

Pre Congress Workshops

This year the College introduced two optional pre congress workshops ahead of the ‘main event’ – primarily because we felt it gave delegates the opportunity to delve deeper into topics of interest in smaller-group settings. It also gave us the chance to leverage off two of our international speakers – Professor Stan Huff and Davis Balestracci, both from the United States. The positive feedback from the delegates attending these optional workshops clearly justified the extra effort to host these additional events.

Scientific Program Overview

The Congress was officially opened by **The Hon Bronwyn Pike MP**, Victorian Minister for Health. This was particularly timely as this was Bronwyn’s last day in the portfolio (even if we did not know that at the time), following a Cabinet reshuffle. Her honesty and passion for the critical nature of the health and social services portfolio was certainly heightened as a result.

She was joined on the podium at the opening session by **Professor Hal Swerisson**, Head of the School of Public Health and Associate Dean of the Faculty of Health Sciences at La Trobe University, **Mr Stephen McKernan**, Director General of the Ministry of Health in New Zealand and **Ms Dea Thiele**, CEO of the National Aboriginal community controlled Health Organisation.

All four speakers looked at the ‘big picture’ scenarios of the need for innovation and reform to our respective health systems particularly in relation to the three key health areas:

- **Mental Health**
- **Chronic Disease Management**
- **Obesity**

Other keynote highlights in the Scientific Program included an honest and candid delivery (in his inimitable style) by BeyondBlue Chairman, **The Hon Jeff Kennett, AC** on how we need to manage our mental health services more effectively. He particularly called on more funds to be directed to accommodation options/halfway houses and the need to continue to bring about the destigmatisation of mental illness.

Complementing Jeff’s presentation was an honest and inspiring personal journey from **Associate Professor Neil Cole** from the Alfred Psychiatric Research Centre. Neil talked through his own personal experiences with a mental illness and showed us how he has embraced creativity to inform about mental illness, enhancing and improving outcomes for those with mental illness and offering solutions for mental illness.

The 4 concurrent sessions were well attended – each addressing the 3 key health areas above, across all the sectors (primary/secondary/tertiary and aged care) and including future directions and strategies for Indigenous and Rural Health.

Also scoring well in the delegate evaluations was the Plenary Session on the International Response to Chronic Disease Management and the Lessons for Australia and New Zealand. **Geraint Martin**, CEO of Counties Manukau District Health Board, New Zealand and former Commissioner, National Leadership and Innovation Agency for Healthcare Wales and CEO of a major UK Hospital Trust, was asked to comment on “who’s doing it best?”, having reflected on how this epidemic was being managed globally (particularly in relation to obesity). And his response, in a nutshell, was “Noone – there is obviously room for improvement.... The agenda is a huge exercise in change and improvement”.

Social Program Overview

The Social Program was again a highlight, commencing with a tour of the Melbourne Cricket Ground. This was made possible by the support of HESTA and we thank them for making this possible.

The Welcome Reception was held in the infamous Members Dining Room of the Melbourne Cricket Ground. It was a great opportunity to see such an historic landmark of which many a battle has been won and lost. Delegates were able to soak up the atmosphere, again made possible by Anne-Marie Corboy and her team from HESTA. It was a chance for delegates to renew friendships and to meet new people in what is ultimately a Melbourne icon.

There was no sign of the dreaded horse flu at the ACHSE Congress Dinner held at the Hotel Sofitel. Themed “Racing Fever”, the Dinner was proudly sponsored by Baxter and we thank them for their support.

Delegates were dressed in their finest racing gear and were lining up to bet on the Baxter Cup, which was won by Illegal Boy with Jockey Doug King.

It would not have been Melbourne without fashions on the field. A strong line up from both the men and the women ensured strong competition. The Baxter Boys looked particularly dashing in their top hats and tails.

The evening was a mix of fun and dancing and a great night was had by all.

Branches in Review

Tasmania

Branch Membership

Our Branch membership has had small changes due to staff relocating to the island state and a number of new members joining. The membership continues to reflect a balance of gender as well as membership from the public, private and voluntary sectors and from various fields ranging from hospital management, aged care, management of health professionals and ambulance services to health planning and health consulting. We welcome the following new members to the Tasmanian Branch: - Dr David Boadle, Ms Anne Davis, Mr Rhys Edwards, Mrs Sharron Geelan, Ms Jennifer Mason-Cox, Ms Suzanne Pohner and Mrs Amanda Quealy.

Branch Council

Branch Council has been holding regular meetings to report back on Corporate Office communications as well as preparing for the proposed State Branch Conference scheduled for November of this year.

I would like to particularly thank Grant Lennox, Richard Sadek, Anne-Marie Stranger and Lyndon Walsh for the support and counsel provided over the past 12 months.

Financial Position

The Branch is in a healthy financial position and incurred a surplus for year ending 2007/2008. We successfully held a number of sponsored in-service education sessions which were well-attended by healthcare staff from all sectors. As a result of the surplus, three members will be sponsored to attend the next National Congress in Alice Springs in August 2008.

Continuing Professional Development

The major professional development activity to be conducted by the Branch for the next financial year is a Combined Colleges State Conference. Planning meetings are being held to determine a good mix of speakers and presentations.

As is now customary with such events, Tasmanian Branch ACHSE members will be provided free registration for the event. Earlier this year, Branch Council was also involved in organising 'Masterclasses' which served as feedback sessions for a team of senior Tasmanian healthcare staff who visited hospitals overseas. Feedback sessions were well-attended and sessions were held in each region – south, north and northwest.

The presentation team comprised Dr Craig White, Mr Rhys Edwards and Ms Pip Leedham who visited hospitals in Sweden and the UK.

Branch Council Election and Appointment of Office holders

The Annual General Meeting is planned for July 2008 and appointment of office holders for the forthcoming year will also be held at the same time.

Support from Corporate Office

As a small Branch we are indebted to staff of the Corporate Office for their ongoing support and advice covering membership

activities, marketing and sponsorship, and professional development activities.

Rae de Silva
President

New Zealand

The New Zealand Institute of Health Management has enjoyed another good year. During this time, the national council has focused on building our membership base, restarting seminars in Wellington and Christchurch, presenting a challenging conference and scoping a cadetship program in health management.

Conference

Our 2007 Annual Conference was held in Rotorua from the 20th to 21st September. The conference combined with the Royal Australasian College of Medical Administrators to provide a varied and challenging series of presentations from both local and overseas experts.

A key challenge of the annual conference is to provide topics which stimulate discussion, while giving opportunities for networking. Both of these aims appear to have been successful with topics ranging from future direction, new technology, process improvement and quality and safety. Given the lively debate and discussion that followed many of the presentations, it was apparent that new friendships were formed and networks expanded.

Silver Fern Award

I was delighted to be the recipient of the third Silver Fern Award at the national conference. This award was established some years ago to recognise excellence in health services management. Recognition from one's peers is a huge compliment.

Seminar Series

Thanks to Peter Reynolds for re-establishing the Wellington seminar series. Several seminars have been held with presentations on such topics as: the Director General's vision for health, Christchurch's charity hospital, and conflict of interest. The Auckland branch has continued their seminar program with good attendance and a range of topics from local and national speakers. Christchurch has also re-commenced their seminars. Thanks to Ruth Barclay for her coordination work in Christchurch. Special thanks go to our major sponsor, Medirest, who have generously supported our seminar programs in both Auckland and Christchurch during the year.

Electronic Newsletter

This year we have upgraded our technology and been able to broadcast electronic newsletters and updates. This has meant that the seminar series can be notified to members at regular intervals. Linda has done a great job in establishing this service. We have been able to notify everyone of a number of new members and provide them with support and recognition.

Branches in Review

AGM

The AGM was held during the annual conference with the following people as office bearers.

President	David Rankin	Wellington
Vice President	Peter Reynolds	Wellington
Secretary	Debbie McDean	Auckland
Treasurer	Stuart Francis	Wellington
National Office Manager	Linda McKay	Auckland
Councillors	Fiona Ritsma	Auckland
	Trisha Dunn	Auckland
	Ruth Barclay	Christchurch
	James Chal	Wellington
	Eddie Jackson	Hamilton

ACHSE Activities

This year we have maintained our close working relationship with ACHSE. As a branch of ACHSE, we have had input into a range of decisions and actions. We are currently exploring the opportunities to add value to NZIHM members through our association with the much larger Australian based organisation.

Conference 2008

It has been a pleasure to work with the conference organising committee: Peter Reynolds, Debbie McDean, Fiona Ritsma, Trisha Dunn and Eddie Jackson, to put together this year's annual conference. As health service managers we will consider the topic "Alive and Well". As we look towards an election later in the year, we believe it is timely to ask if our health system is alive and well, or if it is time for some radical medicine. As always, a health check is timely and provides the opportunity for managers to prescribe a measure of scoping, screening, cutting, concurring and purging.

Financial Position

I would like to acknowledge the excellent result outlined in our financial position. This is particularly attributable to the work that Linda McKay provides to the Institute, helping maintain our records, work with Australia, co-ordinate the conference and keep tabs on the finances.

Health Service Cadetship

During the year, the executive has developed a framework for the establishment of health services cadetships within the New Zealand health structure. This framework has been welcomed by a range of individuals and organisations, although we have as yet been unable to procure solid backing from key institutions. The establishment of training rotations between DHBs, central agencies and the private sector is seen by the executive as a key way forward in developing a sector wide understanding of health management that is so vital for the future of the New Zealand workforce.

We will continue to endeavour to gain traction for the concept of NZIHM coordinated cadetships offering hands on exposure to a

range of positions in health management. These positions are envisaged as three month project focused rotations over a 12 month period, ensuring trainees gain experience in how the wider sector operates and learn to understand drivers and priorities from the "other side".

The next twelve months looks like a challenging one.

David Rankin
National President
New Zealand Institute of Health Management

Western Australia

Following on with our Branch vision of "Investing in tomorrow", Branch Council has focused on providing professional development programs which have indeed addressed issues of change and challenge, both of which are recurring themes in today's environment.

Branch Council –Our Team

We welcome the appointment of Dr Amanda Ling to Branch Council to fill the vacancy left by Treasurer Lal Perera. Trevor Canning has willingly stepped in to fill the position of Treasurer and my heartfelt thanks to Trevor. Despite these changes within our team, services have been maintained at a high standard. Whilst the workload has been substantial, the commitment of Branch Council has enabled us to continue to plan and deliver some very worthwhile programs to the members.

Gold Medal

The Gold Medal is awarded annually to recognise a College member for outstanding achievement. Gold Medal winners are significant contributors to the College and health management in general. Trevor Canning, a past Federal President and current WA Branch Councillor was the 2007 recipient. Trevor is respected by all and has given exceptional service and shown great leadership. Congratulations Trevor on this prestigious award.

Professional Development Programs

We have had many successful professional development programs. The Education Sub-committee has been actively seeking out opportunities to provide members with some very high profile speakers.

Mentoring Program

The Membership Committee has successfully completed the first ever mentorship program launched in 2007. The program has been evaluated and proved to be a very worthwhile and positive experience for both mentors and mentees. We are now embarking on our next mentoring program and plans are in place to extend this to non-members.

Sponsorship

Sponsorship continues to play an important role in supporting our Branch. The sponsorship provided by our principal sponsors namely; HESTA, Home Building Society and IBM assists us in the

Branches in Review

delivery of many of our educational activities. I would also like to recognise the ongoing support of the WA Department of Health which assists in the sponsorship towards the National Congress of ACHSE.

Partnerships with Healthcare Organisations

Following our strategic planning workshop, Branch Council identified the need to strengthen relationships with the aged care sector, academic institutions and the private sector. This year will see improved networks and strengthening of relationships in these fields.

Financial Management

Membership numbers have remained stable and it is pleasing to report that the increasing number of programs being planned and rolled out is being accessed and received positively by our members. Our ongoing challenge is to maintain and increase our membership base.

Change in Secretariat

This year our long time serving Registrar, Mr Douglas King decided to call it a day. These shoes will be very difficult to fill. Doug has been the WA Branch Registrar for 26 years, a mighty achievement and unlikely to be surpassed. The same high standard of service that our members have come to expect from Doug, will now be ably filled by new Registrar Ann Fletcher, no stranger to Branch Council.

Looking Forward

The year ahead will see many positive opportunities involving the provision of Master Classes by world renowned speakers who are providing the leadership programs planned for the WA Department of Health leadership groups; the delivery of a Country Health seminar; and several other international speakers. I look forward to continuing to work with all our stakeholders in advancing the status of our future leaders in health service management.

Conclusion

I would personally like to thank all current and recent past members of Branch Council and the sub-committees, and all our members who work to support the activities of the College. I would also like to acknowledge our long serving Registrar, Doug King, and his administrative officer, Emily Cook for their ongoing support to me in my role as President and for their contribution to the smooth running of the College.

Patricia Canning
President

Australian Capital Territory

Over the last year the ACT Branch has worked hard to ensure that the vision of a leadership and learning network for health professionals within the ACT is enacted. We have enjoyed another good year, with membership remaining at a healthy level and our financial base remaining strong.

Professional Development Program

Our core business is the provision of the Professional Development Program. During the year we were again fortunate to have a diverse range of quality speakers for our forums and workshops. These included international speakers Cindy Jimmerson and Davis Ballestracci, Australian health care experts John Menadue and Jeffrey Braithwaite and key industry figures across a range of topical issues. Feedback received from the breakfast forums and workshops has indicated a high level of satisfaction with presenters, topics and value for money. I would like to thank Leanne Monte and Catherine Shands for their continued good work in developing this program.

Fellowship Study Program

Several members are currently undertaking the Fellowship Study Program in preparation for the examinations prior to the National Congress in Alice Springs in early August, we wish them all well. The candidates are being supported by Ellen O'Keeffe and Jenny Berrill. The ACT has the highest number of Fellows per capita of any Branch.

Fellows Chapter

The Fellows Chapter initiated last year is continuing to gain momentum. The monthly meetings alternate between a mentoring session with an established leader in their field and a journal discussion group. Karen Murphy and Ellen O'Keeffe have been instrumental in developing this program which has been well received by Fellows.

Membership Numbers

Membership numbers within the ACT Branch have remained fairly static over recent years. The annual in flow and out flow relates largely to movement of members in and out of the Territory in pursuit of new career opportunities or postings with the Defence Forces.

ACT Branch Business Plan

The Branch Council is currently refining a Business Plan for the 2008/2009 financial year to ensure our work remains relevant to health service executives and managers in the ACT and surrounding NSW region.

The key results areas include:

- Membership retention and recruitment
- Professional development
- Networking and information sharing
- Fellows Chapter
- Fellowship Study Program
- Contribution to National Initiatives
- Finance and Administration

The plan will assist the Branch to continue to develop and improve services to members over the coming year.

Branch Council Changes

Two long serving Branch Councillors resigned during the year. Dayle Thomas stood down from the Treasurer's role and

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Catherine Shands resigned from Branch Council in April to take up a position as Director of Nursing in the NSW Southern Highlands. We wish Catherine every success in her new role and thank both Dayle and Catherine for their significant contributions to Branch Council. We welcomed Kerry Clifford from Defence Health to Branch Council.

Health Management Training Program

Our Branch continues to support the ACHSE Health Management Training Program, with Jennifer Azurin joining the Training Program in 2008.

Vote of Thanks

I would particularly like to thank all Branch Councillors for their energy and enthusiasm over the last year. The successful operations of the ACT Branch are due to the voluntary work of this small, dynamic group of people.

Acknowledgement of Sponsors

I would also like to acknowledge the kind support of our sponsors during the 2007-2008 year: HESTA and Clayton Utz. Helen Tyrrell
President

South Australia

The tyranny of time was again very much evident over the past 12 months and I extend my appreciation to Branch Council, the Professional Development Committee, the Emerging Leaders and the Newsletter Committee for their outstanding efforts juggling work, personal and family commitments with their ACHSE commitments.

Professional Development

The Branch One Day conference with the theme of "The Never Ending Journey – A Lonely Planet Guide to Healthcare" held on 15 June 2007 was once again the cornerstone event for the Branch. Careful financial management enabled the Branch to increase investment in ensuring the conference featured two dynamic facilitators, Julie McCrossin and Professor Jeffrey Braithwaite.

Generous sponsorship was provided by major sponsor of the conference, South Australian Department of Health and this together with sponsorship from HESTA Super Fund, Flinders University, Quality Management Services and Uni SA is acknowledged.

Awards

At the conference, Andi Jones who has completed a Masters of Health Service Management at Flinders University and Chris Padgham who at the time was studying for his Masters of Health Service Management at Flinders University received the ACHSE Learning Awards.

Accreditation

An important role of ACHSE is the accreditation of tertiary health

management courses. In 2007, the University of South Australia was awarded accreditation of the Master of Health Science (Health Service Management); Graduate Diploma in Health Science (Health Service Management) and Master of Business Administration (Health Services). Appreciation is extended to the ACHSE Accreditation Panel, Dr Mary Harris, Professor Judith Dwyer and Martin Basedow for their conscientious and professional efforts in the rigorous process. Flinders University also undertook the process of Accreditation with the Graduate Diploma in Health Administration, Master of Health Administration and Master of Science (Health Administration) all being successful. Thanks are extended to Associate Professor Godfrey Isouard, Janny Maddern and Phil Calvert for their outstanding efforts in this process.

Fellowship

Five members have commenced the Fellowship Program under the tutelage of Len Payne FCHSE.

Mentoring Program

Seven members have commenced the Mentorship Program and have been matched with Mentors. Associate Professor John Rasa, who leads the program in Victoria, conducted a most professional workshop for mentors and mentees in April 2008. In addition, past ACHSE Scholarship recipients Phil Calvert, Andi Jones and Chris Padgham have been matched with three high profile mentors in Jim Birch, Cathy Miller and Derek Wright. Past President John Dennis is coordinating the Mentorship Program.

Strategic Plan

In January 2008, Branch Council hosted the ACHSE CEO, Dr Dianne Ball who ably facilitated a Strategic Planning Forum. Dianne provided a national perspective on issues facing the College, including the important priority of membership retention. Key priorities for the Branch were identified as:

- Mentorship program
- Professional development
- Fellowship program
- Quarterly newsletter
- Membership retention
- Social Highlights

The Branch took some time out for fun in December 2007 with a superb Quiz Night held to celebrate the achievements of ACHSE during 2007. Stephen Walker, CEO, St Andrews Hospital and Geoff Tattersall, CEO Repatriation Hospital, were in fine form as Quiz Masters for the night. Laughter was aplenty throughout the evening with the highlight, a meritorious chorister performance by the Quiz Teams with a stunning rendition of Christmas Carols.

Dr Mary Harris

In October 2007, the Branch held a farewell dinner for Dr Mary Harris, long standing State and Federal Councillor and inaugural Editor of the Asia Pacific Journal of Health Management. During the evening, Mary received accolades from all those who

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attended. Mary was accompanied by her husband Ross and was also presented with her ACHSE Life Membership Certificate.

Sponsorship

The contribution of the Branch's Foundation Sponsor Telstra and major sponsor Spotless continues to be significant in ensuring the financial reserves of the Branch enable investment in professional development opportunities for members.

Finally I extend very special and sincere gratitude to the ever reliable and hard working Branch Registrar Heidi Unferdorben, whose commitment and drive has ensured that College activities, events and overall image have been at the highest possible professional level.

Robert Grima

President

New South Wales

The Branch has had a very active year and has built on the progress of the last few years by increasing member services and achieving sound financial performance.

Health Management Program

Following the formal review of the Health Management Program (HMP) (formerly the Management Training Program), by Alan McCarroll on behalf of the NSW Department of Health, new criteria were implemented for assessing the 2008 intake of trainees.

These new criteria resulted in 17 trainees commencing the program in February 2008 with a one week orientation. This is the largest single intake since the program began over 25 years ago and we had sufficient health services willing to take more placements.

I would like to acknowledge the continuing support of the NSW Department of Health to the Program and particularly a number of their senior staff. During their orientation, trainees visited the Department and met with Ken Barker, Chief Financial Officer; Dr Richard Matthews, Deputy Director General, Strategic Development; and Dr Tony O'Connell, Director, Performance Improvement.

A key performance indicator of the program is the post program employment of the graduates. Nine trainees (82%) who finished the Program in February 2008 have moved on to new jobs with two graduates (18%) electing to travel overseas. Twelve trainees progressed to the second year of the Program in February 2008. The retention rate of trainees remains at a favourable 75%.

Professional Development Program

State Conference

During the year in review we held the 2007 State Conference 'The Legacy of Leadership: Looking after our Future'. It was attended by more than 150 participants making it one of the most successful professional development events of the year. Two very successful pre-conference workshops were held:

Jeffrey Braithwaite led Changing Organisational Culture - Issues, Ideas & Implications and Davis Balestracci provided Data Sanity. Other activities included the Fellows' Dinner with Professor Chris Ham as the speaker, and the New Members' Breakfast.

Professional Development Activities

The professional development program is a major activity of the Branch and the principal vehicle in which the Branch provides services to members. During the year we held 40 professional development activities, which were attended by 1582 attendees. The general feedback from these activities was that they were relevant to the workplace, stimulating thought and discussion.

Mentoring Program

The ACHSE Mentoring Program was again provided in 2007. The program is now in its fifth year. In this program participants are provided access to senior College members to coach and guide them to develop their skills, problem solving approach and at times to transfer knowledge. This is a collegiate activity that is at the core of the purpose of the College. Eleven teams of mentors and mentorees commenced the program. Feedback from both participants and mentors indicate that the program is valued and beneficial. My thanks go to the mentors who give their time so freely to develop other members.

Corporate Governance

Each year the Branch Council reviews the Strategic and Business Plan. The Council uses the Business Plan to guide its work over the year. I am pleased to report that 18 out of the 20 initiatives identified in the Business Plan were fully completed. Two that remain outstanding are development of the Aged Care Management Program and increasing Branch membership to 1000 due partly to changes in the external environment and reforms in the Corporate Office of the College.

Emerging Health Managers

Alison Cochrane, a graduate from the MTP, coordinated the EHM sessions for 2007. Alison is the Data Manager, South Eastern Sydney/Illawarra AHS BreastScreen and my thanks go to her for a job well done. During the year the Emerging Health Managers' Program conducted a number of events: Project Management, Managing People and More Than Just Numbers.

55th Annual General Meeting and MTP Graduation

The AGM was held on 7 June 2007 at the offices of Hunt and Hunt. Dr Dianne Ball, CEO, ACHSE, gave the Kevin Dodd oration. There were twelve graduates from the HMP.

Health Planning and Management Library

The Health Planning and Management Library provides invaluable services to College members. Our Librarian, Sue Brockway does an impeccable job. A popular service is the provision of Reading Lists on topics of interest to Library users. There are now 44 on the Library webpage. These lists are useful to many members in particular those from rural and remote areas who need to access information outside of library hours. These

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are an important resource and I recommend them to members.

Appreciation and Acknowledgements

I would like to extend appreciation to Sarah Mott, State Director. This has been Sarah's first full year in the role and the Branch key performance indicators suggest we have had a very successful year of professional development activities and financial performance. During the year Sarah has coordinated the activities of the Branch within the changing environment at the Board level of the College and a sometimes challenging environment in the health industry.

I would like to formally acknowledge the support of NSW Health for the funding of the HMP and the Health Planning and Management Library.

Sponsors

Our income comes from four sources – our Professional Development Program, the Corporate Office, NSW Health and our sponsors. Our sponsors are very important to Branch operations and without them key professional development activities during the year would not be possible. I would like to take this opportunity to express our appreciation to all our sponsors:

- HESTA Super Fund
- Hewlett Packard
- Hunt and Hunt Lawyers
- HWL Ebsworth Lawyers
- Hudson
- IBM
- Kingscroft Consulting

Richard Baldwin
President

Victoria

This year has been an exceptionally busy one for the Victorian Branch. Apart from its regular activities, the Branch moved its offices from South Melbourne to Box Hill and is now co-located with the Whitehorse Community Health Service.

The Branch has undertaken a major review of its strategic direction and has produced a plan with goals and performance measures. Its meeting process and reporting is being streamlined to focus on the goals and performance measures in the plan.

Management Residential Program (MRP) & Rural Management Residency Program (RMRP)

These two programs are being jointly managed by the College and currently there are a combined total of 15 trainees in the programs. Good support is being provided by health agencies and demand is exceeding supply with regard to trainee placements. Julie Tate is the Co-ordinator of the metropolitan part of the program. The Rural Management Residency Program has a steering committee which is made up of College, health services CEOs and DHS representatives.

National Congress

The Branch in partnership with the College's Corporate Office planned and conducted a very successful Congress in Melbourne at the Sofitel Hotel. The theme of the Congress was "Health Innovation — Reforms or Raffles?" and it featured a good mix of local and international speakers.

A large number of registrants enjoyed both the conference and the social programs with a visit to the iconic MCG being very popular. Our special thanks go to Principal Sponsor Fujitsu for its continuing support to the College for this event.

Professional Development

The breakfast seminar program continues to be one of the major vehicles for the College to deliver professional development to its members. Continual evaluation of this program is being maintained and the Council both welcomes and utilises comments made by its members. In addition to the breakfast program some one day workshops have been added to the professional development program as a result of the recently conducted membership survey.

The annual state residential conference was conducted again in 2008 after it was held in abeyance in 2007 due to Melbourne hosting the National Congress. The residential conference had as its theme "Performance Pays" and looked at all aspects of performance from system wide to individual performance. The conference which was held at The Sebel Yarra Valley was very well attended and received.

A comprehensive professional development program continues and some additional workshops conducted by Jeffrey Braithwaite and Rod O'Connor have been added to the popular breakfast program. In addition to this, a partnership was entered into with LaTrobe University's Law Faculty to develop and deliver a series of seminars on legal topics relevant to health service executives.

Special Interest Groups

The Community Health Special Interest Group meets on a bi-monthly basis. The group continues to have a strong professional development program and has had a diverse range of speakers.

College Rural Chapters continue to operate in rural and regional areas. The objective of conducting locally based professional development events has been difficult to achieve at times due to a lack of members who are willing to assist in organising such activities.

Emerging Health Managers

This group now has direct input into the Seminar Sub Committee and is supplying the sub committee with suggestions about professional development topics that would be of interest to the group. The College is most appreciative of the Group's input into Branch Council and its sub committees.

Branches in Review

Mentor Program

This year seventeen pairs of Mentors and Mentees have joined the program and it continues to be one of Branch Council's major achievements. Associate Professor John Rasa is the facilitator of the Mentor Program and is assisted by Branch Councillors, Penny Newsome and Vicky Mason.

The first Mentoring Program was commenced in October 2000 and the Council's thanks go to the senior members of our College who have supported it over the last five years. Over one hundred Mentees have benefited from mentoring through the Program by promoting skills and knowledge development for health service managers new to management. For our new members it provides an opportunity for improved networking and career progression.

Fellowship

John Turner was successful in achieving Fellowship status this year and we congratulate him on his success. Gwenda Freeman once again co coordinated the study group and the College appreciates her time, effort and expertise in organising this activity.

Newsletter

The newsletter was published twice during the year in accordance with the Council's objectives. The newsletter is now distributed extensively to health services and to the Department of Human Services. The feedback received from members continues to support publication on this basis.

Sponsors

The College is fortunate to have loyal ongoing sponsors. Mercury Health has been associated with the College for a number of years and was sponsor of the breakfast program for the last six years as well as sponsoring other College activities. The College thanks Mercury for its support and looks forward to a continuing association with them.

This year the Victorian Hospitals Industrial Association (VHIA) has taken over as our breakfast program sponsor and the College welcomes VHIA's involvement. HESTA is also a major sponsor and has been with the College for three years and has once again been our principal state conference sponsor. The College has also been fortunate in receiving support from Hewlett Packard, Russell Kennedy, Cerner, NAB Health, Health Super, Global Health and Medicaft Hill-Rom. The support of sponsors is vital to the College and the Council thanks all of them on behalf of the membership.

Linkages with Tertiary Institutions

The College continues to have close links with a number of tertiary institutions. Monash University and La Trobe Universities both have their post graduate programs in health service management accredited by the College.

Claude Frencham Award

Felicity McMahon was awarded the 2007 Claude Frencham

Award for her work in assisting the College in managing the Management Residency Program and also for her work as Registrar.

The Year Ahead

The College looks forward to continuing to meet the needs of its members in providing relevant, timely and conveniently delivered professional development programs. In this regard it conducts ongoing evaluation of its professional development events and welcomes member feedback.

Anne Bergin
President

Northern Territory

The Northern Territory Branch has a small but committed group of College members. As has been the trend for many years, the health management sector can be quite transient at times with a steady stream of people coming and going through positions, probably more so than any other state or territory.

I am making a personal effort to approach each and every member to discuss their professional development needs so that we can offer stimulating events in the near future.

Territorians are very much looking forward to the 2008 ACHSE National Congress to be hosted by the New South Wales Branch in Alice Springs. As this is the first time the Congress has been taken to Central Australia it will provide a great opportunity for Territorians to hear world class speakers of international and national repute. In return, delegates will be given the opportunity to visit some of our local health facilities including the Royal Flying Doctor Service.

Personally, I would like to thank Len Notaras for his support and Craig Spencer, our Treasurer who keeps all our finances in order. The Branch is in a strong financial position to forge ahead and remain a strong presence in the Territory.

Peter Campos
President

Queensland

Highlights of the Year

2007 President's Award presented to Kate Copeland
An excellent series of professional development workshops conducted throughout the year

Excellent 2007 State Conference

ACHSE exists primarily to support its members and to achieve the Vision and Mission established at both Board and Branch levels. There are many volunteers on Branch Council, Continuing Professional Development Committee and other groups that assist our employed staff to achieve the outcomes that make the Branch the success that it is.

Branches in Review

Continuing Professional Development

The Continuing Professional Development (CPD) Committee continues to plan and implement breakfast forums, satellite broadcasts and workshops on a variety of topics providing educational value to all who attend. The breakfast forums continue to be the most successful continuing professional development activity in the Branch and are evidenced by the large number of both members and other interested health professionals who attend. Regular feedback on presentations demonstrates that the topics continue to be relevant and informative. I take this opportunity to thank members of this proactive group for another great year of professional development.

The Branch had a busy year of professional development activities which included 10 breakfast sessions, 8 workshops, 6 satellite broadcasts and two conferences. In all, this amounted to 68 hours of credit points for CPD with a total of 2,287 attendances from both members and non-members. The October breakfast session with Avril Henry on "Effective and Inspiring Leadership" attracted 390 attendees.

Membership

ACHSE (Queensland Branch) has achieved modest growth in its membership numbers over the last twelve months. Pleasingly, the increase in membership has been trending upwards over the last three years. Members and participants of the CPD program were surveyed in the last twelve months on a range of issues, including membership, education offerings, access to information and relevance of the College to their professional development and networking. The findings of this survey have been considered by Branch Council when developing future ACHSE offerings.

2007 State Conference

The primary event of our calendar is our annual State Conference. Held on the Gold Coast in collaboration with the Health Informatics Society Australia Queensland, the Conference was titled "Health Futures –the Next Generation". The organising committee, led by Paul Monaghan, provided an educational program that met our professional needs as health managers. In the best Queensland tradition, the social program, based on the theme "Cosmic Odyssey" will be long remembered as an outstanding success.

Sponsorship

Support from Government and the corporate sector continues to be a necessity for us to provide an excellent educational program at competitive rates. I would like to thank our regular supporters Queensland Health, Cooper Grace Ward Lawyers, Medicraft Hill-Rom, SEEK.com, Baxter Healthcare, HESTA Superfund and IBM for their continued support throughout the 2007/2008 year.

QUT/ACHSE Mentor Scheme

The Queensland University of Technology has an active Mentor

scheme in which health management students participate.

The mentor role is one of support, providing introductions to networks in the industry, developing political savvy and acting as a sounding board so that the student can avoid pitfalls before they happen. College members continue to make themselves available to assist with the development of our leaders of the future.

Awards and Scholarships

The 2007 Cooper Grace Ward Scholarship Awards were presented to Dr Gerald Moss, Romana Bowd and Jenny Mulkearns whose papers were judged to be the best delivered by an ACHSE member at the State Conference.

Kate Copeland was awarded the President's Award for 2007. Co-sponsored by Queensland Health, the award recognises Kate's continuity of excellence in the Queensland healthcare industry and ACHSE.

The Duncan Palmer Award for the highest aggregate marks in the QUT Bachelor of Health Science was awarded to Jody Hitchens. The Jack Richards Award was initiated in honour of the late Jack Richards who was a major driving force in the establishment of the Queensland Branch of the College and inaugural Branch President. The award for highest grade point average for a 2nd year health management student at QUT was won by Jacqueline Herbert. The Sister Angela Mary Doyle prize for the highest grade point average in a Masters of Health Management Course at Griffith University was won by Archana Mishra.

Conclusion

2007/08 has been a busy year and it is clear 2008/09 will continue to bring challenges. I acknowledge the many volunteers on Branch Council, members of the Continuing Professional Development Committee and other groups that assist in making the Branch the success that it is. I would also like to acknowledge Executive Officer, Mike Knowles and Administrative Officer Debra O'Brien for their ongoing support to me in my role as President and to the smooth functioning of our College.

Peter McMurtrie

President

Financial Reports and Statements

Honorary Treasurer's Report

It has been very pleasing that the Board has made a number of important governance enhancements over the last 12 months which has lead to improved accountability, strengthened the reporting framework and enhanced financial transparency across all the activities of the College. Significant changes amongst these include; adoption of formal financial delegations, a whole of entity budget setting process, and monthly financial reporting which includes all activities of the Corporate office and Branches.

The Financial Results for the Financial Year Ended 30 April 2008 need to be read in the light that a more disciplined approach has been taken to ensure complete compliance with accrual accounting principles and Australian Accounting Standards. Consistent with this approach, a comprehensive External Audit has been undertaken by the Board auditors Alkemade & Associates which validates our approach to financial reporting and disclosure.

The financial result for the Corporate body was a deficit of \$173,184. This was the result of the accounting recognition of two years of Branch Capitation Distributions for membership fees. The reason for this was to align the reported Capitation Distributions with the Financial Year reported on consistent with accrual accounting principles and Australian Accounting Standards. Previously Capitation distributions were reported one year in arrears to reflect when the cash payment was made.

The financial effect on the accounts for the Corporate Body was around \$138,000. After adjusting for this the underlying result for the Corporate Body was a small deficit of around \$35,000.

The effect of Branch Capitation Distributions is eliminated on Consolidation of the Accounts. The Consolidated accounts are made up of the Corporate Body and The State Branches. Branch capitation Distributions are represented as an expense to the Corporate Body and Income for the State Branches hence the net effect of zero in the Consolidated Accounts.

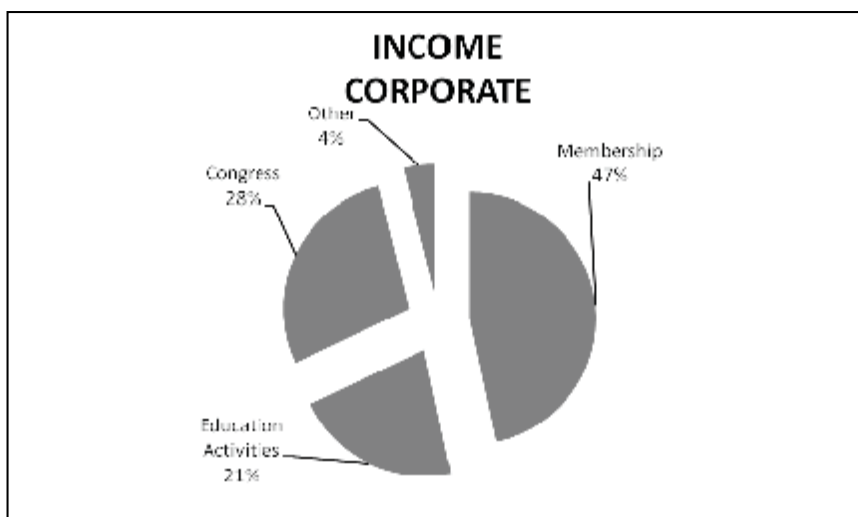
The Consolidated Financial Result for the College is a surplus of \$233,850 a 23% improvement on the previous financial year, a strong result leaving the College well placed financially. The underlying financial strength of the College is further highlighted by the \$1.5M of Consolidated Investments, which represents a Subscription Income multiple of 2.3 times.

Consistent with the transparent approach taken in 2008, Congress Income and Congress expenses are reported separately. The \$140,926 reported under congress Income for 2007 represents the Net Congress Surplus.

Whilst as with the case of all membership organisation the College has a significant reliance of membership fees for income generation, however what is pleasing is the increasing diversification of income streams which reduces the pressure for increases to membership fees.

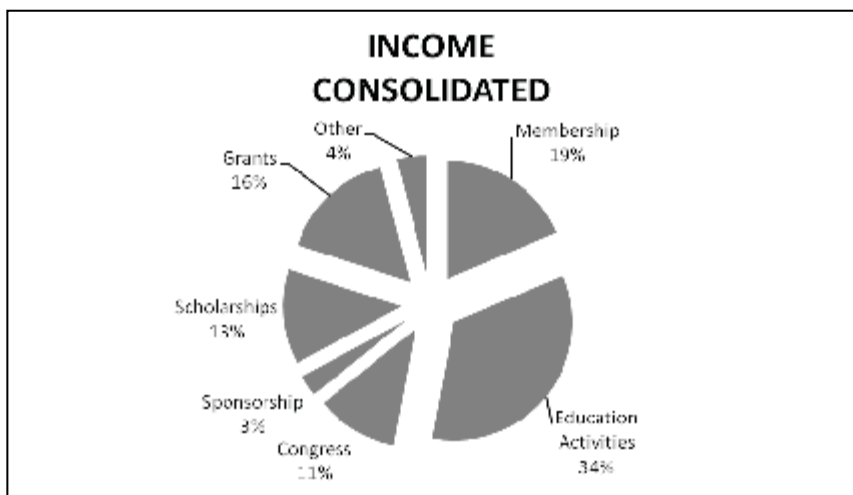
There is however a significant reliance on Congress Income which requires the College to maximise the return it can generate from the event.

Membership fees represent 47% Total Income for the Corporate Body whilst Congress Income represents 28%.



Financial Reports and Statements

At the Consolidated Level membership Fees represent 19% of total Income and Congress 11%. Consistent with the Vision of the College Educational Activities represent 34% of total Income.



On the expenditure side, a prior year adjustment was required for rental at the Corporate level and Salaries and Wages reflects the appointment of a National Chief Executive officer at market rates. Higher than usual legal fees were also incurred with changes to the Constitution.

The task of ensuring that the financial reporting for the College is consistent with accrual accounting principles and Australian Accounting Standards has been facilitated by Ron Flood CPA – Contracted Accountant. Ron's diligence together with the professionalism of the External Auditors - Alkemade & Associates and the assistance of Robert Grima has ensured that ACHSE finances are well managed and financial reporting is continuously improved.

Going forward the College is well placed to achieve a balanced budget for the Corporate Body and invest in membership activities and office infrastructure including development of the data base and web site.

Philip Aylward FCHSE
Honorary Treasurer

Financial Reports and Statements

BALANCE SHEET AS AT 31 MARCH 2008

CORPORATE BODY			CONSOLIDATED - CORPORATE BODY AND BRANCHES	
<u>2007</u>	<u>2008</u>		<u>2007</u>	<u>2,008</u>
<u>388,352</u>	<u>215,169</u>	ACCUMULATED FUNDS	<u>1,632,605</u>	<u>1,866,455</u>
		REPRESENTED BY:		
		FIXED ASSETS		
28,942 (9,328)	41,612 (17,833)	Office Equipment, Vehicles & Software @ cost less depreciation	262,206 (155,421)	283,678 (191,902)
		INVESTMENTS		
421,548	451,266	At Cost	1,428,614	1,482,287
		CURRENT ASSETS		
160,835	308,785	Cash at Banks	808,247	1,140,498
0	0	Cash on Hand	1,111	724
30,571	0	Loan to Congress	30,571	0
0	0	ABN Withholding credits	260	260
0	0	Accrued Interest/Income	2,927	14,672
4,233	21,433	Debtors	152,128	148,546
12,663	128,037	Prepayments	65,523	204,225
0	0	GST Clearing account	5,916	2,845
0	0	Stock on hand	26	
<u>649,463</u>	<u>933,299</u>	TOTAL ASSETS	<u>2,602,108</u>	<u>3,085,833</u>
		LESS CURRENT LIABILITIES		
0	0	Bank Overdraft	1,319	0
63,917	323,698	Creditors & Accruals	317,051	426,516
197,194	394,432	Fees in Advance	617,507	755,451
		LESS NON CURRENT LIABILITIES		
0	0	Provisions	33,627	37,410
<u>261,110</u>	<u>718,130</u>	TOTAL LIABILITIES	<u>969,503</u>	<u>1,219,378</u>
<u>388,352</u>	<u>215,169</u>	NET ASSETS	<u>1,632,605</u>	<u>1,866,455</u>

PROFIT AND LOSS ACCOUNT for the year ended 31 March 2008

CORPORATE BODY			CONSOLIDATED - CORPORATE BODY AND BRANCHES	
<u>2007</u>	<u>2008</u>		<u>2,007</u>	<u>2,008</u>
		ACCUMULATED FUNDS		
47,019	(173,184)	Net Surplus for year	191,437	233,850
341,333	388,352	Accumulated funds at the start of the year	1,441,168	1,632,605
<u>388,353</u>	<u>215,169</u>	Accumulated funds at the end of the year	<u>1,632,605</u>	<u>1,866,455</u>

Financial Reports and Statements

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

CORPORATE BODY			CONSOLIDATED - CORPORATE BODY AND BRANCHES	
<u>2007</u>	<u>2008</u>		<u>2007</u>	<u>2008</u>
		INCOME		
590,784	648,355	Membership Fees	590,784	648,355
10,591	9,072	Advertising Income	12,591	11,172
225,042	295,824	Education Activities	813,409	1,199,728
17,470	31,206	Interest Earned	68,746	101,669
41	0	Management Income	41	31,206
1,266	1,125	Sales - Memorabilia	1,266	0
4,881	3,045	Sales - Publications	4,881	4,170
140,926	391,130	National Congress	140,926	202,133
0	0	National Congress Share to Branches	99,814	188,997
0	0	Scholarships	373,210	451,548
18,182	9,500	Sponsorship	120,930	101,182
860	0	Subscriber fees	860	9,500
0	0	Grants from Other Sources	558,085	554,615
8,934	544	Sundry Income	22,545	15,228
<u>1,018,976</u>	<u>1,389,802</u>	TOTAL INCOME	<u>2,808,086</u>	<u>3,519,503</u>
		LESS EXPENDITURE		
2,860	4,000	Audit Fees	6,781	8,060
6,338	8,353	Bank & Government Charges	14,892	18,593
1,477	979	College Prizes	8,502	979
6,130	22,000	Consultants Fees	90,635	55,311
1,007	251,853	Congress Expenses	26,351	284,616
9,860	8,699	Depreciation	38,027	37,731
223,434	187,002	Educational Expenses	728,923	881,712
0	1,512	Functions	10,885	6,474
0	0	Honorariums	6,500	8,625
118,746	267,540	Grants to Branches	0	22,754
0	96,938	Congress Distributions to Branches	0	7,538
7,275	0	Grants, Other	7,275	0
15,222	4,118	Insurance	19,351	7,003
895	20,097	Legal Fees	895	20,779
48,969	76,645	National Database & Web Costs	50,350	78,242
87,007	37,728	Office Expenses	291,089	334,602
99,663	98,244	Publications, Newsletter, Subscriptions	109,319	106,688
22,211	42,091	Rent & Outgoing	44,626	63,116
272,688	383,135	Salaries & On-Costs	811,597	932,369
1,744	5,727	Scholarships	264,553	311,475
2,358	37	Sundry Expenses	10,931	10,997
44,073	46,287	Traveling Expenses	75,817	87,990
<u>971,957</u>	<u>1,562,985</u>	TOTAL EXPENDITURE	<u>2,617,300</u>	<u>3,285,653</u>
<u>47,019</u>	<u>(173,184)</u>	NET SURPLUS FOR YEAR	<u>190,787</u>	<u>233,850</u>
		Transferred to Accumulated Funds		

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CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2008

CORPORATE BODY			CONSOLIDATED - CORPORATE BODY AND BRANCHES	
<u>2007</u>	<u>2008</u>		<u>2007</u>	<u>2008</u>
		CASH FLOW FROM OPERATING ACTIVITIES		
1,001,506	1,538,633	Receipts from Customers	2,739,340	3,547,641
(945,874)	(1,409,878)	Payments to Suppliers & Employees	(2,468,097)	(3,262,950)
17,470	31,206	Interest Income	68,746	101,669
<u>73,102</u>	<u>159,962</u>	Net Cash provided by operating activities	<u>339,989</u>	<u>386,361</u>
		CASH FLOW FROM INVESTING ACTIVITIES		
16,807	29,718	Purchase of Investments	649,557	53,673
7,960	12,864	Purchase (sale) of Fixed Assets & Software	(8,752)	22,721
<u>24,767</u>	<u>42,582</u>	Net Cash used in Investing Activities	<u>640,805</u>	<u>76,394</u>
38,497	117,380	Net Increase (Decrease) in Cash held	(286,901)	301,293
122,338	191,405	Cash at beginning of year	1,096,259	839,929
<u>160,835</u>	<u>308,785</u>	Cash at end of year	<u>809,358</u>	<u>1,141,222</u>
		Reconciliation of Cash		
		Cash on Hand	1,111	724
160,835	308,785	Cash in Cheque Accounts and on deposit	808,247	1,140,498
<u>160,835</u>	<u>308,785</u>		<u>809,358</u>	<u>1,141,222</u>
		Reconciliation of Cash Flow from Operations to the Net Surplus		
47,019	(173,184)	Net Surplus & Transfer to reserves	191,438	233,850
9,860	8,699	Depreciation	38,027	37,731
(11,829)	(132,573)	(Increase) / Decrease in Debtors & Prepayments	(25,971)	(143,794)
		(Increase) / Decrease in Stock	53	26
28,052	457,020	Increase / (Decrease) in Creditors	136,443	258,548
<u>73,102</u>	<u>159,962</u>	Cash Flow from Operations	<u>339,989</u>	<u>386,361</u>

Financial Reports and Statements

AUSTRALIAN COLLEGE OF HEALTH SERVICE EXECUTIVES

INDEPENDENT AUDIT REPORT TO THE MEMBERS OF AUSTRALIAN COLLEGE OF HEALTH SERVICES EXECUTIVES CORPORATE OFFICE

Scope

We have audited the attached financial report, being a special purpose financial report of Australian College of Health Services Executives Corporate Office for the year ended 31 March 2008, as set out in the report. The Directors are responsible for the financial report and have determined that the accounting policies used and described in Note 1 are appropriate to meet the requirements of the Corporations Act 2001 and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the College. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Directors' financial reporting requirements under the Corporations Act 2001. We disclaim any assumption of responsibility for any reliance on this audit report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the College's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of Australian College of Health Services Executives Corporate Office is in accordance with:

1. the Corporations Act 2001, including:
 - (a) giving a true and fair view of the College's financial position as at 31 March 2008 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1; and
 - (b) complying with Accounting Standards to the extent described in Note 1 and the Corporations Regulations; and
2. Other mandatory professional reporting requirements to the extent described in Note 1

ALKEMADE & ASSOCIATES
Certified Practising Accountants



DONALD ALKEMADE

Melbourne

Date: 19th day of July 2008

Financial Reports and Statements

Notes to the Financial Statements for the year ended 31 March 2008

Statement of Significant Accounting Policies

The financial report is a special purpose financial report prepared for use by Directors and members of the company. The Directors have determined that the company is not a reporting entity.

Principles of Consolidation

All inter-company balances and transactions between entities in the economic entity, including and unrealised profits or losses, have been eliminated on consolidation.

Inventories

Inventories are measured at the lower of cost and net realisable value.

Plant and Equipment

Plant and equipment are measured on the cost basis. The carrying amount of plant and equipment is reviewed annually by Directors to ensure it is not in excess of the recoverable amount from these assets.

Depreciation

The depreciable amount of all fixed assets is depreciated on a straight line basis over their useful lives commencing from the time the asset is held ready for use.

Investments

Non-current investments are measured on the cost basis. The carrying amount of non-current investments is reviewed annually by Directors to ensure it is not in excess of the recoverable amount of these investments.

No other Australian Accounting Standards, Urgent Issues Group consensus Views or other authoritative pronouncements of the Australia Accounting Standards Board have been applied.

The financial report is prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

Director's Declaration

The Directors have determined that the company is not a reporting entity. The Directors have determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in the note to the financial statements.

The Directors of the company declare that:

1. The financial statements and notes, as set out on pages 25 to 31 present fairly the company's financial position as at 31 March 2008 and its performance for the year ended on that date in accordance with the accounting policies described in the notes to the financial statements;
2. In the Directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:



Sally Torr

Director



Philip Aylward

Director

Sydney, 19 July 2008

Membership Contact Information

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